

BE IT REMEMBERED that the Board of Supervisors of Clay County, Mississippi, met at the Courthouse in West Point, MS, on the 16th day of July, 2018, at 9:00 a.m., and present were: Lynn Horton, President, Shelton Deanes, and Joe Chandler. Also present were Amy Berry, Chancery Clerk, Angela Turner-Ford, Board Attorney, and Eddie Scott, Sheriff of Clay County; when and where the following proceedings were as determined to wit;

NO. _____

IN THE MATTER OF ADOPTING AND AMENDING THE AGENDA FOR THE BOARD OF SUPERVISORS MEETING HELD ON JULY 16, 2018

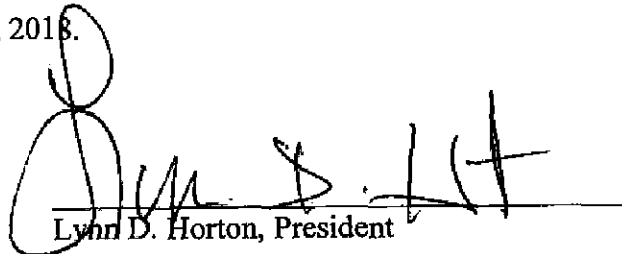
There came on this day for consideration the matter of adopting and amending the agenda for the Board of Supervisors meeting held on July 16, 2018.

It would appear to this Board the following item needs to be added to the agenda for further discussion and consideration by this Board, to-wit;

- Shelton Deanes regarding the Caradine Bridge Project

After motion by Joe Chandler and second by Shelton Deanes this Board doth vote unanimously to adopt the agenda as presented and further adopts the agenda as amended and attached hereto as Exhibit A.

SO ORDERED this the 16th day of July, 2018.


Lynn D. Horton, President

**Clay County Board of Supervisors
Agenda for Board Meeting Held
Monday, July 16, 2018 at 9:00 a.m.**

- Call to Order
- Welcome and Prayer
- Adopt and Amend the agenda
- Torrey Williams, EMA Director
 - Request to approve the Proclamation Declaring Local Emergency of Missing Persons
- Eddie Scott
 - Authorize and approve the submission of grant application
- Amy Berry
 - Authorize and approve the submission of application of ad valorem levy of one mill for the Utilization Fund for year 2018
 - Contractor/Owner/Architect monthly meeting Tuesday, July 17th, at 9:00, at the Court Complex
 - Review email from Roger on update of building
- Lynn Horton
 - Authorize and approve to reject the bids accepted on June 28, 2018 for the paving of one mile and three tenths of TVA Road
 - Request authority to advertise to pave portions of TVA Road
- Recess until 19th, July , 2018 at 9:00 a.m. at the Clay County Courthouse

Amendments:

NO. _____

**IN THE MATTER OF AUTHORIZING AND APPROVING TO SPREAD ON THE
MINUTES THE PROCLAMATION OF AN EMERGENCY AS DECLARED BY THE
BOARD OF SUPERVISORS**

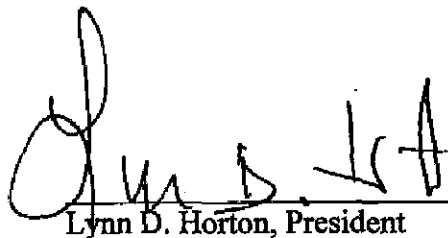
There came on this day for consideration the matter of authorizing and approving to spread on the minutes the Proclamation of an Emergency as declared by the Board of Supervisors.

It appears to this Board on July 5, 2018 this Board declared a local emergency for the Search and Rescue of Victoria Hudson, and

It appears to this Board in an effort for the County to qualify for any financial assistance to offset its cost incurred in the search and rescue mission, the Proclamation of an Emergency must be spread upon the Minutes of this Board.

After motion by Shelton Deanes and second by Joe Chandler this Board doth vote unanimously to authorize and approve to spread on the minutes the Proclamation declaring a local Emergency as attached hereto as Exhibit A.

SO ORDERED this the 16th day of July, 2018.



Lynn D. Horton, President

PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY
(by City Council or County Board of Supervisors)

WHEREAS, Clay County the City Council /or Board of Supervisors does hereby find that conditions of extreme peril to the safety of persons and property have arisen within said City /County, caused by

(Severe storm, tornado, damaging winds, flash flooding, river flooding
Search & Rescue (Victoria Hudson)
drought, wildland fire, structural fire, hail, hazardous material incident, epidemic, hurricane, earthquake, other)

commencing on or about _____ AM/PM on the 5th day of July, 2018; and

WHEREAS, the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency in order to provide for the health and safety of the citizens and the protection of their property within the affected jurisdiction;

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that in accordance with Section 33-15-17(d), Mississippi Code of 1972, as amended, a local emergency now exists throughout said City /County; and shall be reviewed every thirty (30) days until such local emergency is no longer in effect and proclaimed terminated by the City Council / Board of Supervisors of the City / County of Clay, State of Mississippi.

IT IS FURTHER PROCLAIMED AND ORDERED that all City / County agencies and departments shall render all possible assistance and discharge their emergency responsibilities as set forth in the City / County Emergency Operations Plan.

DATE: 7/5/18

[Signature]
Mayor / President of Board of Supervisors

[Signature]
Councilperson / Supervisor

[Signature]
Councilperson / Supervisor

[Signature]
Councilperson / Supervisor

[Signature]
Councilperson / Supervisor



NO. _____

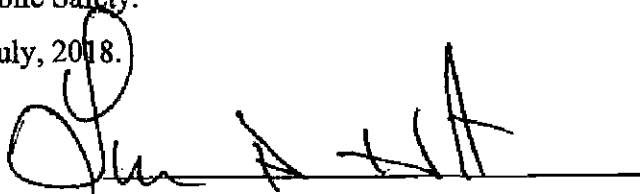
**IN THE MATTER OF AUTHORIZING AND APPROVING THE SHERIFF TO SUBMIT
AN APPLICATION FOR THE 2017 JAG GRANT FUNDED THROUGH THE
MS DEPARTMENT OF PUBLIC SAFETY**

There came on this day for consideration the matter of authorizing and approving the Sheriff to submit an application for the 2017 JAG Grant funded through the MS Department of Public Safety.

It appears to this Board Sheriff, Eddie Scott, is requesting this Board's consideration in applying for the 2017 JAG Grant funded through the MS Department of Public Safety to purchase equipment needs for the Sheriff's Department such as Duty Belts, Holsters, Handcuffs, Handcuff Pouch's, Mag Pouch, Belt Keepers, Inner Belts, Glove Pouch's, and Rifle Plate Carriers for a total grant application request of \$4,895.54.

After motion by Shelton Deanes and second by Joe Chandler this Board doth vote unanimously to authorize and approve the Sheriff to submit the 2017 JAG grant application as attached hereto to the MS Department of Public Safety.

SO ORDERED this the 16th day of July, 2018.

A handwritten signature in black ink, appearing to read 'Lynn D. Horton', written over a horizontal line.

Lynn D. Horton, President

**EDWARD BYRNE MEMORIAL
Local Law Application Solicitation
2017-MU-BX-0062**

CFDA 16.738

Background

The Division of Public Safety Planning has limited funds available from the U. S. Department of Justice (DOJ) to support local law enforcement agencies. An application packet is attached. All applicants must complete and return the application no later than **Friday, August 3, 2018**.

Applications must include the following in the abstract: (1) Describe and document the problems facing the law enforcement agency and the need for assistance under this program; (2) identify the most important needs of the agency; (3) provide a budget summary; (4) provide a detailed budget narrative for all items in the budget; and (5) provide a Timeline of expenditures. **Incomplete applications will not be considered for funding.**

Eligibility

Eligible applicants are limited to local law enforcement agencies that do not receive direct funding from the Department of Justice.

Program Purpose Areas

The purpose of this funding is to provide units of general purpose local government with the funds to underwrite projects to assist local law enforcement with the most pressing needs of the agency. These funds can be used for a wide variety of purposes including equipment, uniforms, and supplies. Funding is based on the amount of state allocation available for this funding category.

Targeted Areas

Funds can be used in the following targeted areas:

- Law Enforcement Personnel Support (overtime) for full-time Officers only.
- Operating Expense: Class A police uniforms are fundable under this area. Polo shirts and tactical pants will not be funded.

- Procuring equipment, technology, and other material directly related to basic law enforcement functions. Examples include, lighting supplies, replacement radios and communication devices, etc.

SPECIAL GRANT CONDITIONS

Availability of Funds and Application Deadline

Funds are available after completing the attached application, returning it to DPSP and receiving an executed grant award document. All applicants are expected to complete and return the application no later than **Friday, August 3, 2018.**

The grant award period is from **October 1, 2018 to September 30, 2019.** Any and all funds must be expended by the end of the contract period.

Special Grant Conditions

- This is a one year grant award, with the exception of equipment and commodities which will be for a six month grant period. Once funds are expended, the grant will expire.
- If you are receiving assistance from any other federal agency, there can be no duplicate purchases from such funds. In other words, funds cannot be used from separate agencies to make the same purchase.
- Applications submitted for equipment must be for basic law enforcement equipment only.
- Local law agencies applying for JAG funds for body armor purchases must have a written "mandatory wear" policy in effect and submit a signed certification for your grant file. Include a copy of the policy with your application.
- Ballistic-resistant and stab-resistant body armor purchased with JAG award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and is listed on the NIJ Compliant Body Armor Model List (<https://nij.gov/>). In addition, ballistic-resistant and stab-resistant body armor purchased must be American-made. The latest NIJ standard information can be found here: <https://nij.gov/topics/technology/body-armor/pages/safety-initiative.aspx>.
- Local law agencies applying for body worn camera equipment must have policies and procedures in place related to equipment usage, data storage, privacy, victims, access, disclosure, and training, etc. in effect and submit a signed certification for your grant file. Include a copy of your policy with the application.
- Within 120 days of award acceptance, each current member of a law enforcement task force funded with award funds who is a task force commander, agency executive, task

force officer, or other task force member of equivalent rank, must complete required online (internet-based) task force training. Additionally, all future task force members must complete this training once during the period of performance for this award, or once every four years if multiple OJP awards include this requirement. The required training is available free of charge online through the BJA-funded Center for Task Force Integrity and Leadership (www.ctfli.org).

- Any law enforcement agency receiving direct or sub-awarded funding from this JAG award must submit quarterly accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.
- Expenditures incurred prior to the actual project start date will not be approved. Supporting documentation must have valid and verifiable dates.
- **Handwritten applications or applications submitted by facsimile (FAX) will not be accepted.**

Non-Supplant Requirement

Funds available under this program may not be used to supplant (replace) existing local funds. These funds must be used to supplement the level of funds from non-federal sources that would, in the absence of these funds, be made available for programs or activities funded under a similar program.

Monitoring

Each successful sub-grantee will receive an on-site compliance monitoring visit or a desk review audit at least once during the grant period. Each successful sub-grantee must retain records, receipts, invoices, and other documents for review during the monitoring visit. Guidelines and/or procedures listed in the original application must be adhered to and deviations from those guidelines must have prior approval by the Division of Public Safety Planning.

Budget

The total 12-month budget allotted for the sub-grantee of this RFP is \$3,750.00 Federal and \$1,250.00 Match.

***SPECIAL NOTE*: IF ANY LOCAL LAW ENFORCEMENT CONTINUATION PROJECTS HAVE NOT EXPENDED THEIR 2016 LOCAL LAW FUNDS, THEY WILL NOT BE ELIGIBLE FOR FUNDS UNDER THIS SOLICITATION.**

Match Requirements

A 25% cash match is required, however, a request for a match wavier with sufficient justification will be considered.

Organizations are required to register with the System for Award Management (SAM) using their DUNS number. Please note that applicants formerly used the Central Contractor Registration (CCR) database for this purpose. SAM is a government-wide registry for vendors doing business with the federal government which requires annual renewal. The SAM centralizes information about grant recipients and also provides a central location for grant recipients to change organizational information.

Please note that organizations must update or renew their SAM registration at least once a year to maintain an active status. Please include a copy of your SAM registration verifying an active status along with your application. To complete the SAM registration process, access the website at www.sam.gov.

Technical Assistance

Technical assistance will be available through our office during the JAG application process. If assistance is needed, please contact the JAG Unit at 601-977-3700.

Application Submission Requirements

One (1) original and one (1) copy of the application should be submitted on the official application form of the Office of Justice Programs, Division of Public Safety Planning no later than **Friday, August 3, 2018**.

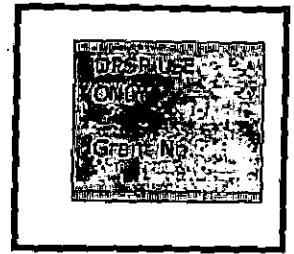
Submit Applications to:

**Attn: Emberly K. Holmes, OJP Director
Division of Public Safety Planning
Office of Justice Programs
1025 Northpark Drive
Ridgeland, Mississippi 39157**

***If you have questions, please contact Emberly K. Holmes at (601) 977-3700.**



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING



SUBGRANT APPLICATION SUMMARY

1. Applicant (Name, Address, Zip, Phone, Email)	2. Project Director (Name, Address, Zip, Phone)	3. Financial Officer (Name, Title, Address, Zip, Phone)

4. Project Title <p style="text-align: center;">Local Law Enforcement</p>	5. DUNS Number: _____ Tax ID Number: _____
6. Type of Application <input type="checkbox"/> Initial <input type="checkbox"/> 2 nd Yr. or <input type="checkbox"/> ____ Yr. Funding <input type="checkbox"/> Continuation of Grant No. _____	7. Desired Project Duration _____ Months Start Date: _____ End Date: _____

8. Brief Project Summary (required)

9. Budget Category	Requested	Approved by DPS
a. Personnel		
b. Fringe Benefits		
c. Equipment		
<input type="checkbox"/> Travel		
Operating Expense		
f. Contractual Services		
g. Miscellaneous		
Total Project Budget		

10. Source of Funds	Federal	%	St/Local Match	%	Total	%
Requested Budget						

11. Number of pages in this application

 Chief Administrative Officer (Signature and Date)

 Chief Administrative Officer (Type or Print)

 Project Director (Signature and Date)

 Financial Officer (Signature and Date)

INSTRUCTIONS FOR COMPLETING SUBGRANT APPLICATION SUMMARY

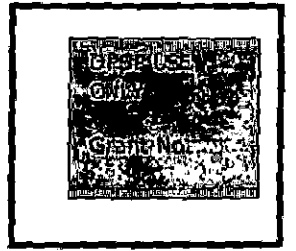
(DPSP Form A-1)

1. Enter the name, address, zip and telephone number of the Agency or unit of Government that will administer the project.
2. Enter the name, title, address, zip and telephone number of the person who will be charged with the responsibility of implementing and operating the project.
3. Enter the name, title, address, zip and telephone number of the person who will be responsible for financial matters relating to the project, such as accounting and financial reports, and who will be authorized to sign request for reimbursements of expenditures.
4. Enter or select the project title type.
5. Enter Jurisdiction DUNS # and Tax Id.
6. Enter Email address of the primary contact person.
7. Enter the desired project duration in months. (DPSP only awards 12 month maximum contracts.)
8. Develop a brief summary for the project. Explain the project operation and how objectives will be accomplished.
9. Enter total funds proposed to be spent on the project in the eight (8) major budget categories brought forward from DPSP Form A-3 Budget Summary.
10. Enter the appropriate match ratio in both dollar amount and percentage.
11. Enter the total number of pages in application.

NOTE: The application must be signed by a person duly authorized to enter into a contract, or contractually obligate funds on behalf of the agency or unit of government of the subgrantee: The head of the implementing agency and/or the financial officer. The application should be dated when signed and the appropriate title of the signor should be in the space provided.



**STATE OF MISSISSIPPI
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PLANNING AND PREVENTION DATA

PART I. STATEMENT OF PROBLEM

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INSTRUCTIONS FOR COMPLETING PROJECT PLAN PART I

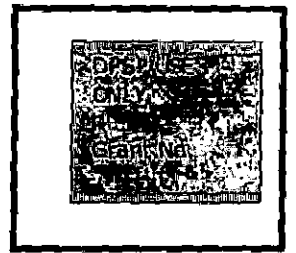
(PROBLEM STATEMENT: Form A-2a)

State in clear and concise terms the problem(s) which the project shall provide a needed solution. Provide as much as possible, quantified background data to support the degree of intensity of the problem. That is, provide crime statistics, population figures, caseloads, etc., when applicable, along with other relevant data which would indicate the problem. (Cite the sources of the data and the date of the data reported.)

BEGIN ON REVERSE AND ADD AS MANY CONTINUATION PAGES AS NECESSARY



STATE OF MISSISSIPPI
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PROFESSIONAL ANALYSIS REPORTING DATA

PART II. OBJECTIVES AND PROJECTED IMPACT

INSTRUCTIONS FOR COMPLETING PROJECT PLAN PART II

(DPSP Form A-2b)

A. OBJECTIVES

State clearly and concisely the measurable objectives of the project. IN other words, this section should describe precisely what the project will achieve and/or demonstrate. The objectives should be **directly** related to the **Statement of the Problem (A-2a)** so that the project can be evaluated in terms of its ability to resolve the problem identified. The activities called for in Section A-2c must be designed to achieve and document the achievement of the objectives in this section.

A measurable objective defines:

1. What CHANGE will take place?
2. What GROUP will be affected?
3. What LEVEL or DEGREE of change will occur?

Example No. 1: Three entry level local police officers will receive 240 hours of basic law enforcement training within (10) months of their employment.

CHANGE: Three police officers will receive basic training.
GROUP: Three entry level local police officers.
LEVEL of CHANGE: 240 hours of training within ten (10) months of employment

Example No. 2: Twelve(12) months after project Implementation in the community, there will be at least a 20% reduction in juvenile court referrals among persons (male and female) under the age of 17. Juvenile Court referrals for the last six (6) months of the project will be compared with the same data from the same period for the previous year.

B. PROJECTED IMPACT

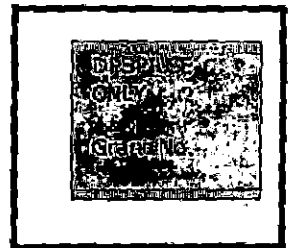
The applicant should specify the "Projected Impact" of the project on the criminal justice system by indicating whether the project primarily addresses:

System Change: Improvement or upgrading of some aspect of the criminal justice system.
Relevance of Results: Benefits to be received by the criminal justice system, the community and the offender.
Cost of Reduction: Activities providing for reduction of cost of apprehension, courts, incarceration, supervision, etc.
Offender Change: Changes in the personal or social adjustment, job status, or behavior of the offender.

BEGIN ON REVERSE AND ADD AS MANY CONTINUATION PAGES AS NECESSARY



**STATE OF MISSISSIPPI
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DIVISION OF PUBLIC SAFETY PLANNING**



PROJECT PLAN AND SUPPORTING DATA

PART III. IMPLEMENTATION

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INSTRUCTIONS FOR COMPLETING IMPLEMENTATION PLAN

PART III

(DPSP Form A-2c)

- A. Describe in narrative form the activities which will be performed during the project period.
- B. List the tasks or various individual activities which will be performed in the order in which they will occur and indicate the month in which it is anticipated the task will begin and the month in which it will be completed.

Example:

- 1. Hire project staff (first and second months).
- 2. Train project staff (second month - 3 weeks of training).
- 3. Develop operating procedures (middle of second month - first of third month).
- 4. Perform designated tasks (third month - twelfth month).

- C. Prepare a Bar Task Timetable.

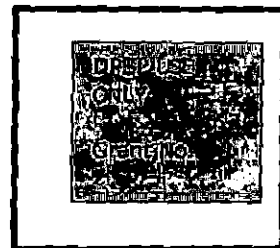
Example:

TASK TO BE PERFORMED	MONTHS IN PROJECT PERIOD											
	01	02	03	04	05	06	07	08	09	10	11	12
1. Hire Project Staff	-----											
2. Train Project Staff (3 weeks)		-----										
3. Develop Operating Procedures			-----									
4. Perform Designated Tasks			-----									

- D. Attach a current resume for each person employed in the conduct of grant activities.
- E. Attach a job description of proposed positions.
- F. Include an organizational chart associated with the project.



STATE OF MISSISSIPPI
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PART IV:

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(DPSP Form A-2d)

Provide a plan describing commitment and capacity to continue the project if federal funding through the Division of Public Safety Planning were no longer available.

The plan will be evaluated on whether it's proposes feasible strategies to preserve project activities long-term.

Please note that continuation or supplemental funding is not guaranteed and subgrantees are always encouraged to seek additional means of support to sustain their current projects.



STATE OF MISSISSIPPI
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DIVISION OF PUBLIC SAFETY PLANNING



BUDGET CATEGORY	REQUESTED BUDGET	
A. PERSONNEL:		
TOTAL PERSONNEL		
B. FRINGE		
2. FICA Match		
3. Retirement Match		
4. Other		
TOTAL FRINGE		
C. EQUIPMENT		
TOTAL EQUIPMENT		
D. TRAVEL		
2. Commercial Carrier		
3. Meals		
4. Lodging		
5. Other		
TOTAL TRAVEL		
E. OPERATING EXPENSE		
2. Rental		
3. Printing and Reproduction		
4. Communications (Telephone, Postage)		
5. Other		
TOTAL OPERATIONAL EXPENSES		
F. CONTRACTUAL SERVICES		
Contracts w/Organizations		
TOTAL CONTRACTUAL SERVICES		
G. MISCELLANEOUS		
2. Training Materials		
3. Other		
TOTAL MISCELLANEOUS		
H. TOTAL PROJECT BUDGET		

SUMMARY FUNDING DATA

	Federal	%	State/Local	%	TOTAL	%
REQUESTED BUDGET						
APPROVED BUDGET						

Budget Prepared By: _____

INSTRUCTIONS FOR COMPLETING BUDGET SUMMARY PART A

(DPSP FORM 3)

GENERAL

The budget summary should be completed for each of the eight major budget categories (and their subcategories) for which funding is requested. These figures are to be derived from the detailed information in the Budget Narrative. For each category or subcategory listed, show total requested funds, rounded to the nearest dollar, in the column headed "Requested Budget". Enter category totals and Total Project Budget in the spaces provided.

SUMMARY FUNDING DATA SECTION

In the horizontal row labeled "Requested Budget", provide the following:

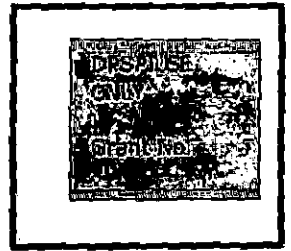
- a. **Federal** - Enter the total federal funds requested and the percentage of the total project which will be funded with Federal monies.
- b. **State or Local Cash Match** - Enter the total cash match and the percentage of the total project which will be provided by the applicant.

See DPSP guidelines or your Grants Management Specialist for the exact federal/state/local ratios required.

SHADED AREAS ARE FOR DPSP USE ONLY.



STATE OF MISSISSIPPI
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PART VI:

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INSTRUCTIONS FOR COMPLETING BUDGET NARRATIVE PART VI

(DPSP Form 6)

GENERAL

The purpose of this form is to provide *full explanation, and justification* for all items budgeted to support project activities. After using DPSP Form A-4-b, add as many 8 1/2" x 11" continuation pages as necessary. Show Computations for totals, including all other information needed to derive at the total. *Provide the information required below in the order and format shown.* Transfer totals to Budget Summary.

A. PERSONNEL:

<u>Name of Employee</u>	<u>Title</u>	<u>% of Time Devoted to Project</u>	<u>Date Hired</u>	<u>Salary Rate</u>
XXXXXXXX	XXXXXXXX	XXXX	XXX	XXXXX
Example:				
Joe Smith	Director	100%	01/01/XX	\$40,000 (annual)
	Total Salaries & Wages		\$ _____	
=	Total Personnel		\$ _____	

Note: Specify other fringe benefits in detail not as one group. (Health insurance, life insurance, workman's Comp, Unemployment etc.) Justify each category as it relates to project activities in the Project Plan. If the employees are not to be hired specifically for this project, but will be transferred from other duties, explain how the resulting vacancies will be filled.

B. FRINGE: Based on gross salary.

	<u>SS & Medicare Match</u>	<u>Retirement Match</u>	<u>Other Fringe Benefits</u>
Example:	7.65%	14.26%	\$500 monthly
	Total Soc. Sec. Match		\$ _____
+	Total Retirement Match		\$ _____
+	Total Other		\$ _____
=	Total Fringe		\$ _____

C. EQUIPMENT: (List each non-expendable item to be purchased as show below).

<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>	= Total Equipment \$ _____
XXXX	XXXX	XXXX	XXXX	

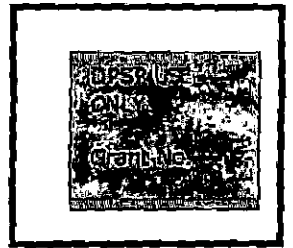
Example:

			Total Equipment Cost: \$ 2,100
Desk Computer	2 @	\$ 950 each	\$ 1,900
Desk Calculator	4 @	\$ 50 each	\$ 200

Justify how the above relate to project activities in the Project Plan. Explain what steps you have taken, or will take, to insure that you receive the best value for least cost, consistent with State and Federal Purchasing Regulations.



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING



PART VI:

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D. **TRAVEL:** (See the Division of Public Safety Planning subcontractor Travel Policy, to determine allowable expenses. Travel expenses incurred by consultants are to be included in the Contractual Services budget category).

Note: Mileage rate cannot exceed state rate. Review state travel guide at www.dfa.state.ms.us)

(Ex. 1200 miles @ \$.50 per mile = \$600)		Total Mileage	\$ _____
(Ex. Taxi, shuttle etc.)	+	Total Commercial Carrier	\$ _____
(Daily rate or use State Travel guidelines)	+	Total Meals	\$ _____
(Est. Hotel rate and the no. of days)	+	Total Lodging	\$ _____
	+	Total Other	\$ _____
	=	Total Travel	\$ _____

Explain the need for the travel and identify who will travel as related to project activities in the Project Plan.

E. **OPERATING EXPENSES:**

Show computations here, including all information needed to derive at the totals shown.

General Office Supplies	\$ _____
+ Total Rental	\$ _____
+ Total Printing & Reproduction	\$ _____
+ Total communications (Telephone, postage, etc.)	\$ _____
+ Total Other	\$ _____
= Total Operating Expenses	\$ _____

Justify and explain the need for the operating cost as it is related to the project activities in the Project Plan.

F. **CONTRACTUAL SERVICES:**

Total Contracts with Individuals	\$ _____
+ Total Contracts with Organizations	\$ _____
= Total Contractual Services	\$ _____

Justify and explain in relationship to project activities in the Project Plan. This section must contain the selection basis for any contract or prospective contract mentioned.

G. **MISCELLANEOUS:**

Show computations here, including all information used to derive at the total shown.

Total Tuitions or Registrations fees	\$ _____
+ Total Training materials	\$ _____
+ Total Other	\$ _____
= Total Miscellaneous	\$ _____

Explain the need and identify staff as related to project activities in the Project Plan.

OVERHEAD: Show computations here. These costs cannot exceed 10% of the direct labor cost (including fringe benefits) or 5% of the total project cost unless there is a documented approved rate.)

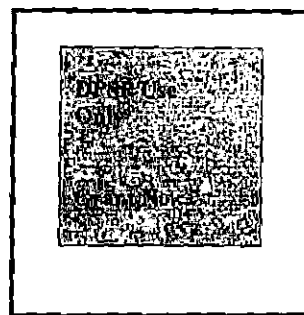
Total Miscellaneous	\$ _____
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Justify and explain relationship to project activities in the Project Plan, subgrantee administrative services, structure and policy, and specific services provided by the "Overhead" category.

H. **TOTAL PROJECT BUDGET:** \$ _____



**STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING**



PART VII: EVALUATION PLAN

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INSTRUCTION FOR COMPLETING THE EVALUATION PLAN PART VIII

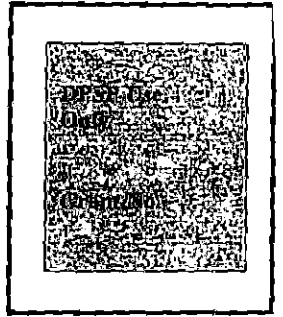
(DPSP Form 7)

All programs must include an evaluation plan. This is an integral part of the grant and should be directly related to the objectives and project impact section of the grant. The evaluation plan should specify how the objectives will be measured and how accomplishment of activities will be documented and evaluated.



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING

NON-SUPLANT CERTIFICATION



PART VIII:

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The _____ (Applicant) hereby assures that the federal funds will not be used to supplant state or local funds and those federal funds will be used to supplement existing funds for program activities and not to replace those funds that have been appropriated for the same purpose.

Signature: _____
(Chief Executive Officer)

Title: _____

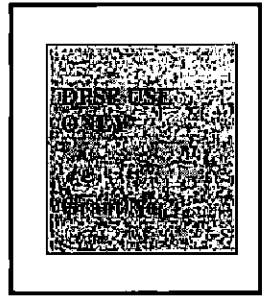
Date: _____

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STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING



EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

PART IX:

A. The _____ (Applicant) hereby certifies that it has formulated an Equal Employment Opportunity Program in accordance with 28 CFR 42, 301, et seq., Subpart E of the Code of Federal Regulations, and that it is on file in the office of:

Name _____

Address _____

Title _____

for review or audit by officials of the Division of Public Safety Planning or the Office Programs, U.S. Department of Justice as required by relevant laws or regulations.

B. The _____ (Applicant) hereby certifies that it is in compliance with the terms and conditions of 28 CFR 42, 301, et seq., and is not required to file an Equal Employment Opportunity Program.

GENERAL

The purpose of the EEOC Guidelines is set forth in Title 28, Chapter 1, Subpart E of Part 42 of the Code of Federal Regulations. It provides recognition of the fact that full and equal participation of women and minority individuals in employment opportunities is a necessary element of the Office of Justice Programs by requiring that certain recipients of OJP funding make a careful evaluation of their employment practices as these affect minority persons and women and then develop a comprehensive EEO Program.

WHO MUST PREPARE AN EQUAL EMPLOYMENT OPPORTUNITY PROGRAM?

A criminal justice recipient of funds may be required to formulate, implement and maintain an Equal Employment Opportunity Program as it relates to minority persons and women or women only. A recipient criminal justice agency must develop and implement a program if either of the following sets of criteria are fully met:

- I. For minority persons and women.
 - a. Has fifty or more employees.
 - b. Has received grants or subgrants of \$25,000 or more.
 - c. Has a service population with a minority representation of less than 3%.
- II. For women only.
 - a. Has fifty or more employees.
 - b. Has received grants or subgrants of \$25,000 or more.
 - c. Has a service population with a minority representation of less than 3%.

COMMENTS:

- 1. When determining the number of employees in an agency, all employees are to be counted, including clerical, custodial, etc.
- 2. The "recipient" agency is defined in terms of the implementing agency. For example, if a grant is made through a municipality to the police department for conducting a program or purchasing equipment, the recipient is considered to be the police department.
- 3. The criterion of \$25,000 in grant money is cumulative for the recipient (may be the sum of several small grants) and does not require a single grant of \$25,000 or more.
- 4. For the purpose of these guidelines, the relevant "service population" shall be determined as follows:
 - A. For adult and juvenile correctional institutions, facilities and programs (including probation and parole programs), the service population shall be the inmate or client population served by the institution, facility, or program during the preceding fiscal year.
 - B. For all other recipient agencies (e.g., police and courts), the service population shall be the state population for state agencies, the county population for county agencies, and the municipal population for municipal agencies.

PROCEDURE FOR COMPLETION OF FORM 9

Complete section on the reverse of this form if the implementing agency meets the criteria set out above and has formulated an Equal Employment Opportunity Program. If the implementing agency meets the criteria and this program has not been formulated, your application may not be accepted. For assistance, contact the DPSP EEOC officer at the central office.

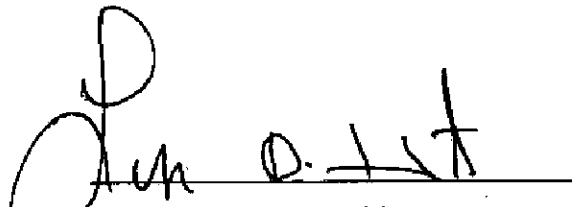
NO. _____

**IN THE MATTER OF AUTHORIZING AND APPROVING THE APPLICATION FOR
CERTIFICATION FOR THE ONE MILL LEVY**

There came on this day for consideration the matter of authorizing and approving the application for certification for the one mill levy.

After motion by Joe Chandler and second by Shelton Deanes this Board doth vote unanimously to authorize and approve the Application for Certification as attached hereto as Exhibit A for the one mill levy from the fund no. 013, Utilization Fund.

SO ORDERED this the 16th day of July, 2018.


Lynn D. Horton, President



July 6, 2018

TO: Chancery Clerks:

Enclosed is the application for the Ad Valorem Levy of one (1) mill (Section 27-39-329(2)(b) Miss. Code Ann.). The application must be filled out and signed by the County Assessor, Chancery Clerk and the President of the Board. This application must be returned to the undersigned on or before September 30, 2018. The one (1) mill cannot be expended until this application and the county rolls are approved.

Please remit to:

MS Department of Revenue
Attn: Jennifer Williams
Property Tax
PO Box 1033
Jackson, MS 39215

If you have questions or need further information, please contact me at (601) 923-7600.

Sincerely,



Jennifer Williams

Enclosures

Cc: Tony Lawler

APPLICATION FOR CERTIFICATION

of Clay County for the fiscal year of 2017-2018 for authority to expend the one (1) mill according to Section 27-39-329(2) (b) Miss. Code Ann., as amended.

I. Lien date for property rolls January 1, 2018 date.

II. Method of maintaining mapping:

A. A contract was let with Sanders Associates in accordance with Department of Revenue's rules, regulations and guidelines which requires that all recorded deeds be mapped, and all necessary corrections and adjustments be made according to the Department of Revenue's manuals, guidelines and regulations. (Copy of contract attached.)

OR

B. A plan to maintain mapping in-house has been devised in accordance with the law and the Department of Revenue's rules, regulations and guidelines and the following named county employees have the necessary knowledge and expertise to perform the required maintenance. (Copy of plan attached.)

III. Method of maintaining the real property appraisals:

A. A contract was let with Sanders Associates in accordance with the Department of Revenue's rules, regulations and guidelines which requires that all real property has been viewed and any change to real property has been made on the property record cards and new values calculated to reflect true value of the tax roll. (Copy of contract attached.)

OR

B. A plan to maintain the appraisal in-house has been devised in accordance with the law and the Department of Revenue's rules, regulations and guidelines and the following named county employees have the necessary knowledge and expertise to make the changes on the property record cards as they are found in the field and to calculate new values on the tax roll. (Copy of plan attached.)

C. Roll year 1998, or year set by Department of Revenue served as the benchmark year for a four-year update cycle of the real property in each county according to Section 27-35-113 Miss Code Ann. and Department of Revenue Rule 6. The above named county last updated the real property during Roll Year 16 and under the requirements of Section 27-35-113 Miss Code Ann. and Department of Revenue Rule 6 will be required to update again on or before Roll Year 20.

IV. Maintenance of business personal property:

A. A contract was let with Sanders & Associates accordance with the Department of Revenue's rules, regulations and guidelines for the maintenance of all the appraisals of business personal property. (Copy of contract attached.)

OR

B. A plan to maintain the appraisal in-house has been devised in accordance with the law and the Department of Revenue's rules, regulations, and guidelines. The following named county employees have the knowledge and expertise to keep the personal property roll up-to-date. (Copy of plan attached.)

V. Certified appraiser according to Section 27-3-52 Miss. Code Ann.

- A. "Counties having not more than five thousand (5,000) applicants for homestead exemption shall have at least one (1) certified appraiser."
B. "Counties having more than five thousand (5,000) applicants for homestead exemption shall have at least two (2) certified appraisers."

Give the number of homestead applicants for this year. 4,445

A. (1) Certified Appraiser required _____

B. (2) Certified Appraisers required _____

STATE OF MISSISSIPPI

COUNTY OF Clay

Lynae Horton, being first duly sworn deposes, and says, that he/she is the President of the Clay County Board of Supervisors and that the Board of Supervisors of Clay County shall adopt the property values reflected by the appraisal completed as of the lien date in conformity with Section 27-35-50(2)(5) Miss. Code Ann.

Paige Lambert
Assessor

[Signature]
President of Board

Sworn and subscribed before me this 16th day of August, 2018.

[Signature]



STATE OF MISSISSIPPI

COUNTY OF Clay

I, Amy Berry, Chancery Clerk in and for said county and state aforesaid, hereby certify that the within and foregoing has been recorded in Book 163, Page _____ of the Supervisor's Minute Records on file in the office of said Clerk.

Given under my hand and official seal of office this the 16th day of August, 2018.

[Signature]
Chancery Clerk



NO. _____

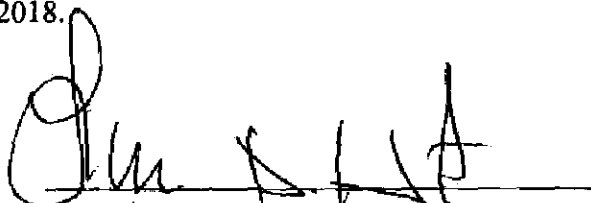
***IN THE MATTER OF REJECTING THE BIDS TAKEN ON JUNE 28, 2018 FOR THE
PAVING OF THE ONE MILE AND THREE TENTHS (1.3 MILES) OF TVA ROAD FOR
DISTRICT ONE***

There came on this day for consideration the matter of rejecting the bids taken on June 28, 2018 for the paving of the one mile and three tenths (1.3 miles) of TVA Road for District One.

It appears to this Board Supervisor Horton is requesting this Board to reject the Bids as taken on June 28, 2018 for the paving of the one mile and three tenths of TVA Road due to District One not having sufficient funds to pay for the paving of the said paving project based upon the bid amounts which were submitted.

After motion by Lynn Horton and second by Shelton Deanes this Board doth vote unanimously to authorize and approve to reject the bids as submitted to this Board for the paving of the one mile and three tenths paving of TVA Road for District One on June 28, 2018.

SO ORDERED this the 16th day of July, 2018.



Lynn D. Horton, President

NO. _____

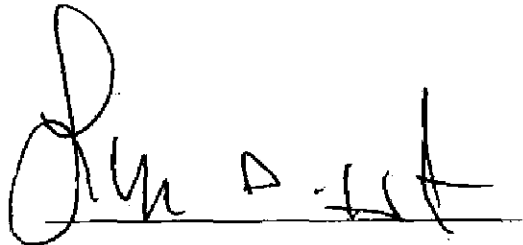
***IN THE MATTER OF AUTHORIZING AND APPROVING TO READVERTISE TO PAVE
CERTAIN PORTIONS OF TVA ROAD***

There came on this day for consideration the matter of authorizing and approving to readvertise to pave certain portions of TVA Road.

It appears to this Board Supervisor Horton is wanting to pave certain portions of TVA Road instead of paving the entire road.

After motion by Lynn Horton and second by Shelton Deanes this Board doth vote unanimously to authorize and approve to advertise to pave certain portions of TVA Road and for the County Engineer to assist the Clerk in coming up with the specifications of the portions for the said advertisement.

SO ORDERED this the 16th day of July, 2018.

A handwritten signature in black ink, appearing to read 'Lynn D. Horton', written over a horizontal line.

Lynn D. Horton, President

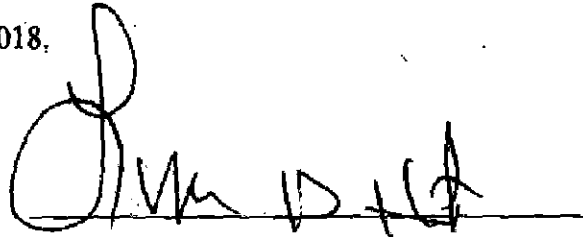
NO. _____

IN THE MATTER OF RECESSING

There came on this day for consideration the matter of recessing.

After motion by Shelton Deanes and second by R. B. Davis this Board doth vote unanimously to authorize and approve to recess until Thursday, July 19, 2018, at 9:00 a.m. at the Clay County Courthouse.

SO ORDERED this the 16th day of July, 2018.

A handwritten signature in black ink, appearing to read "Lynn D. Horton", written over a horizontal line.

Lynn D. Horton, President

INTENTIONALLY

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