

BE IT REMEMBERED that the Board of Supervisors of Clay County, Mississippi, met at the Clay County Courthouse in West Point, MS, on the 30th of November, 2017, at 9 00 a m , and present were Lynn Horton, Luke Lummus, R B Davis, Shelton Deanes, President, and Joe Chandler Also present were Amy G Berry, Chancery Clerk and Clerk to the Board, Angela Turner-Ford, Board Attorney, and Eddie Scott, Sheriff of Clay County, when and where the following proceedings were as determined to wit,

NO _____

IN THE MATTER OF ADOPTING AND AMENDING THE AGENDA FOR THE BOARD OF SUPERVISORS MEETING HELD ON NOVEMBER 30, 2017

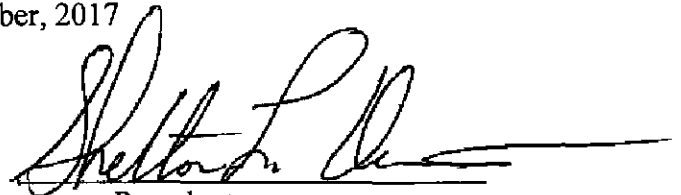
There came on this day for consideration the matter of adopting the agenda for the Board of Supervisors meeting held on November 30, 2017

It appears to this Board that the following items need to be added to the agenda for further discussion or consideration, to-wit,

- Nadia Colom request to address the Board on the Boys and Girls Club
- Execute the agreement with the TRVWMD for Hog Pen Creek
- Eddie Scott, Sheriff, request to go into Executive Session regarding a security issue

After motion by Lynn Horton and second by R B Davis this Board doth vote unanimously to adopt the agenda as presented and to adopt the agenda as amended as attached hereto as Exhibit A

SO ORDERED this the 30th day of November, 2017


President

**Clay County Board of Supervisors
Agenda for Board Meeting Held
Thursday, November 30, 2017 at 9 00 a m**

- Call to Order
 - Welcome and Prayer
 - Adopt and Amend the Agenda
 - Mike Henson
 - Status of Pass it On Building contracts
 - Treva Hodge
 - Authorize the President to sign the Emergency Management Performance Grant (EMPG) Fiscal Year 2017-2018 renewal application
 - Authorize Travel for dispatcher to attend training in Grenada 12/1/17- 12/2/17
 - Robert Calvert
 - Authorize and spread on the minutes the notice as received from the Office of State Aid of Bridge Closure for Cane Creek Bridge on the Houston/Starkville road located in Section 6, Township 16, Range 4 – District 4
 - Angela Turner-Ford
 - Authorize and approve Sales Contract to purchase the former Pass it on Building located on Main Street with the Region VII Mental Health-Community Counseling
 - Authorize and approve Petition Establishing a Private Cemetary
 - Authorize and approve payment to the GTR LINK for Special Services as provided in the contract in the amount of \$ 6,224 56
 - Authorize and approve to void a Homestead Exemption Chargeback which was inadvertently charged back in error by the Tax Assessor's Office
 - Authorize to spread on the minutes the Certificate of Training as received on Deputy Chancery Clerk Youth Court Clerk Deborah Myers
 - Authorize to pay the Chancery Clerk for the printing of the Land Rolls (Real and Personal), Homestead Rolls, and the processing of the Homestead Applications for year 2017
 - Authorize to pay the Constables the monthly net gross fee income for the month of November 2017
 - Authorize and approve the annual Title IV Assessment Forms as required by American Disabilities and MS Department of Transportation
 - Authorize and approve a resolution be sent to the TRVWMD requesting the use of PLN monies to pay for the materials to repair the Caradine Bridge – Current balance of PLN Monies is \$69,608
 - Authorize and approve the filing of the Volunteer Fire Insurance Rebate Form for year 2017
 - Authorize and approve to spread on the minutes the proof of publication as received from the Daily Times Leader noticing the public of the Supervisors travel cost for out of state travel as required by law
 - Request to go into Close Session/Executive Session as allowed under Section 25-41-7 of *Mississippi Code* to discuss a potential litigation matter
 - Adjourn until Monday, December 4, 2017 at 9 00 a m at the Clay County Courthouse
- Amendments**
-
-
-
-

ORDER OF BOARD OF SUPERVISORS Clay COUNTY,
SETTING FORTH PROPOSED STATE AID PROJECTS FOR
PERIOD January, 2016 **THROUGH** December, 2019

Pursuant to the provisions of Senate Bill No. 1 of the Extraordinary Session of 1949 and as subsequently amended, herein after referred to as said Act, We the undersigned members of the Board of Supervisors of Clay County, hereby order that the proposed project(s) listed herein constitute the State Aid Program for Clay County for the period January, 2016 through December, 2019

In support of this order, the Board certifies and agrees that

- 1 The State Aid System in said County has been designated by the Board and approved by the State Aid Engineer, as required by said Act
- 2 The Board has employed a Registered Professional Engineer as County Engineer who will employ such other competent technical assistant(s), as required to properly supervise and inspect the work in compliance with the Rules and Regulations of the State Aid Engineer all as required in said Act
- 3 This program which has been prepared by the County Engineer and approved by this Board is herewith submitted to the State Aid Engineer for approval
- 4 The Board will comply with all applicable Laws, Rules and Regulations in the acquisition of rights-of-way and will maintain the acquired rights-of-way for said project(s) to keep the same free of encroachments such as buildings fences or any other obstructions The Board designates _____ as its right-of-way acquisition agent for the project(s) herein The agent's address and phone number is _____
- 5 Counties receiving \$500,000 or more in Federal funds from all projects constructed or being constructed in a Federal Fiscal Year (October 1 - September 30), must have a single audit conducted in accordance with OMB circular A-133
- 6 The Board herein affirms its acceptance of the Office of State Aid Road Construction's policy for the accommodation of utilities as stated in S O P No. SA II-2-8 and agrees to coordinate utility facility installation and/or adjustment in a timely manner so as not to impede project development
- 7 The Board will maintain the project(s), after completion, in a regular and satisfactory manner subject to the approval of the State Aid Engineer, all as required in said Act
- 8 The State Aid Engineer is authorized to effect such transfer of funds as are necessary to pay engineering costs on the project(s) as authorized by Mississippi Code 1972 Section 65-9-15, and in accordance with the Rules and Regulations promulgated by the State Aid Engineer, dated July 1, 2005
- 9 The State Aid Engineer is authorized to effect such transfer of funds as are necessary to pay testing expenses incurred PRIOR to the award of Contract on any project(s) included in this program In the event the Board cancels or withdraws any project(s) included in this program, the Board hereby agrees to reimburse its State Aid Fund for testing charges incurred

PROJECT PRIORITY NO

1 Project No BR 0013 () B
 2 Name of Road Caradine County Line Road
 3 Design Classification (check one) Rural Urban _____ (check one) Collector _____ Local
 Federal Route Number 770
 4 Termini of Project Bridge on Caradine County Line Road over Cane Creek near the SW Corner of NE 1/4
Section 6 T 15 S R 4E Clay County Mississippi
 5 Length of Project 0.1 Miles
 6 Character of Work (Show Alternates if Applicable) Bridge Replacement

7 Design Data
 a Traffic Count How Determined Estimated
 Current ADT 100 VPD _____ Design Year ADT 130 VPD _____ %Trucks 10
 Traffic Count Required Yes _____ No (Attach Supplemental Sheet)
 b Terrain Level Rolling _____ Design Speed 35 MPH
 c ROW Existing 120 Ft., Proposed 120 Ft
 d Proposed Roadway Crown Width 26 Ft
 e Surface Type & Width Existing Gravel 20 Ft
 Proposed Gravel 20 Ft

8 Bridges
 a Str No SA 13 09 Suff Rtg _____ Capacity Closed
 Remain in Place Yes No _____ Existing/Proposed Width 23 Ft
 b Str No _____ Suff Rtg _____ Capacity _____
 Remain in Place Yes _____ No _____ Existing/Proposed Width _____ Ft
 c Str No _____ Suff Rtg _____ Capacity _____
 Remain in Place Yes _____ No _____ Existing/Proposed Width _____ Ft
 d Str No _____ Suff Rtg _____ Capacity _____
 Remain in Place Yes _____ No _____ Existing/Proposed Width _____ Ft
 e Str No _____ Suff Rtg _____ Capacity _____
 Remain in Place Yes _____ No _____ Existing/Proposed Width _____ Ft

9 Estimated Construction Cost of Project (Including Contingencies) \$ 1 816 500
 a STP Funds Requested (_____ %) \$ _____
 b BR Funds Requested (100 %) \$ 1 816 500
 c SA Funds Requested (_____ %) \$ _____
 d LSBP Funds (_____ %) \$ _____
 e _____ Funds 20% \$ _____

Engineering Cost (12 %) (Constr Cost Less Contingencies) \$ 207 600
 a State Aid Funds Requested \$ 207 600
 b County Funds Contributed \$ _____
 c LSBP Funds Contributed \$ _____
 d _____ Funds Contributed \$ _____
 Total Estimated Cost of Project \$ 2,024,100

Construction will be by Contract County Forces _____

Use Supplemental Sheet and/or maps if needed to provide complete data

FOR STATE AID USE ONLY

Preliminary Review _____	_____	Date _____
Recommend Approval _____	Dist Engr _____	Date _____
Approved _____	State Aid Engr _____	Date _____
Letter To Bd _____	Dist Engr _____	Date _____
Funds Record _____	Auditor _____	Date _____
Programmed _____	_____	Date _____

BOARD OF SUPERVISORS

Clay County

[Signature], Supervisor, District I

[Signature], Supervisor, District II

[Signature], Supervisor, District III

[Signature], Supervisor, District IV

[Signature], Supervisor, District V

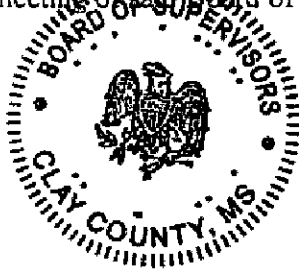
Prepared by Robert L Calvert, County Engineer

STATE OF MISSISSIPPI

COUNTY OF Clay

This is to certify that the foregoing is a true and correct copy of an order passed by the Board of Supervisors of Clay County, Mississippi, entered into the minutes of the said Board of Supervisors, Minute Book No 162, Page No , same having been adopted at a meeting of said Board of Supervisors on the 30th day of November

2007



[Signature]
Clerk of Board of Supervisors of
Clay County, Mississippi

OFFICE OF STATE AID ROAD CONSTRUCTION
MISSISSIPPI DEPARTMENT OF TRANSPORTATION
JACKSON, MISSISSIPPI

DATA TO BE SUBMITTED WITH ALL PROJECT PROGRAMS

Project Number BR-0013()B County Clay Date _____

Road Connections at each End of Project
 SOUTH End Surf Type Gravel Surf Width 20 Rdwy Width 26
 (South or West)
 NORTH End Surf Type Gravel Surf Width 20 Rdwy Width 26
 (North or East)

Railroad Grade Crossing Data
 Is there an existing Railroad Grade Crossing? Yes _____ No

Name of Railroad _____

Existing Protection _____

Proposed Protection _____

Existing and/or Proposed Facilities Effecting Route

SCHOOLS YES _____ NO ON ROUTE OFF ROUTE _____
 INDUSTRY YES _____ NO ON ROUTE OFF ROUTE _____

TYPE OF INDUSTRY _____

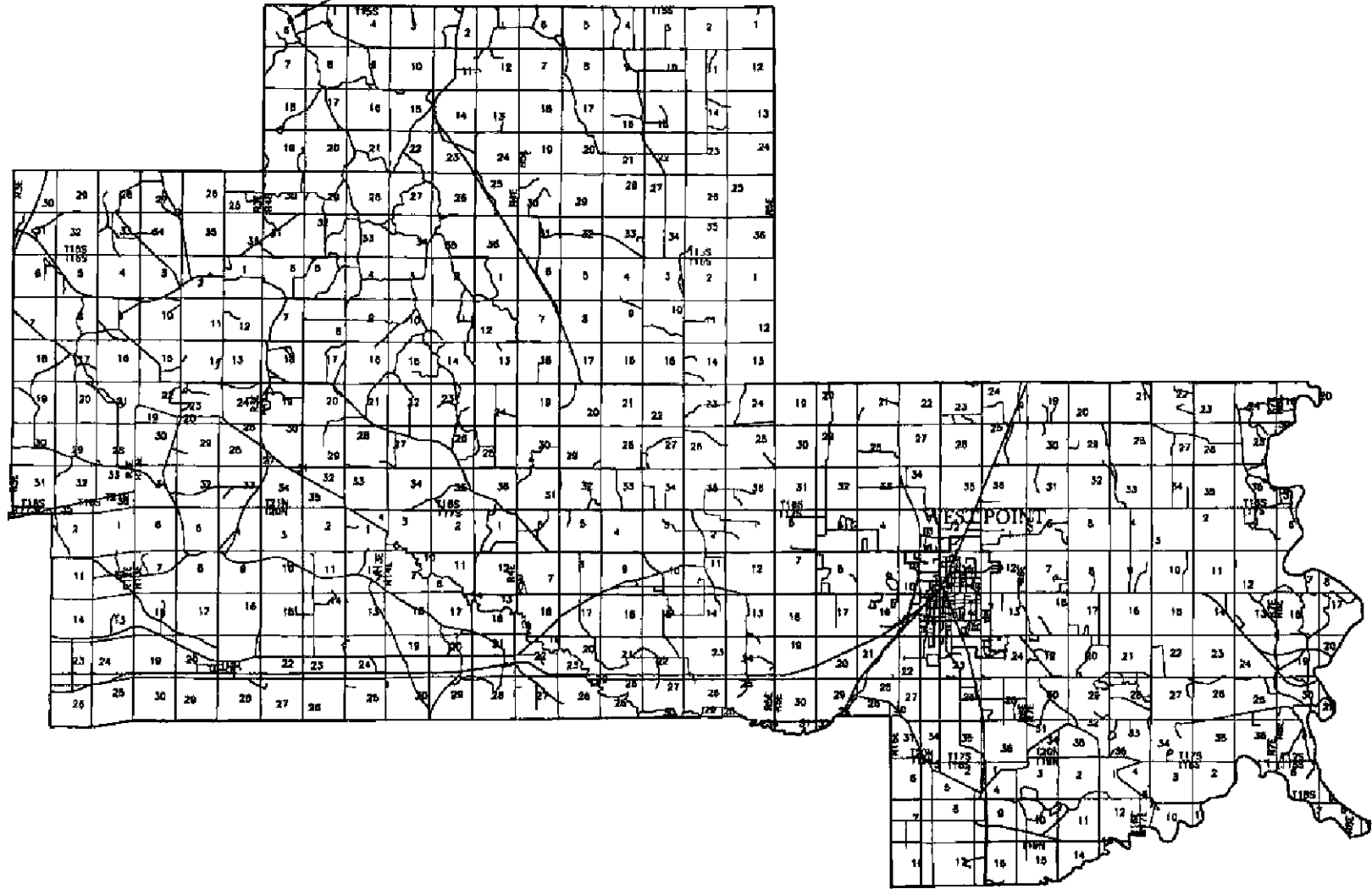
OTHER DESIGN CONSIDERATIONS _____

UTILITY COMPANIES TO BE AFFECTED BY PROJECT

NAME	STREET OR P O BOX ADDRESS	CITY
4 County Electric Power	P O Box 351	Columbus, MS

Signed Robert L Calvert
 County Engineer

BR-0013()B



703



SCALE 1 -20,000

CALVERT - SPRADLING ENGINEERS INC
 Consulting Engineers
 P. O. Box 1078 * Phone (601) 494-7101
 West Point, Mississippi 39773

CARADINE -
 COUNTY LINE RD
 BR-0013()B

CLAY COUNTY,
 MISSISSIPPI

DESIGNED/SURVEYED BY _____
 DRAWN BY RLC
 CHECKED BY RLC
 DATE 11.21.17

SHEET
 NO
1 OF 1

217157 LOCATION DWG C

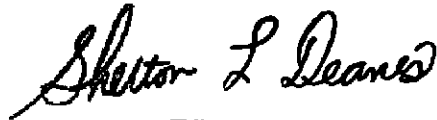
NO _____

**IN THE MATTER OF AUTHORIZING AND APPROVING TO SPREAD ON THE
MINUTES THE NOTICE AS RECEIVED FROM THE MS OFFICE OF STATE AID TO
CLOSE CANE CREEK BRIDGE**

There came on this day for consideration the matter of authorizing and approving to spread on the minutes the notice as received from the MS Office of State Aid to close Cane Creek Bridge

After motion by Lynn Horton and second by R B Davis this Board doth vote unanimously to spread the said notice as attached hereto as Exhibit A on the minutes and further orders that the bridge be closed immediately by appropriate emergency/temporary means as stated in the notice as attached

SO ORDERED this the 30th day of November, 2017



President



**OFFICE OF
STATE AID ROAD CONSTRUCTION**

*P O BOX 1850
JACKSON MISSISSIPPI 39215 1850*

*H Carey Webb P E
State Aid Engineer
Tele 601-359-7150
www.msstateaidroads.us*

*412 Woodrow Wilson Ave
Jackson, Mississippi 39216
Fax 601-359-7141
mail@osarc.ms.gov*

November 16, 2017

Board of Supervisors
Clay County
P O Box 815
West Point, MS 39773-0815

RE Bridge Closure
Structure Number SA3300000000009
Houston Starkville, Sec 6, T15S, R4E
Clay County

Supervisors

This letter is to inform you that it has been determined the above referenced bridge site should be immediately closed by appropriate emergency/temporary means in accordance with the **Critical Finding Procedure for County / City Bridges Part 4** (attached) Until such time as the bridge is repaired or replaced the bridge should remain closed. Once the bridge is closed using these emergency/temporary means, the County Engineer should be notified and digital photographs of the closure shall be forwarded by mail or email to the County Engineer and State Aid for documentation of the closure and placement in the bridge file.

After the initial emergency/temporary closure, action to begin proper closure should begin immediately and completed by no later than **December 31, 2017** and in accordance with the State Aid Standard drawing **SA-BC-1** (attached) Digital photographs should be taken in both directions at the bridge, of each advance warning sign and identified by the bridge structure number. These photographs should be forwarded by mail or email to the County Engineer and State Aid within **45** days for documentation of the closure and placement in the bridge file.

Clay County
Board of Supervisors
November 16, 2017
Page 2

If the County has already taken action on this bridge, please provide the necessary documentation as indicated above. If the County can provide adequate written justification to warrant additional time for repair of the bridge or installation of the standard signs, barricades or barriers, an extension of time may be considered by State Aid

Any questions concerning this should be discussed with your County Engineer

Sincerely,

H Carey Webb, P E
State Aid Engineer



By C David Barrett
NBI Program Manager

CDB/jaa
Attachments

pc Robert L. Calvert, P E , County Engineer (w/ attachments)
Amy G Berry, Chancery Clerk (w/ attachments)
Jack Jackson, P E , District Engineer (w/o attachments)
Austin Banks, P E , FHWA Division Bridge Engineer (w/o attachments)
File

SECTION 15: CRITICAL FINDINGS:

15 1 Definition and Criteria

Critical Findings (CF) are structural or safety related situations discovered during any inspection that threatens public safety

The criteria for critical findings include but are not limited to, are as follows

- Bridges with a condition that warrants an immediate or temporary closure
- Bridges with NBI condition ratings of "3" or less for the Deck (Item 58), Superstructure (Item 59), Substructure (Item 60), or Culvert (Item 62), (In cases where it is determined that the bridge could be used safely at a lower posted load limit, the bridge may remain open if it is immediately posted at the reduced limit)
- Bridges with recommendations for immediate action on Fracture Critical Members Substantial problems such as (crack(s), tearing, missing connections, abrupt change in condition etc)
- Bridges with recommendations for immediate correction for scour problems
- Bridges with recommendations for immediate work to prevent substantial reduction in safe load capacity

NOTE If temporary repairs or a temporary structure is in place (Item 103=T), then the Superstructure or Substructure condition rating may be 3 or less and it **WOULD NOT** be considered a critical finding, as long as the temporary repairs address the defect

15 2 Critical Finding Procedures

The following guidelines outline and describe the procedures to be followed if a critical finding is observed during a bridge inspection. These guidelines are divided into four parts, Responsibilities of the Bridge Inspection Team Leader (BITL), Responsibilities of the Bridge Inspection Program Manager (BIPM)/State Aid, Responsibilities of the County Engineers and Responsibilities of the Local Agency

Part 1-Responsibilities of the BITL. Upon discovery of a critical finding, BITL is responsible for the following:

- 1) **Emergency Bridge Closure** If the observed condition is severe enough to warrant immediate closure of the bridge (or immediate restriction of traffic above or below the bridge), the BITL shall immediately take any actions necessary to ensure public safety

2) **Notification of the BIPM:** Upon discovery of a critical finding, the BITL shall immediately notify the BIPM within 2 hours. The inspector shall identify the bridge number, bridge location, date the CF was identified, and clearly and accurately describe the nature of the critical condition.

3) **Inspection Report/Critical Finding Report** In addition to prompt verbal notification, a Critical Finding Report shall be completed and submitted to the BIPM within 48 hours of finding the critical finding. The form shall accurately describe the findings and appropriate photographs, measurements, sketches should supplement the form.

4) **Recording the Critical Finding for BITL/TL representatives/Independent Consultants:** The TL representatives/Independent Consultants will enter the appropriate condition ratings, inventory and operating ratings, and the related posting ratings into InspectTech.

5) **Follow-up/Resolution of Critical Finding Status** After resolution of the CF, an updated copy of the Critical Finding form describing the corrective action taken will be submitted to the BIPM.

Part 2-Responsibilities of the BIPM/Office of State Aid: Upon being notified of a critical finding, the BIPM is responsible for the following:

1) **Immediate Actions:** Once the BITL has notified the BIPM of the CF, the BIPM is required to notify the County Engineer (CE)/Local Officials within 2 hours to quickly implement any actions needed and to initiate necessary traffic restrictions to ensure public safety.

2) **Submittal of Critical Finding Report:** The BIPM will email a copy of the Critical Finding Report to the County Engineer and the FHWA Division Bridge Engineer within 24 hours, once received from the BITL. If the BITL is the CE, then BIPM does not need to email a copy to CE. The BIPM will send a letter notifying the Local Agency (County Board of Supervisors or Mayor/Appropriate Official) of the CF with copy to the County Engineer and the FHWA Division Engineer within 24 hours of receipt of the Critical Finding Report.

3) **Follow-up** The BIPM shall continuously monitor the situation as necessary until the critical finding has been resolved (closure, posting reduction, or repair) and an updated copy of the Critical Finding form has been received indicating that the CF has been resolved.

A) County Maintained Bridges

If a bridge action is not accepted by State Aid as meeting the requirements stated above in Part 4, State Aid will then notify the County in writing (Suspension Letter) that Federal Aid funds to the County will be suspended until the closure or posting meets acceptable standards.

State Aid will monitor and track status of achieving proper closure or posting. When an acceptable closure is achieved, State Aid will send a letter of

compliance (Compliance Letter) notifying the County federal funds will be reinstated.

B) City Maintained Bridges

If a bridge closure is not accepted by State Aid as meeting the requirements stated above in Part 4, State Aid will then notify the MDOT Chief Engineer (with a copy to the LPA Engineer, Programming Director, and Director of Financial Management) in writing that Federal Aid funds to the City should be suspended until closure meets acceptable standards. In response to State Aid's letter, MDOT notifies the City in writing (Suspension Letter) that funds are suspended. Copies of the MDOT issued suspension letter will be provided as follows:

- a. FHWA
- b. State Aid
- c. County Engineer

State Aid will monitor and track status of achieving proper closure or posting. When an acceptable closure or posting is achieved, State Aid will notify the MDOT Chief Engineer (with a copy to the LPA Engineer, Programming Director, and Director of Financial Management) in writing that Federal Aid funds should be reinstated. In response to the State Aid's letter, MDOT notifies the City in writing (Compliance Letter) that funds will be reinstated. Copies of the MDOT issued Compliance Letter will be provided as follows:

- a. FHWA
- b. State Aid
- c. County Engineer

4) Documenting and Updating the Bridge Inventory Upon receipt of the updated Critical Finding form, the BIPM/State Aid will ensure the bridge inventory has been updated to reflect the remedial measures taken to resolve the critical finding. All pertinent documentation related to the critical finding, date CF was addressed, type of corrective action taken, and resolution of the deficiency shall become a permanent entry into the bridge record.

5) Reporting of Critical Finding Status The BIPM will submit to the FHWA Division Bridge Engineer the Critical Finding Quarterly Status Report by email on October 30, January 30, April 30, and July 30 each year or as requested. The BIPM shall include, date BIPM was notified, what is the target completion date for addressing the CF, date CF addressed and any interim actions taken to address CF.

6) If any unexpected or extraordinary situation develops during the process of addressing a CF, FHWA will be notified immediately.

Part 3-Responsibilities of the County Engineer (CE) Upon being notified of a critical finding, the CE is responsible for the following:

1) **Immediate Actions** Within 2 hours the CE will notify by phone the appropriate local agency authorities of the Critical Finding and direct them to initiate the bridge closure, or reduced posting, in accordance with these procedures and his/her recommendation of the closure/posting timeframe. The Supervisors, Road Manager and County Engineer shall be responsible for coordinating all necessary traffic control (such as load weight or size restrictions, lane or bridge closures, or detours) and public notifications of any traffic restrictions.

2) **Recording the Critical Finding** Upon completing the Critical Finding form, the CE will enter the appropriate condition ratings, inventory and operating rating, and the related posting ratings into InspectTech.

3) **Critical Finding Report** Notify the State Aid BIPM by email on a weekly basis until Critical Finding is addressed.

4) **Resolution of Critical Finding Status** After resolution of the CF, an updated copy of the Critical Finding form describing the corrective action taken will be submitted to the BIPM.

5) Maintain all correspondence related to the CF, including all correspondence including emails, letters, critical finding reports, photographs, drawings, etc. in the bridge folder.

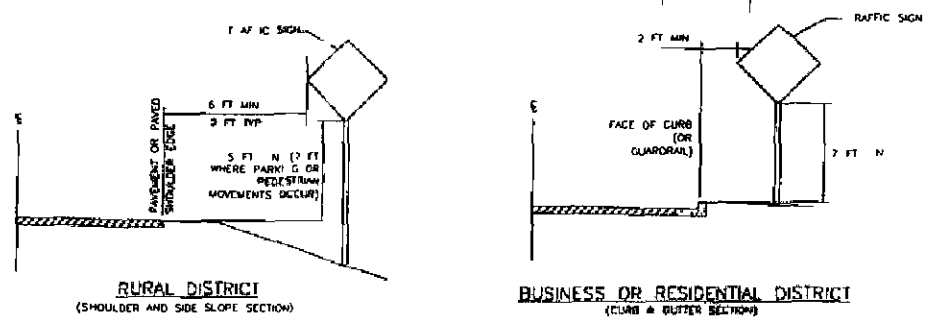
Part 4-Responsibilities of the Local Agency Upon being notified of a critical finding, the Local Agency is responsible for the following:

1) Once a local agency has been notified of a bridge that requires closure, they shall immediately barricade/block the bridge utilizing appropriate emergency means. Within 24 hours (or within the timeframe recommended by the TL and County Engineer) there shall be temporary means in place that includes an advance warning sign installed on each approach 500 feet from the bridge and a physical barrier at each end of the bridge that adequately informs the traveling public of the closure. The advance warning sign location may be adjusted if required.

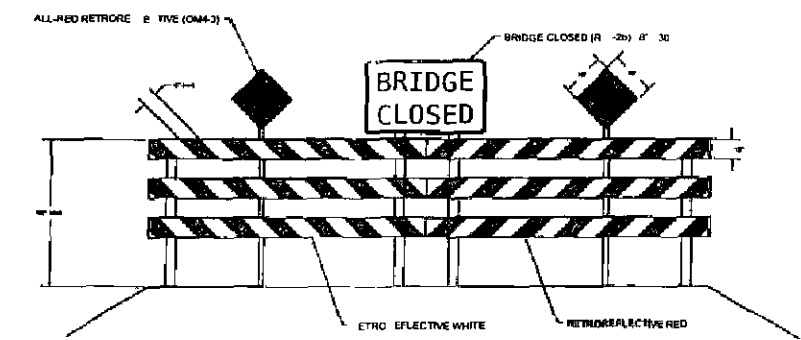
2) Once the bridge is closed using these emergency and/or temporary means, the County Engineer shall be notified and digital photographs of the closure shall be forwarded to the County Engineer and State Aid for documentation of the closure and placement in the bridge file.

If the bridge is repaired, then it shall have a re-inspection to determine if repairs are sufficient to re-open the structure. The County Engineer or Independent Consultant shall be notified to set up an inspection. Once inspected, documentation of the repairs shall be placed in the bridge file and uploaded to the State Aid Bridge Inspection System/InspectTech. Digital photographs of any repairs shall be forwarded to State Aid by mail or email.

- 3) The local agency shall install the proper signs, barricades, and barriers for the closure in accordance with the State Aid Standard drawing SA-BC-1 and within 45 days of the critical finding. However, if the Local Agency can provide adequate written justification to warrant additional time for installation of standard signs, barricades, and barriers, an extension of time may be considered by State Aid on a case by case basis.
- 4) Once the bridge closure is in accordance with the standards, digital photographs shall be taken of the closure, in both directions at the bridge and identified by the bridge structure number. These photographs shall be forwarded by mail or email to the County Engineer and State Aid within 45 days of the critical finding for documentation of the closure and placement in the bridge file.
- 5) Until such time as the bridge is repaired or replaced, bridge closure signs, barricades, and barriers shall be inspected periodically by the owner to ensure their continued effectiveness. Any necessary repairs or replacements should be made immediately.
- 6) When it is determined that reduced posting can keep a bridge open, the local agency shall post the bridge within 72 hours at the recommended reduced limit. Once posted, the County Engineer and BIPM shall be notified and digital photographs of the posting shall be forwarded to the County Engineer and State Aid for the documentation of the posting and placement in the bridge file.
- 7) For a critical finding not covered by 1-6, the BIPM will designate a timeframe in which the CF must be addressed.



WARNING SIGN INSTALLATION DETAIL



BARRICADE DETAIL

NOTES

- 1 A STRUCTURALLY SOUND BARRIER SHALL BE CONSTRUCTED AT EACH END OF THE BRIDGE TO PHYSICALLY CLOSE THE BRIDGE.
 - 2 BRIDGE CLOSED SIGNS (R11-26) STRUCTURALLY SOUND TYPE B BARRICADES WITH RED AND WHITE STRIPES AND TWO END OF ROADWAY MARKERS SHALL BE INSTALLED IN FRONT OF THE BARRIER.
 - 3 BARRICADES AND BARRIERS SHALL BE PERMANENT AND UNMOVABLE (FIRMLY AFFIXED TO THE GROUND) AND EXTEND ACROSS THE ENTIRE ROADWAY.
 - 4 A ROAD CLOSED 500 FT (W/2 T) BLACK ON YELLOW SHALL BE INSTALLED ON EACH APPROACH ROADWAY TO THE BRIDGE ADJUST SIGN LOCATION IF REQUIRED.
- SPECIFICATIONS: MISSISSIPPI STANDARD SPECIFICATIONS FOR STATE AID ROAD AND BRIDGE CONSTRUCTION AND MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD), CURRENT EDITIONS

OFFICE OF STATE AID ROAD CONSTRUCTION		
MISSISSIPPI DEPARTMENT OF TRANSPORTATION		
BRIDGE CLOSURE		
BY: JBA	DATE: APRIL 28, 20	SA-BC

IN THE MATTER OF AUTHORIZING AND APPROVING TO USE CLAY COUNTY'S PRIVATE LOCAL MONIES (PLN) TO PURCHASE THE MATERIALS NEEDED TO REPAIR THE CARADINE BRIDGE AS LOCATED IN DISTRICT 4

There came on this day for consideration the matter of authorizing and approving to use Clay County's Private Local Nature monies (PLN) to purchase the materials needed to repair the Caradine Bridge as located in District 4

It appears to this Board Supervisor a request has been made to the Tombigbee River Valley Water Management District to assist the County in the repairing of the Caradine Bridge which has been ordered by the MS Office of State Aid to be closed immediately as a result of the bridge site not passing the annual State Bridge Inspection and,

It appears to this Board the Caradine Bridge is located off Hwy 47 on Caradine Road /aka/ Gilreath Road south of the Houlika Creek, and,

It appears to this Board a request was sent to the TRVWMD requesting their assistance in repairing the Bridge by removing the slabs, drive the pilings, and then putting the slabs back on, with the County furnishing the steel pilings, and,

It appears to this Board that if immediate attention is not given to this project the general public will be inconvenienced, and,

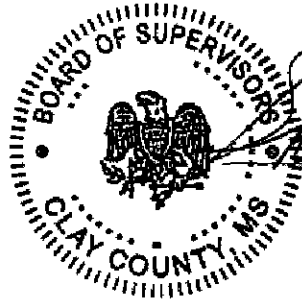
It appears to this Board Clay County, Mississippi is without sufficient resources to perform such tasks, and,

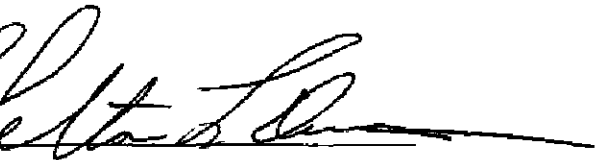
It appears to this Board the Clay County has a balance of Private Local Monies (PLN) with the TRVWMD of \$69,608 which can be utilized by the County in anyway in the Board's discretion and at this time, the Board is directing the TRVWMD to utilize these PLN funds to purchase the materials needed to repair the said bridge

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clay County, Mississippi, that the Tombigbee River Valley Water Management District has been authorized and designated to perform the above stated task in Clay County as within their means to do so and has been further authorized to expend the County's PLN Monies to purchase the materials needed to repair the Caradine Bridge

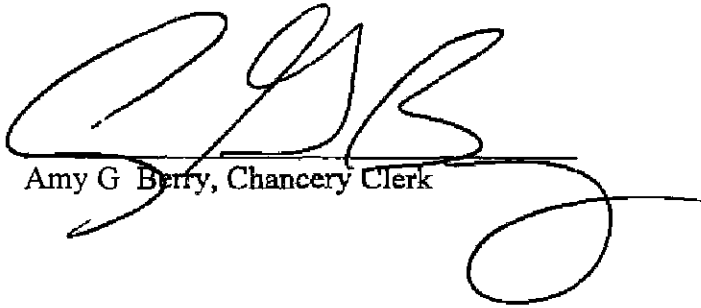
After motion by Luke Lummus and second by Lynn Horton with all members of the Board present voting "Aye", the President declared the motion carried and the resolution adopted

SO ORDERED this the 30th day of November, 2017




Shelton L. Deanes, President

ATTEST


Amy G. Berry, Chancery Clerk

NO _____

**IN THE MATTER OF AUTHORIZING AND APPROVING OF THE EMERGENCY
MANAGEMENT PERFORMANCE GRANT (EMPG) RENEWAL APPLICATION BE
SUBMITTED TO MEMA FOR YEAR 2018**

There came on this day for consideration the matter of authorizing and approving of the Emergency Management Performance Grant (EMPG) Renewal Application be submitted to MEMA for year 2018

After motion by Luke Lummus and second by R B Davis this Board doth vote unanimously to authorize and approve of the submission of the Emergency Management Performance Grant application in the amount of \$25,000 for year 2018 in which the City of West Point is the recipient of grant funds

SO ORDERED this the 30th day of November, 2017



Shelton L. Deanes, President

NO _____

**IN THE MATTER OF AUTHORIZING AND APPROVING OF TRAVEL FOR E911
DISPATCHERS**

There came on this day for consideration the matter of authorizing and approving of travel for E911 Dispatchers

After motion by Luke Lummus and second by Joe Chandler this Board doth vote unanimously to authorize and approve to authorize for an E911 Dispatcher to travel to Grenada for training on December 1-2, 2017

SO ORDERED this the 30th day of November, 2017



Shelton L. Deanes, President

Amy Berry

From Treva Hodge <thodge@claycounty.ms.gov>
Sent Wednesday, November 29, 2017 8:32 AM
To Amy Berry
Subject RE: agenda for Thursday

Add

Authorize travel for one dispatcher to Grenada for training on 12/1/17-12/2/17

Treva Hodge

Clay County, MS
P O Box 815 | 365 Court Street
West Point, MS 39773
662-494-3124 (courthouse office)
662-494-5152 (911 office)
662-295 0909 (cell)
662 492 4059 (fax)
thodge@claycounty.ms.gov

From Amy Berry [<mailto:aberry@claycounty.ms.gov>]
Sent Wednesday, November 29, 2017 7:07 AM
To angela@bturnerlaw.com, ricalvert@bellsouth.net, Treva Hodge
Subject agenda for Thursday

Please review and let me know if there is anything else you are aware of to be added

Amy Berry
Clerk
Clay County, MS
P O Box 815
West Point, MS 39773
(662) 494 3124
(662) 492-4059 FAX
aberry@claycounty.ms.gov

NO _____

**IN THE MATTER OF AUTHORIZING PAYMENT TO THE LINK FOR SPECIAL
SERVICES**

There came on this day for consideration the matter of authorizing payment to the LINK for Special Services

After motion by Lynn Horton and second by R B Davis this Board doth vote unanimously to authorize payment to the LINK for the invoice as attached hereto as Exhibit A in the amount of \$6,224 56 for special services and for the Clerk to bill the City of West Point for reimbursement for one half of the said invoice as per the agreement

SO ORDERED this the 30th day of November, 2017



Shelton L Deanes, President

Invoice



Golden Triangle
Development
LINK

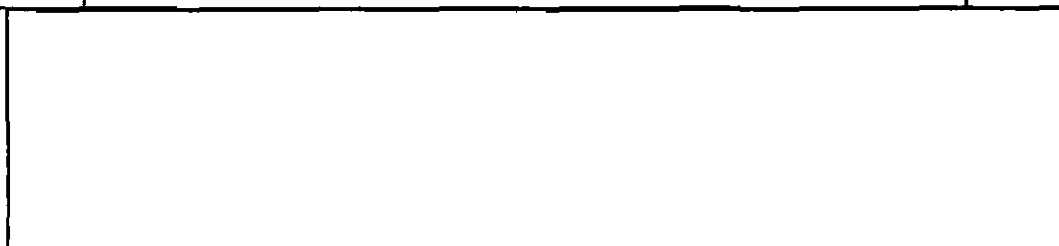
PO Box 1328
Columbus, MS 39703

Date	Invoice #
11/14/2017	24611

Bill To

Clay County Board of Supervisors
205 Court Street
West Point, MS 39773

Item Code	Description	Amount
Clay County Reimbursement	Jones Walker invoice 909956	6 224 56



Total	\$6,224 56
--------------	------------

JONES WALKER LLP
 Alabama, Arizona, District of Columbia, Florida
 Georgia, Louisiana, Mississippi, New York, Texas

FED I D # 72-0445111

VIA EMAIL JPRIDMORE@GTRLINK ORG

NOVEMBER 6, 2017
 INVOICE NO 909956

RE GENERAL PROJECT ADVICE - CLAY COUNTY

FILE NO 140681-02

FOR PROFESSIONAL SERVICES RENDERED

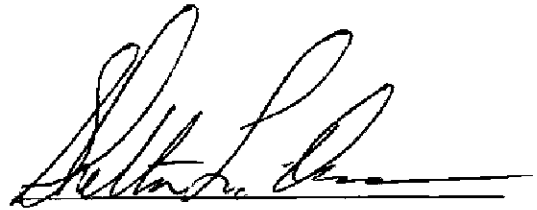
DATE	INIT	ACTION	HOURS	
10/02/17	CSP	PROJECT POLAR TELEPHONE CONFERENCE WITH JOE HIGGINS REGARDING PROJECT POLAR AND RELATED AMENDMENT TO CITY WATER AND SEWER ORDINATES AS IT RELATES TO COMPANY'S NAICS CODE, RELATED TELEPHONE CONFERENCE WITH J FREEMAN RE NEED FOR COPY OF MOST CURRENT CODE OF ORDINANCES, RELATED EMAIL WITH MAYOR ROBINSON RE SAME, DRAFT PORTIONS ON AMENDED ORDINANCE	2 40	900 00
10/05/17	CSP	PROJECT POLAR EDIT AND REVISE COUNTY ROI FOR PROJECT POLAR PER INPUT FROM A TURNER, RECIRCULATE SAME, REVIEW UPDATED CITY CODE OF ORDINANCES AND FINALIZE DRAFT OF PROPOSED AMENDMENT TO THE EXISTING WATER AND SEWER RATE ORDINANCES, CIRCULATE SAME TO MAYOR AND CITY ATTORNEY FOR REVIEW AND COMMENT, RECEIVE AND REVIEW COMMENTS RE SAME FROM CITY ATTORNEY, EDIT AND REVISE DRAFT ORDINANCE AMENDMENT PER INPUT FROM SAME AND RECIRCULATE FINAL DRAFT	2 60	975 00
10/06/17	CSP	PROJECT POLAR CORRESPONDENCE WITH S SPRADLING RE PROPOSED AMENDMENT TO CITY WATER AND SEWER RATE ORDINANCE FOR PROJECT POLAR	20	75 00
10/09/17	CSP	PROJECT POLAR PREPARE NON-DISCLOSURE AGREEMENT FOR CITY AND COUNTY OFFICIALS IN CONNECTION WITH PROJECT POLAR; RELATED OFFICE CONFERENCE Z BRANSON RE REVISIONS TO SAME, CIRCULATE AGREEMENT TO LINK TEAM	1 00	375 00

***IN THE MATTER OF AUTHORIZING AND APPROVING TO SPREAD ON THE
MINUTES THE CERTIFICATE OF TRAINING AS RECEIVED FROM THE MS
SUPREME COURT ON DEBORAH MYERS***

There came on this day for consideration the matter of authorizing and approving to spread on the minutes the certificate of training as received from the MS Supreme Court on Deborah Myers

After motion by Lynn Horton and second by R B Davis this Board doth vote unanimously to authorize and approve to spread on the minutes the certificate as attached hereto as Exhibit A on Deborah Myers, Deputy Chancery Clerk Youth Court Clerk, as received from the MS Supreme Court for training received

SO ORDERED this the 30th day of November, 2017

A handwritten signature in black ink, appearing to read 'Shelton L. Deanes', written over a horizontal line.

Shelton L. Deanes, President

SUPREME COURT OF MISSISSIPPI

THROUGH
THE ADMINISTRATIVE OFFICE OF COURTS

AND THE
MISSISSIPPI JUDICIAL COLLEGE

CERTIFIES THAT

Deborah Myers

HAS SUCCESSFULLY COMPLETED ALL REQUIREMENTS
OF THE COURT ADMINISTRATORS PROGRAM

CERTIFICATE IN COURT ADMINISTRATION

Completed on

April 28, 2017

Certificate No. 1935



Administrative Office of Courts Director

722

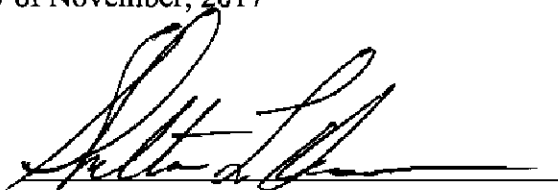
**IN THE MATTER OF PAYING THE CLAY COUNTY CONSTABLES
ACCORDING TO S B 2860 BASED UPON THEIR GROSS FEE INCOME**

There came on this day for consideration the matter of paying the Clay County, Mississippi constables according to S B 2860 based upon their gross fee income

It appears to this Board that the attached Exhibit "A" reflects the gross fee income of Constables Sherman Ivy and Lewis Stafford for the month of November 2017 as submitted by the Justice Court Clerk. It further appears that the attached Exhibit "A" represents the calculations and estimated contributions due to the Public Employees' Retirement System for each constable and the net fee income to be paid to each constable.

After motion made by R. B. Davis and second by Luke Lummus on this Board doth vote unanimously to have the Chancery Clerk transfer \$382.37 to the Payroll Clearing Account to be remitted to the Public Employees' Retirement System on behalf of the Clay County constables and to pay Sherman Ivy \$1,396.99 and Lewis Stafford \$1,300.64 as net fee income after the Public Employees' Retirement System deduction withheld for the month of November 2017.

SO ORDERED, on this the 30th day of November, 2017



Shelton L. Deanes, President

**Calculation of Estimated Contributions/Wages For Constables
November 2017**

Calculation

	Lewis Stafford	Sherman Ivy	
Gross Fee Income *	\$1,485 00	\$1,595 00	(Input)
Minimum Withholding Rate	11%	11%	
Estimated Contributions	<u>\$163 35</u>	<u>\$175 45</u>	
Estimated Contributions	\$163 35	\$175 45	
Divided by PERS EE/ER	21 93%	21 93%	
Estimated Wages To Be Reported To PERS	<u>\$744 87</u>	<u>\$800 05</u>	
Estimated Wages	\$744 87	\$800 05	
Multiplied by PERS EE Rate	9 00%	9 00%	
Estimated PERS EE Contributions	<u>\$67 04</u>	<u>\$72 00</u>	
Estimated Wages	\$744 87	\$800 05	
Multiplied by PERS ER Rate	15 75%	15 75%	
Estimated PERS ER Contributions	<u>\$117 32</u>	<u>\$126 01</u>	

****Summary of Wages and Contributions to be reported to PERS For Constables ****

Estimated Wages	\$744 87	\$800 05	
Estimated PERS EE Contributions	\$67 04	\$72 00	139 04
Estimated PERS ER Contributions	\$117 32	\$126 01	243 33
Total Estimated Contributions	<u>\$184 36</u>	<u>\$198 01</u>	

****Funds to be Paid to Constables****

Gross Fee Income	\$1,485 00	\$1,595 00
Less Total Estimated PERS EE/ER Contributions	<u>\$184 36</u>	<u>\$198 01</u>
Net Gross	\$1,300 64	\$1,396 99

Need an order to transfer to Payroll Clearing fund \$ 382 37 to remit with Retirement Contributions

* Gross Fee Income is turned in to comptroller by the Justice Court Deputy

NO _____


**IN THE MATTER OF PAYING THE CHANCERY CLERK FOR 2017 HOMESTEAD
EXEMPTION APPLICATIONS**

There came on this day for consideration the matter of paying the Chancery Clerk for 2017 Homestead Exemption Applications

It appears to this Board there were 364 2017 Homestead Applications signed and processed by the Chancery Clerk and that Mississippi Code provides a fee of \$1 00 per application

After motion by Luke Lummus and second by R B Davis this Board doth vote unanimously to authorize to pay the Chancery Clerk \$364 00 for processing and submitting the 2017 Homestead Exemption Applications for Clay County Mississippi

SO ORDERED this the 30th day of November, 2017



President

IN THE MATTER OF AUTHORIZING AND APPROVING TO PAY THE CHANCERY CLERK FOR MAKING COPIES OF THE ASSESSMENT ROLLS OF CLAY COUNTY, MISSISSIPPI FOR YEAR 2017


There came on this day for consideration the matter of authorizing and approving to pay the Chancery Clerk for making copies of the assessment rolls of Clay County, Mississippi for year 2017

It appears to this Board the Chancery Clerk, Amy G Berry, has properly copied and prepared the assessment rolls, and under the authority of Section 25-3-21 of the *Mississippi Code of 1972*, it is hereby ordered that the Clerk be paid for preparing the following recapitulation assessment rolls, to wit,

Two (2) copies of the Real Rolls, each containing 13,018 Separate assessments at 03 cents per assessment per Roll	\$781 08
One (1) copy of the Mobile Home Roll at \$150 00 Per Roll	\$150 00
Two (2) copies of the Personal Rolls at \$150 00 per Roll	\$ 150 00

After motion by Luke Lummus and second by Lynn Horton this Board doth vote unanimously that the Chancery Clerk be paid for the said fee as stated above

SO ORDERED this the 30th day of November, 2017


President

**IN THE MATTER OF AUTHORIZING PAYMENT TO THE CHANCERY CLERK FOR
MAKING COPIES OF HOMESTEAD RECAPITULATION ROLLS OF CLAY
COUNTY, MISSISSIPPI FOR YEAR 2017**

There came on this day for consideration the matter of authorizing payment to the Chancery Clerk for making copies of Homestead Recapitulation Rolls of Clay County, Mississippi for year 2017

It doth appear to this Board that the Clerk of the Board, Amy G Berry, has properly prepared and copied the Homestead Rolls, and,

It appears further to this Board that under the authority of Section 25-3-21, of the Mississippi Code, it is hereby ordered that the Clerk be paid for preparing the following Homestead Recapitulation Assessment Rolls, to-wit

Three copies of the Homestead Roll,

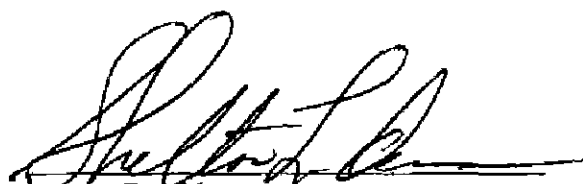
Each containing 4,454 assessments

At 03 cents per assessment per copy

\$400 86

After motion by Luke Lummus and second by Lynn Horton this Board doth vote unanimously to authorize payment to Amy G Berry, Chancery Clerk, in the amount of \$400 86 for preparing the Homestead Recapitulation Assessment Rolls for year 2017

SO ORDERED this the 30th day of November, 2017


President

NO _____


***IN THE MATTER OF APPROVING THE SUBMISSION OF THE COUNTY'S TITLE IV
ASSESSMENT FORM FOR THE MS DEPARTMENT OF TRANSPORTATION***

There came on this day for consideration the matter of approving the submission of the county's Title IV Assessment for the MS Department of Transportation

After motion by R B Davis and second by Luke Lummus this Board doth vote unanimously to designate Supervisor Shelton Deanes as the County's TITLE IV ASSESSMENT Coordinator and Amy G Berry as the County's ADA Section 504 Coordinator, and further authorizes the submission of the Annual TITLE IV Assessment Form as attached hereto as Exhibit A

SO ORDERED this the 30th day of November, 2017



Shelton P. Deanes, President


**MISSISSIPPI DEPARTMENT OF TRANSPORTATION
TITLE VI ANNUAL ASSESSMENT REPORT**

July 1, 2016 – June 30, 2017 Title VI Policy Statement

- 1 *If the head of Agency has changed since original Nondiscrimination Agreement policy statement was signed please resubmit with new approved signature*
- 2 *Describe any changes to your approved policy statement that have resulted from changes in legislation local ordinances, etc or a change in Mayor or Board President*

NONE

Organization, Staffing & Training

- 1 *Has the Title VI representative or anyone from your organization participated in any form of training with specific reference to Title VI Environmental Justice (EJ) Limited English Proficiency (LEP) or Americans with Disabilities Act (ADA) in the past year?*
 Yes No *If yes, describe and provide the date and location*
- 2 *Report any changes in the organizational structure since the last reporting period (Examples new Title VI Coordinator, new Mayor new Board President)*

NONE

Demographics

Using the most current data available (through Census or other means), describe the demographics within your jurisdiction

	Number	%		Number	%
Female	10,964	53.1%	Male	9,670	46.9%
White	8,350	40.5%	Black or African American	12,017	58.2%
American Indian/ Alaska Native	27	.13%	Native Hawaiian/ other Pacific Islander	2	.01%
Asian	46	.22%	Hispanic	173	.84%
Other	19	.09%			

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
TITLE VI ANNUAL ASSESSMENT REPORT

Complaints Requirements

- 1 List any Title VI complaints or concerns received from the public during the reporting period. Include the basis for the complaint, ethnicity, and gender and summarize the resolution sought and the outcome. *NONE*
- 2 Does agency have a formal Title VI complaint procedure and Title VI complaint form for external discrimination complaints?

YES

Public Involvement

- 1 What efforts have been made in the past year to notify the public of meetings, hearings, workshops, special sessions dealing with transportation projects etc? (This does not pertain to regularly scheduled monthly Board Meetings)

If necessary any Special hearing would be advertised in the Daily Times leader the local newspaper in a display add.

- 2 How have you ensured involvement by minorities and disabled persons when they have been impacted by projects?

By public notice

- 3 Were accommodations of translation services or special needs included in notices to the public this past year? Yes No

- 4 Has your organization received any request for information in an alternative format such as Braille, Audio, or non-English in the past year? Yes No If yes please discuss

- 5 Does your organization have a Limited English Proficiency (LEP) plan? Yes No

- 6 How does the organization ensure that persons whose primary language is not English have access to services?

- 7 Does your agency include minority media in all notification processes for public meetings?

Yes No If yes, provide the name and address of each *There are no local minority media in Clay County MS.*

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
TITLE VI ANNUAL ASSESSMENT REPORT

8 Where are public meetings held and are they held at times that are convenient for traditionally under-served populations?

Clay County Court House

9 Are there efforts made to engage dialogue with minority and low-income communities even when there is no specific planning product or process underway? Yes No

If yes, please explain the process

We could contact the minority community leaders through civic groups such as NAACP and social media

10 How does your organization collect data when evaluating the potential social, economic and environmental effects of proposed plans and programs on a community?

Through the Planning and Development District

American with Disabilities Act (ADA)

Public Entities with 50 or more employees are required by Title II of the American with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 to develop and implement an ADA Self Evaluation plan and Transition Plan

1 Has your agency appointed an ADA/Section 504 Coordinator? Yes No if yes please provide name title, race and sex of the individual

Amy G. Berry, Chancery Clerk
White
Female

2 Has your agency developed and posted an ADA Policy Statement? Yes No

3 Has your agency developed and posted an ADA Grievance Procedure? Yes No

4 Are facilities and meeting areas fully accessible to persons with disabilities? Yes

5 Has the organization conducted a self-evaluation? Yes No If no, provide timeline for completion of the self-evaluation plan

6 Based on the development of a self-evaluation plan, has the organization developed a Transition Plan? Yes No If no, provide timeline for completion of the Transition Plan

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
TITLE VI ANNUAL ASSESSMENT REPORT

Accomplishments and Goals

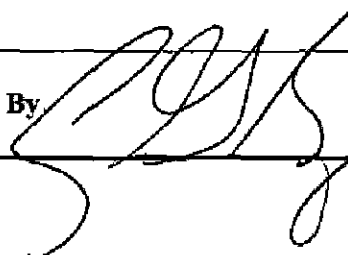
1 Were there any significant accomplishments made during the reporting period? (July 1, 2016 to June 30, 2017) If so, provide a brief statement detailing the nature of each (examples ADA improvements training, complaint resolution, or updates to your ADA Transition plan)

NO complaints

2 List any goals and objectives you may have for next year (July 1, 2017 to June 30, 2018)(examples Updates to your ADA Transition plan, training, develop LEP plan)

Prepared By

NAME

 Charvony Clark

TITLE

11/30/2017

DATE

NO _____

**IN THE MATTER OF AUTHORIZING AND APPROVING OF THE CHANCERY CLERK
TO COMPLETE AND EXECUTE THE MS DEPARTMENT OF INSURANCE COUNTY
FIRE FUNDING COMPLIANCE FORM FOR YEAR 2017**

There came on this day for consideration the matter of authorizing and approving of the Chancery Clerk to complete and execute the MS Department of Insurance County Fire Funding Compliance Form for year 2017

After motion by Luke Lummus and second by R B Davis this Board doth vote unanimously to authorize and approve of the said form as attached hereto as Exhibit A to be completed and submitted to the MS Department of Insurance

SO ORDERED this the 30th day of November, 2017



Shelton L. Deanes, President

**Mississippi Department of Insurance
Division of Fire Services Development
P O Box 79
Jackson, Ms 39205-0079**

**County Fire Funding Compliance Form
Fiscal Year 2017**

In accordance with the provisions of Sections 83-1-39 and 45-11-7 of the Mississippi Code of 1972, as amended, and MID Bulletin 2005-4, the requested information must be provided by each county to verify the provisions of minimum local funds as a condition for receipt of state fire funds **The information on this form should reflect the FY 2017, Oct.1, 2016-Sept 30, 2017.**

******Please adhere to the following******

This form must be completed by the county financial officer, chancery clerk, or county administrator and returned to the County Fire Coordinator by December 31, 2017. Non-completion of this document will result in your county not receiving its pro-rata share of state fire rebate funds.

AVAILABLE REBATE FUNDS FISCAL YEAR 2017

1 Name of county		2 Date / /	
3 Mailing address		4 City	
5 State	6 Zip code	7 Area code	Telephone number
		()	-
8 Preparer's name		9 Title	
Balance of State Rebate Funds & State Code Funds added together as of Sept 30, 2016		10	\$.
Interest Accrued		11	\$.
State Rebate Funds received directly from the State of Mississippi during FY 2017		12	\$.
State Rebate Funds received from local government during FY 2017		13	\$.
Total State Rebate Funds available for use in FY 2017		14	\$.
State Code Funds received from the State of Mississippi during FY 2017		15	\$.
Interest Accrued		16	\$.
Total State Code Funds available for use in FY 2017		17	\$.

Continued on reverse side

Rebate Fund Expenditures FY 2017

State Rebate Funds spent on Training in FY 2017	18	\$.
State Rebate Funds spent on Fire Fighting Equipment in FY 2017	19	\$.
State Rebate Funds spent on Capital Expenses in FY 2017 (long term investments ex Truck note, building note)	20	\$.
State Rebate Funds spent for the purchase and retrofitting of used fire apparatus and fire fighting equipment in FY 2017	21	\$.
State Rebate Funds spent for the purchase of insurance on county owned fire apparatus and equipment in FY 2017	22	\$.
State Rebate Funds spent on fire protection service contracts in FY 2017	23	\$.
State Rebate Funds appropriated to legal fire protection districts in FY 2017	24	\$.
Total State Rebate Funds spent for allowable uses in FY 2017 (add lines 18-24)	25	\$.
State Code Funds spent on code adoption, implementation, and training	26	\$.

Local Funding

Total local funds (general fund) spent on fire departments <u>excluding state rebate funds or federal grants</u> in FY 2017	27	\$.
Amount ¼ mill tax assessed on all real and personal property would generate based on current assessed value in FY 2017	28	\$.
What is the current millage assessed for the provision of fire services in the county?	29		_____ mills
Total State Rebate Funds on hand as of Sept 30, 2017 (subtract line 25 from line 14)	30	\$.
Total State Code Funds on hand as of Sept 30, 2017 (subtract line 26 from line 17)	31	\$.

Required Attachments

- 1 A detailed expenditure list for all rebate and code monies spent**
2 A budget plan approved by the Commissioner of Insurance for any unexpended rebate and code monies
Failure to provide this documentation will result in the forfeiture of designated state rebate and code monies

I, _____, Title, _____ hereby certify that the information provided on this document is accurate and complete to the best of my knowledge

Signature _____ Date _____

I, _____, County Fire Coordinator do verify the completion of this document

Signature _____ Date _____

County Compliance Form Help Sheet

- 1 **Box 10** – This box should equal boxes 30 and 31 from the previous year's form added together
- 2 **Box 12** – This box should only reflect the rebate amount sent directly from the State Not the rebate and code money added together
- 3 **Box 13** – This box should include any rebate funds received from another local government
- 4 **Box 14** – This box should reflect the total after adding up boxes 10, 11, 12, and 13 together
- 5 **Box 15** – This box should reflect the amount of code money received from the state only Code money does not carry over If it isn't spent within 12 months then it is added into the rebate balance and reflected in box 10
- 6 **Box 17** – This box is the total from adding boxes 15 and 16 together
- 7 **Box 18 thru 23** – These boxes are used to report how the rebate money is spent
- 8 **Box 25** – This box is the total of expenses indicated in boxes 18 thru 24 added together
- 9 **Box 26** – This box is where you indicate how much code money was spent
- 10 **Box 27** – This box is where you enter how much local funds that were spent on fire services excluding state rebate funds or federal grants This total should reflect how much money was used to pay for items like fuel, repairs, salaries, utilities, and any other item that cannot be paid for with rebate money
- 11 **Box 28** – This box must be filled out in order for the compliance form to be considered complete Enter the amount of $\frac{1}{4}$ mill tax assessed on all real and personal property that was generated based on the current assessed value in this fiscal year
- 12 **Box 29** – Enter the current millage assessed for the fire services in the county
- 13 **Box 30** – This box will reflect the total of rebate money left over after subtracting box 25 from box 14
- 14 **Box 31** – This box will reflect the total of code money left over after subtracting box 26 from box 17

Make sure you attach the required documentation in order for the form to be complete

If you have any questions, please call us at 601-359-1062

NO _____

**IN THE MATTER OF AUTHORIZING AND APPROVING TO SPREAD ON THE
MINUTES THE PROOF OF PUBLICATION OF SUPERVISORS TRAVEL OUT OF
STATE**

There came on this day for consideration the matter of authorizing and approving to spread on the minutes the proof of publication of Supervisors travel cost out of state

After motion by R. B. Davis and second by Shelton Deanes this Board doth vote unanimously to authorize and approve to spread on the minutes the proof of publication of Supervisors travel out of state as attached hereto as Exhibit A

SO ORDERED this the 30th day of November, 2017

A handwritten signature in black ink, appearing to read "Shelton L. Deanes", written over a horizontal line.

Shelton L. Deanes, President

AFFP

AFFIDAVIT OF PUBLICATION

STATE OF MISSISSIPPI
COUNTY OF CLAY

SS

Cindy Cannon being duly sworn, says

That she is Classified Clerk of the Daily Times Leader, a daily newspaper of general circulation, printed and published in West Point, Clay County, Mississippi, that the publication, a copy of which is attached hereto, was published in the said newspaper on the following dates

October 29, 2017

That said newspaper was regularly issued and circulated on those dates

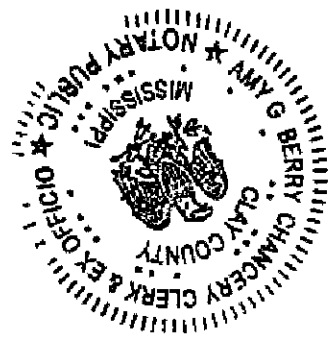
SIGNED

Cindy Cannon
CLASSIFIED CLERK

Subscribed to and sworn to me this 27 day of November 2017

Amy Berry by Chanel Guis DC.

My Commission Expires January 6 2020



NOTICE OF COST OF OUT OF STATE TRAVEL BY BOARD OF SUPERVISORS

PURSUANT to Section 18-3-57 (5) of the Mississippi Code of 1972, if any member(s) of the Board of Supervisors travel out of state they shall publish an itemized listing of expenses incurred in the said travel in a newspaper of general circulation.

WHEREAS at the regular meeting held Tuesday September 19, 2017 at 9:00 a.m., at the Clay County Courthouse, the Clay County Board of Supervisors voted to publish the said itemized listing of expenditures of out of state travel incurred by Supervisor Shelton Deanes and Supervisor R. B. Davis when traveled to St. Louis, MO, August 18-23, 2017 to attend the American Cigarette Association Convention. Said expenditures incurred were as follows:

Lodging	Food	Miscellaneous	Parking	Total
DEANES \$1,288.40	\$255.00			\$1,543.40
DAVIS \$1,288.40	\$255.00			\$1,543.40

SO PUBLISHED this the 23rd day of October 2017

/s/ Amy G. Berry
Amy G. Berry
Clerical Clerk
Clerk of the Board of Supervisors

Published
10/23/17

NO _____

**IN THE MATTER OF AUTHORIZING AND APPROVING TO EXECUTE THE LOCAL
COOPERATION AGREEMENT ON HOG PEN CREEK WITH THE TRVWMD**

There came on this day for consideration the matter of authorizing and approving to execute the Local Cooperation Agreement on Hog Pen Creek with the TRVWMD

After motion by Lynn Horton and second by R B Davis this Board doth vote unanimously to authorize and approve to execute the paperwork as attached hereto as Exhibit A on the Hog Pen Creek Project with the TRVWMD

SO ORDERED this the 30th day of November, 2017

A handwritten signature in black ink, appearing to read "Shelton L. Deanes", is written over a horizontal line. The signature is cursive and somewhat stylized.

Shelton L. Deanes, President



STATE OF MISSISSIPPI
Tombigbee River Valley Water Management District

STEVE WALLACE
EXECUTIVE DIRECTOR

November 17, 2017

Mr Shelton L. Deanes, President
Clay County Board of Supervisors
205 Court Street
PO Box 815
West Point, MS 39773

Re PN 13-0707-029 Cleanout of Hog Pen Creek

Dear Board President

On October 26, 2017 the District's Board of Directors approved CLAY County's request for assistance with the 13-0707-029 Cleanout of Hog Pen Creek located in Section 28, Township 15 South, Range 5 East

Before work can begin on this project, the following paperwork must be executed by the Board and the Board's Attorney and returned to our office

- (1) A Local Cooperation Agreement,
- (2) Right-Of-Entry Form,
- (3) A Temporary Easement for ingress and egress is also attached and will be required
- (4) Attorney's Certificate

In addition to the above listed paperwork, clearance must be received from the Corps of Engineers

As soon as we receive the above paperwork in our office, work on this project will be scheduled to commence as soon as possible. If you have any questions, please advise. It is always a pleasure working with CLAY County.

Sincerely,

A handwritten signature in black ink that reads "Steve Wallace".

Steve Wallace
Executive Director

cc Mr Carl "Fox" Haas
Mr Paul Vickers

Enclosure

PO Box 616 • Tupelo, Mississippi 38802 • Phone 662-842-2131 • Cell 1-662-760-0515 • FAX 662-842 2132
E-mail swallace@trvwmd.com

LOCAL COOPERATION AGREEMENT

TOMBIGBEE RIVER VALLEY WATER MANAGEMENT DISTRICT

AND

CLAY COUNTY

DESCRIPTION OF PROJECT

THIS AGREEMENT entered into this 30th day of November, 2017 between the TOMBIGBEE RIVER VALLEY WATER MANAGEMENT DISTRICT (hereinafter called the "District"), acting by and through its Executive Director, and the CLAY COUNTY BOARD OF SUPERVISORS (hereinafter called the "County"), represented by its President,

WITNESSETH THAT:

WHEREAS, the authority to provide assistance under the Small Project Authorization Program, PN 13-1707-029 Cleanout of Hog Pen Creek, a tributary to Houlika Creek (hereinafter called the "Project") not specifically authorized by Statute, is contained in the minutes of the Board of Directors' official meeting held October 26, 1989,

The Small Project Authorization will allow the "District" to perform certain works of an emergency or urgent nature whereby streams are experiencing blockage from excess debris or sediment that may result in damage to property. Such property may include public bridges, roads, buildings, stream banks, farm land, or residences.

The "County" will provide all right-of-ways and easements necessary to perform the work of clearing, de-snagging, or excavating the blockage along with easements upon and through private lands for the purpose of ingress or egress to and from the site of work. It is understood that the "District" accepts no responsibility for future maintenance of the affected area where the work occurred.

It is understood that the "District" accepts no responsibility for future maintenance of any bridges, roads, bank stabilization or the clearing and cleaning out of any stream that work has been performed on by the District under its Small Project Program.

The "County" agrees to provide manpower and equipment when necessary to assist in the completion of a project that involves "County" property. The "District" does not accept any liability of injury caused to any "County" employee during performance of work.

Any work or repairs performed on "County" property will be performed for the benefit of the "County" and if the cost of such work or repairs exceeds the limits set out by the "District", the "County" will further hold and save the "District" free from all damages arising from work performed on "County" property including repairs and work performed to bridges and abutments.

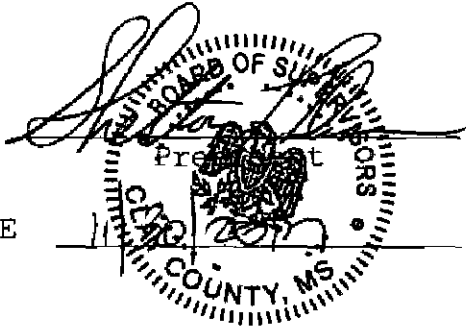
Before any work is commenced upon "County" property for the benefit of "County", the "County" must provide all necessary right-of-ways and easements along with full approval by County Engineer.

THIS AGREEMENT ADOPTED this 30th day of November, 2017 by the Board of Supervisors of CLAY County as its official act.

COUNTY BOARD OF SUPERVISORS

TOMBIGBEE RIVER VALLEY WATER
MANAGEMENT DISTRICT

BY



BY

Executive Director

DATE

11/30/2017

DATE

RIGHT-OF-ENTRY

In compliance with prior assurances that it will provide sufficient easements and rights-of-way required in connection with the PN 13-1707-029 Cleanout of Hog Pen Creek, a tributary to Houlika Creek (the Project), as described in the agreement between the Tombigbee River Valley Water Management District (the District) and the CLAY County Board of Supervisors for local cooperation on the above project entered into on the 30th day of November, 2017, the CLAY County Board of Supervisors (the County), as local sponsor, acting by and through its duly authorized representatives, represents and assures the District as follows

1 That the County has provided the District the lands, or sufficient interest therein, required for the operation and implementation of the project, including access for ingress and egress to and from the project for purpose herein stated,

2 That the relocation and/or alteration of all utilities, structures, objects, and other encumbrances upon the project rights-of-way have been completed or will be completed without cost to the District prior to the initiation of work,

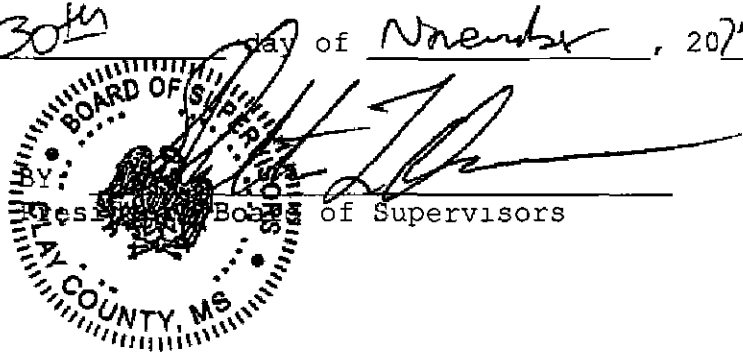
3 That outstanding encumbering rights and interests in said land in the name of third parties have been removed insofar as would prohibit or prevent work from being performed for purposes herein stated,

4 That a sufficient right-of-way is available for implementation of the project

All of the above is subject to stipulations in the easements

The Board of Supervisors of CLAY County hereby authorizes the District, its officers, agents, employees, representatives, and contractors to enter upon all the aforesaid required lands in connection with the construction of the project

Executed this 30th day of November, 2017



ATTEST

A handwritten signature in black ink, appearing to be "G. B. B.", is written over a horizontal line. This signature is positioned to the right of the word "ATTEST".

PROJECT PN 13-1707-029 Cleanout of Hog Pen Creek, a tributary to Houlika Creek

ATTORNEY'S CERTIFICATE

I, _____, Attorney for the Board of Supervisors of CLAY County, hereby certify that the said Tombigbee River Valley Water Management District has been provided with the lands or sufficient interest therein, for the above project covered by the foregoing Right-Of-Entry, on the _____ day of _____, 20__

Given under my hand on this day _____ of _____, 20__

Chief Legal Counsel

ATTEST _____

TEMPORARY EASEMENT

For and in consideration of the cleanout of PN 13-1707-029 Cleanout of Hog Pen Creek; a tributary to Houlika Creek Beginning in Section 28, Township 15 S, Range 05 East and proceeding northerly approximately 5,350 feet in CLAY County by the Tombigbee River Valley Water Management District, its successors and assigns, the undersigned hereby grants, bargains, sells and warrants unto the Tombigbee River Valley Water Management District a temporary easement over, on and across the following described lands located in CLAY County, to-wit,

A strip of land 100 feet in width on the left and right descending bank(s) of PN 13-1707-029 Cleanout of Hog Pen Creek; a tributary to Houlika Creek owned by the undersigned in Section 28, Township 15 S, Range 05 East

This temporary easement is granted for the necessary period of time to allow the District to complete the project. This easement may be used for such other purposes as may be required in connection with said works of improvement, reserving, however, to the owners, their heirs and assigns all such rights and privileges as may be used without interfering with or abridging the right and easement herein conveyed, subject, however, to existing easements for public roads, highways and public utilities

The undersigned do hereby further give and grant unto the Tombigbee River Valley Water Management District, its successors and assigns, all rights of ingress, egress and regress over all or any part of the lands owned by the undersigned that abuts PN 13-1707-029 Cleanout of Hog Pen Creek; a tributary to Houlika Creek for the purpose of the movement of equipment to be used in the work contemplated.

The Tombigbee River Valley Water Management District will perform and construct this work within its capabilities and limitations and as its schedule will permit, and will not be responsible for future maintenance of said work. The landowner(s) will be responsible for any future maintenance

Tombigbee River Valley Water Management District hereby accepts no liability caused to land or property resulting from the implementation of said project nor is the District responsible for any future problems caused by flooding, erosion, sediment or debris deposits, and grantor(s) hereby agrees/agree to release Tombigbee River Valley Water Management District from any liability for damages that might result from said project

WITNESS our signatures this the _____ day of _____, _____
2017 _____

Witness _____

Grantor _____

Witness _____

Witness _____

Grantor _____

Witness _____

Witness _____

Grantor _____

Witness _____

Witness _____

Grantor _____

Witness _____

Witness _____

Grantor _____

Witness _____

WITNESS our signatures this the _____ day of _____, _____
2017 _____

Witness _____

Grantor _____

Witness _____

Witness _____

Grantor _____

Witness _____

Witness _____

Grantor _____

Witness _____

Witness _____

Grantor _____

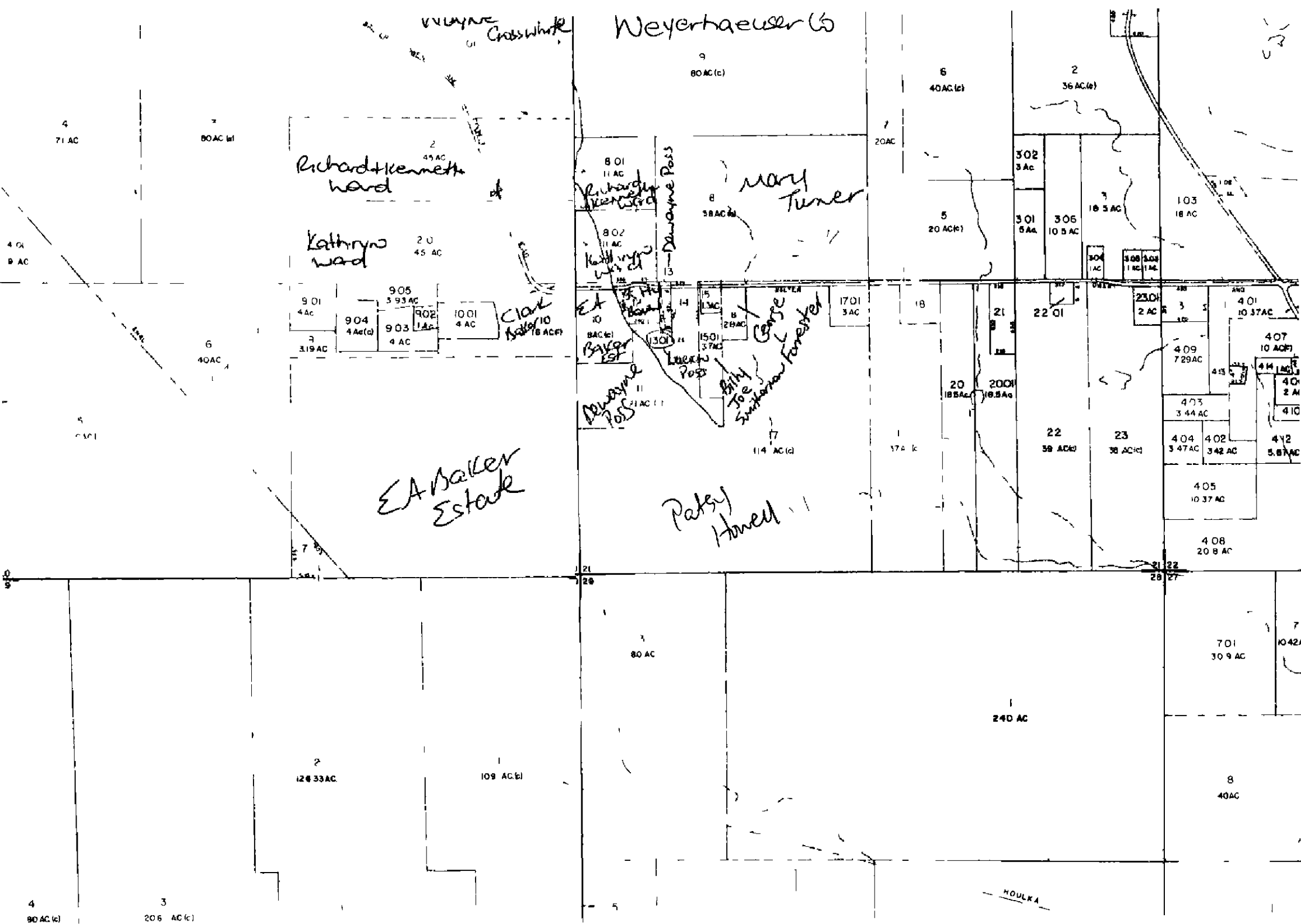
Witness _____

Witness _____

Grantor _____

Witness _____

Weyerhaeuser Co



749

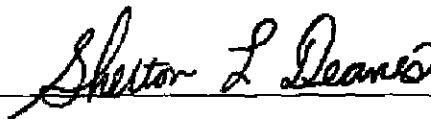
NO _____

IN THE MATTER OF GOING INTO CLOSED SESSION

There came on this day for consideration the matter of going into closed session

After motion by Luke Lummus and second by Lynn Horton this Board doth vote unanimously to authorize to go into closed session

SO ORDERED this the 26th day of October, 2017



Shelton L. Deanes, President

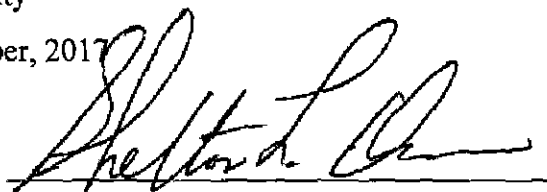
NO _____

**IN THE MATTER OF GOING FROM CLOSED SESSION TO EXECUTIVE SESSION AS
ALLOWED UNDER SECTION 25-41-7 OF THE MISSISSIPPI CODE**

There came on this day for consideration the matter of going from closed session to executive session as allowed under Section 25-41-7 of The Mississippi Code

After motion by Lynn Horton and second by Luke Lummus this Board doth vote unanimously to go from closed session to executive session as authorized in Section 25-41-7(c) of the Mississippi Code regarding a matter of Security

SO ORDERED this the 30th day of November, 2017



Shelton L. Deanes, President

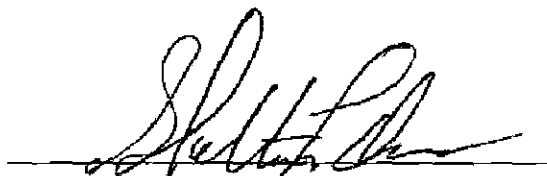
NO _____

IN THE MATTER OF COMING OUT OF EXECUTIVE SESSION

There came on this day for consideration the matter of coming out of Executive Session

After motion by Luke Lummus and second by Lynn Horton this Board doth vote
unanimously to authorize and approve to come out of Executive session


SO ORDERED this the 30th day of November, 2017



Shelton L. Deanes, President

After motion by Luke Lummus and second by R B Davis this Board doth vote,
unanimously to adjourn until Monday, December 4, 2017 at 9 00 a m at the Clay County
Courthouse

SO ORDERED this the 30th day of November, 2017



Shelton L. Deanes, President