

**Minutes of
Clay County Board of Supervisors
Meeting Held Thursday, January 25, 2024, at 9:00 a.m.**

BE IT REMEMBERED a regular meeting of the Clay County Board of Supervisors was held at the Clay County Courthouse, West Point, Mississippi, on Thursday, January 25, 2024.

PRESENT:

Lynn D. Horton, Supervisor District 1, presiding
Daryl Thomas, Supervisor District 2
Melvin Raines, Supervisor District 4
Joe Chandler, Supervisor District 5

Eddie Scott, Clay County Sheriff
LaFrance H. Boyd, Clay County Chancery Clerk
Angela Turner Ford, Board Attorney

County Residents

The following proceedings were had:

CALL TO ORDER/INVOCATION

The meeting was called to order by Sheriff Scott, with the welcome being given by Supervisor Horton. Ms. Annie Hines-Goode provided the invocation.

ADOPTION OF AGENDA

Supervisor Thomas moved to adopt the agenda as prepared. The motion was seconded by Supervisor Raines.

(Exhibit "A" - Agenda).

AMENDMENT OF AGENDA

Supervisor Raines moved to call for amendment of the agenda. The motion was seconded by Supervisor Thomas.

AMENDMENTS ANNOUNCED

Amendments announced were matters to be presented by Supervisor Thomas, Supervisor Raines, Ms. Demetria Sykes-Cobb and Ms. Treva Hodge.

VETERAN’S SERVICE OFFICER REPORT

Supervisor Raines moved to authorize and approve the Monthly Report provided by Ms. Annie Hines-Goode, Veteran’s Service Officer. The motion was seconded by Supervisor Thomas.

(Exhibit “B”).

JUSTICE CLERK REPORT

Supervisor Raines moved to authorize and approve preparation of persons who have failed to pay fines and/or failed to appear in Justice Court, and that the list be presented to the Board to review for action. The motion was seconded by Supervisor Thomas.

Ms. Sykes-Cobb also requested permission to purchase file folders for Justice Court files. The matter was tabled for further information.

REQUEST FOR TAX EXEMPTION

Supervisor Chandler moved to authorize property owned by Fresh Church to be designated as tax exempt. The motion was seconded by Supervisor Thomas.

REFUND FOR OVERPAYMENT OF TAXES IN 2020, 2021 and 2022

Supervisor Chandler moved to authorize and approve to issue a refund to Mr. Elmer Todd and Mrs. Janice Todd in the amount of \$541.43 due to a recording error. The motion was seconded by Supervisor Thomas.

(Exhibit “C”).

ERBR SAP-13(39) - BARTON FERRY BRIDGE PROJECT

Supervisor Chandler moved to accept and approve the recommendation of Mr. John C. Freeman, P.E., County Engineer, to accept the low bid of Cook and Son Construction, LLC in the amount of \$2,540,807.11 for ERBR-SAP-13(39). The motion was seconded by Supervisor Raines.

(Exhibit “D” - Copies of Correspondence dated January 3, 2024, and Bid Tabulations)

AUTHORITY TO RECEIVE PAYMENT FROM STATE AID FUNDS

Supervisor Chandler moved to authorize and approve Order of Board and Contract Agreement Covering Payment from State Aid Funds for Engineering Services Performed on State Aid Road Projects. The motion was seconded by Supervisor Raines.

(Exhibit - “E” - Order of Board and Contract Agreement Covering Payments from State Aid Funds).

PAYMENT FOR LSBP PROJECTS

Supervisor Chandler moved to approve and authorize Board President to execute Order of the Board of Supervisors and Contract Agreement Covering Payment from State Aid Funds for the Engineering Services Performed on Local System Bridge and Rehabilitation (LSBP) Projects. The motion was seconded by Supervisor Thomas.

(Exhibit “F” - Order of Board and Contract Covering Payment from State Aid Funds for the Engineering Services Performed on Local System Bridge and Rehabilitation (LSBP) Projects).

PAYMENT FOR TESTING FOR STATE AID ROAD PROJECTS

Supervisor Thomas moved to approve and authorize Board President to execute Order of Board of Supervisors and Contract Agreement Covering Payment from State Aid Funds for Sampling and Testing Services Performed on State Aid Projects. The motion was seconded by Supervisor Raines.

(Exhibit - “G” - Order of Board and Contract Agreement Covering Payment for Sampling and Testing).

ADDENDUM TO ENGINEERING CONTRACT

Supervisor Chandler moved to approve and authorize Board President to execute Addendum to Engineering Contract Approved by State Aid Engineer on July 1, 2005 Covering Payment from State Aid Funds for the Engineering Services Performed on State Aid Projects. The motion was seconded by Supervisor Thomas.

(Exhibit “H” - Addendum to Engineering Contract).

COMPENSATION INCREASE FOR CIRCUIT CLERK

Supervisor Chandler moved to authorize and approve compensation increase effective January 1, 2024, in the amount of \$5,000.00, annually, to Ms. Kim Brown Hood, Circuit Clerk, as authorized pursuant to Section 23-15-225(5) of Mississippi Code of 1972, as amended. The motion was seconded by Supervisor Raines.

(Exhibit “I”).

PROPERTY CLEAN UP

Supervisor Horton moved the clean up of the White Station properties in care of Ms. Ida Newell be revisited on March 28, 2024, and that correspondence be sent to Ms. Newell and Ms. Drake informing them of the date. The motion was seconded by Supervisor Chandler.

(Exhibit "J").

QUALIFYING STATEMENTS OF INTENT FOR ELECTION COMMISSIONERS

Supervisor Chandler moved to approve and accept Qualifying Statements of Intent and Petitions for Signature from the Circuit Clerk's Office for Ms. Julie Campbell Gray (District 3), Ms. Dorothy Hogan (District 5), and Ms. Linda Ivy (District 1). The motion was seconded by Supervisor Thomas.

(Exhibit "K").

CAP LOAN ACKNOWLEDGMENT OF FINAL PAYMENT

Supervisor Chandler moved to approve and spread upon the minutes correspondence received from Ms. Lisa Maxwell of Mississippi Development Authority noting receipt of final payment in the amount of \$59.70 for CAP Loan Number GMS #50544. The motion was seconded by Supervisor Thomas.

(Exhibit "L").

CHANCERY CLERK TO DOCUMENT SATISFACTION OF LEASE-PURCHASE AGREEMENT

Supervisor Chandler moved to authorize and approve the Chancery Clerk to mark Lease Purchase Agreement between RW Hooks, LLC and Clay County recorded in Deed Record 257 at Page 20 on May 21, 2007, as "satisfied and paid in full," and that Warranty Deed transferring title from Clay County to RW Hooks, LLC, be approved and signed by the President of the Board. The motion was seconded by Supervisor Thomas.

(Exhibit "M").

MISSISSIPPI PARTNERSHIP BOARD APPOINTMENT

Supervisor Chandler moved to reappoint Supervisor Davis to serve on the Mississippi Partnership Board of Local Chief Elected Officials. The motion was seconded by Supervisor Thomas.

MASIT STEERING COMMITTEES APPOINTMENT

Supervisor Chandler moved to appoint Supervisor Horton to serve as the County's representative on MASIT Steering Committee(s). Supervisor Raines seconded the motion.

(Exhibit "N").

CONSTABLE TRAVEL

Supervisor Chandler moved to authorize and approve Mr. Sherman Ivy, Constable, to travel to Pearl, Mississippi, to attend MCA Board of Directors Meeting. The motion was seconded by Supervisor Thomas.

(Exhibit "O").

JUSTICE COURT CLERK TRAVEL

Supervisor Chandler moved Ms. Demetria Sykes-Cobb, Justice Court Clerk, be authorized to travel to Natchez to attend the MJCCA Mid-Winter Conference February 7 through February 9, 2024. The motion was seconded by Supervisor Raines.

(Exhibit "P").

REIMBURSEMENT TO COUNTY EMPLOYEES

Supervisor Thomas moved to authorize and approve a payment in the amount of \$110.00 to Mr. Mike Weaver for paying the County's annual Sam's Club Membership fee. The motion was seconded by Supervisor Chandler.

(Exhibit "Q").

Supervisor Raines moved to authorize and approve a payment in the amount of \$36.17 to Ms. Cassandra Smith to reimburse her payment of gasoline due to issues with the County's Fuelman card. The motion was seconded by Supervisor Thomas.

(Exhibit "R").

MILEAGE REIMBURSEMENT RATES

Supervisor Chandler moved to spread on the minutes the Mileage Reimbursement Rates effective January 1, 2024, as authorized by Section 25-3-41 of Mississippi Code of 1972, as amended. The motion was seconded by Supervisor Thomas.

(Exhibit "S").

REPAIR OF VEHICLES - SHERIFF'S OFFICE

Supervisor Chandler moved to authorize and approve payment to Performance Auto in the amount of \$2,5401.91 for repair of Sheriff's Office vehicle, SD1422. The motion was seconded by Supervisor Raines.

(Exhibit "T").

Supervisor Chandler moved to authorize and approve payment to Performance Auto, Inc. in the amount of \$953.76 for the repair of Sheriff's Office vehicle, SD1510. The motion was seconded by Supervisor Thomas.

(Exhibit "U").

DOCKING STATION FOR BODY CAMERA

Supervisor Chandler moved to authorize and approve payment to Motorola Solutions in the amount of \$1,000.00 to purchase a docking station for charging body camera and downloading information. The motion was seconded by Supervisor Raines.

(Exhibit "V").

SHERIFF'S OFFICE TRAVEL

Supervisor Chandler moved to authorize and approve Sheriff's Deputy Everett Quinn to attend TCTI Semi-Auto/Shotgun Firearms Instructor Course March 18 through March 22, 2024, in Yazoo City, Mississippi, which will consist of a fee in the amount of \$225.00 for re-certification with ammunition to be supplied by the training institute. The motion was seconded by Supervisor Thomas.

(Exhibit "W").

Supervisor Chandler moved to authorize and approve Sheriff's Deputy Pedro Yera to travel to Brookhaven March 6 through March 10, 2024, to attend Basic Law Enforcement Sniper Course for a cost of \$600.00. The motion was seconded by Supervisor Raines.

(Exhibit "X").

CERTIFICATE OF RE-ACCREDITATION - SHERIFF'S OFFICE

Supervisor Chandler moved to spread upon the minutes correspondence and Certificate of Re-Accreditation issued to the Clay County Sheriff's Department for complying with required standards as set forth by the Mississippi Law Enforcement Accreditation Commission. The motion was seconded by Supervisor Thomas.

(Exhibit "Y").

ACCEPTANCE OF LETTER OF RESIGNATION

Supervisor Chandler moved to spread upon the minutes letter of resignation submitted by Mr. Jimmy Pee, III, noting his resignation from the Clay County Sheriff's Office. The motion was seconded by Supervisor Raines.

(Exhibit "Z").

COUNTY WEBSITE HOSTING

Supervisor Chandler moved to authorize and approve website hosting services to be provided by U.S. Next, which will consist of \$650.00 for initial set up and \$199.00 monthly. The term of the agreement is month to month. The motion was seconded by Supervisor Thomas.

(Exhibit "AA").

PAYROLL OF SHERIFF'S OFFICE

Supervisor Raines moved to change the pay period for clerical and jail staff to the same as deputies to result in 26 payrolls, instead of 24 thereby eliminating estimated days. The motion was seconded by Supervisor Thomas.

ENTRY ONTO PRIVATE PROPERTY TO REPAIR DAMAGE CAUSED BY COUNTY

Supervisor Thomas moved to enter private property owned by Ms. Bernice Carr on Melton Bottom Road to repair damage caused by the County Garbage Truck. The motion was seconded by Supervisor Chandler.

REMOVAL OF DEBRIS TO FACILITATE DRAINAGE

Supervisor Thomas moved to remove a log out of ditch in the vicinity of 916 Melton Bottom Road and Clisby Road to promote drainage. The motion was seconded by Supervisor Chandler.

VEHICLE QUOTES - DISTRICT FOUR (4)

Supervisor Raines moved to approve the quote of Crowson Auto World in the amount of \$51,000.00, as the lesser of two quotes submitted, to purchase a 2023 Ford F-150. The motion was seconded by Supervisor Thomas.

(Exhibit "BB").

ADJOURN

Supervisor Raines moved to adjourn with the next meeting to be held on February 5, 2024, at the Clay County Courthouse at 9:00 a.m. The motion was seconded by Supervisor Thomas.

All motions were carried unanimously unless otherwise indicated.

DATED this the 25 day of January, 2024.

R.B. Davis

**R.B. DAVIS, PRESIDENT
CLAY COUNTY BOARD OF
SUPERVISORS**



ATTEST:

Lafrence H. Boyd

**LAFRANCE H. BOYD, CHANCERY CLERK
CLERK OF THE CLAY COUNTY
BOARD OF SUPERVISORS**