

BE IT REMEMBERED that the Board of Supervisors of Clay County, Mississippi, met at the Clay Courthouse in West Point, MS, on the 6th day of November, 2017, at 9 00 a m , and present were Lynn Horton, Luke Lummus, R B David, Shelton Deanes, President, and Joe Chandler Also present were Amy G Berry, Chancery Clerk and Clerk to the Board, Angela Turner-Ford, Attorney for the Board of Supervisors, and Eddie Scott, Sheriff of Clay County, when and where the following proceedings were as determined to wit,

NO _____

IN THE MATTER OF ADOPTING AND AMENDING THE AGENDA FOR THE BOARD OF SUPERVISORS MEETING HELD ON NOVEMBER 6, 2017

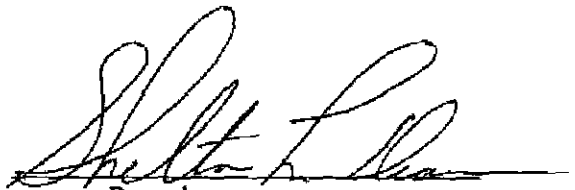
There came on this day for consideration the matter of adopting the agenda for the Board of Supervisors meeting held on November 6, 2017

It appears to this Board there are other matters that need to be added to the agenda for further discussion and consideration by this Board, to wit,

- Luke Lummus regarding appointment to GTR Solid Waste Management Board
- Eddie Scott requesting authority to travel
- GTRPDD invoice received on digitized mapping
- B J MClenton regarding authorizing Natalie Mosesley to complete purchase requisitions

After motion by Lynn Horton and second by R B Davis this Board doth vote unanimously to adopt the agenda as attached hereto as Exhibit A as presented and adopt the agenda as amended

SO ORDERED this the 6th day of November, 2017


President

**Clay County Board of Supervisors
Agenda for Board Meeting Held
Monday, November 6, 2017 at 9 00 a m**

- Call to Order
- Welcome and Prayer
- Adopt and Amend the Agenda
- Authorize and Approve the Claims Docket
- Authorize and approve payment to the Clay County Flood Plain Coordinator for services rendered for the month of October in the amount of \$1,245 00
- Randy Jones –
 - Public Hearing Thursday
- Anna Dobbs
 - Restoration Services
- Anna Lisa Roberts
 - Field Representative for Congressman Kelly – Update
- Eddie Scott
 - Authorize and Approve to sale surplus properties
 - Authorize and approve to purchase vehicle from Lowndes County
- Amy Berry
 - Authority to submit the EMSOF Application for NM Ambulance Center West Point
- Authorize and approve to spread on the minutes the limited internal control and compliance review audit conducted recently by the Office of State Auditor
- Consider request received from Kay Simmons requesting to be reappointed as the Commissioner to the Community Counseling Board for a four year term beginning January 1, 2018
- Authorize and approve the proposal from Pritchard Engineering to conduct a Phase I on the County Court Complex Building
- Authorize and Approve travel for County Officials and County Employees – See Attached
- Consider approving the Proclamation as signed by the Governor for the Holiday Schedule for 2017 – See Attached
- Authorize and approve to spread on the minutes the Annual Bridge Inspection Report as received from Office of State Aid
- Request to go into closed session regarding potential litigation
- Recess until Thursday, November 9, 2017 at 9 00 a m at the Clay County Courthouse

Amendments

Authorize and Approve Travel for County Officials and County Employees

- Authorize and Approve Porsha Lee, Deputy Tax Assessor/Collector, to travel to Clinton, MS on November 28th to attend a Homestead Exemption Workshop
- Authorize and approve Amy Berry, Chancery Clerk, to travel to Pearl, MS, November 15-16, 2017 for the MS Chancery Clerk’s Association Fall Conference

M _____ S _____

Holiday Schedule as Declared by the Governor

Thanksgiving Thursday, November 23, 2017
 Friday, November 24, 2017

Christmas Monday, December 25, 2017
 Tuesday, December 26, 2017

New Years Monday, January 1, 2018

Reminders

- Friday, November 10th all County offices will be closed in observance of Veteran’s Day
- Tuesday, November 7th, the “Proud to be An American” program at EMCC Mayhew starting at 9 30
- Pass It On Ribbon Cutting will be Thursday, Nov 9th at 10 00

NO _____

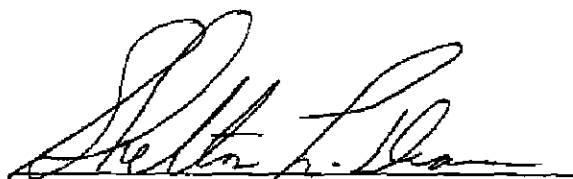
**IN THE MATTER OF AUTHORIZING NICOLE MOSELEY TO SIGN PURCHASE
REQUISITIONS FOR THE CLAY COUNTY EXTENSION OFFICE**

There came on this day for consideration the matter of authorizing Nicole Moseley to sign purchase requisitions

It appears to this Board B J McClenton the Department head for the Clay County Extension Services requesting this Board to authorize and approve Nicole Moseley to complete purchase requisitions in the event he is unavailable to do so

After motion by Luke Lummus and second by Lynn Horton this Board doth vote unanimously to approve Nicole Moseley to sign purchase requisitions for the Clay County Extension Service in the event B J McClenton is not available

SO ORDERED this the 6th day of November, 2017



President

NO _____


IN THE MATTER OF APPROVING THE CLAIMS DOCKET

There came on this day for consideration the matter of approving the claims docket

It appears to this Board the claims as attached hereto as Exhibit A have been submitted for payment

After motion by Lynn Horton and second by Luke Lummus this Board doth vote unanimously to approve the claims docket for payment as attached hereto as Exhibit A

SO ORDERED this the 6th day of November, 2017


President

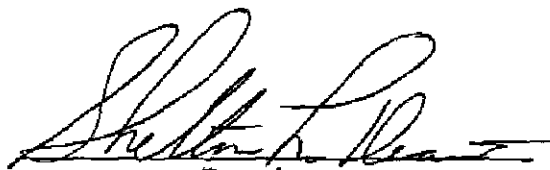
**IN THE MATTER OF AUTHORIZING PAYMENT TO THE CLAY COUNTY FLOOD
PLAIN COORDINATOR, RANDY JONES**

There came on this day for consideration the matter of authorizing payment to the Clay County Flood Plain Coordinator, Randy Jones

It appears to this Board an invoice in the amount of \$1,245 00 has been presented for payment as attached hereto as Exhibit A for Flood Plain Coordinator services rendered for the month of October 2017

After motion by Lynn Horton and second by Luke Lummus this Board doth vote unanimously to authorize the said invoice for payment

SO ORDERED this the 6th day of November, 2017


President



Clay County Floodplain Administrator

Clay County Administrator

P O Box 815

West Point, Mississippi 39773

Phone (662) 494-3124

Fax (662) 492-4059

E mail supervisors@claycounty.ms.gov

Randolph Randy Jones CFM

November 5, 2017

County Board of Supervisors
The Honorable Shelton Deanes, President
P O Box 815
West Point, MS 39773

Dear Mr Deanes,

Enclosed you will find my current summary of actions October 2, 2017 through November 5, 2017 and incurred expense as Clay County Floodplain Administrator for consulting, travel, and inspections for the Board of Supervisors' review. A detailed invoice for my actions and expenses as well as file copies of correspondence is attached.

The Board should be pleased to hear MEMA has concurred with your new draft Flood Damage Prevention Ordinance (FDPO) as being compliant with the new State Model ordinance. All that remains now is the conduct of the required public hearing as scheduled this Thursday November 9, 2017 at 9:00 a.m. during your next scheduled board meeting.

Thank you so much for your interest and diligence in attending to issues that protect citizens and property, as well as saving the tax payers' money. We continue to make considerable progress in collating materials and actions to pursue participation in the Community Rating System (CRS).

Sincerely,

Randolph W Jones, CFM
Clay County Floodplain Administrator

Encl as
RWJ/rj

Cc Clay County Chancery Clerk



Have a Safe and Happy Thanksgiving!

Invoice for Clay County Floodplam Administration
 October 2, 2017 – November 6, 2017

Clay County Board of Supervisors
 Attn: The Honorable R.B. Davis, President
 P O Box 815, West Point, MS 39773

ITEM	HOURS	*MILEAGE	TOTAL
10/16/17 Conference research travel letter Viola Swift (Eddie Swift, Jr et al) 305 & 281 RC Road, West Point, MS 39773	1 0 @ \$24 00=\$24 00 1 0 @ \$48 00=\$48 00	See Attachment	\$72 00
10/17/17 Conference research travel letter Edward Sanders, 2457 Darracott Road, West Point, MS 39773	1 0 @ \$24 00=\$24 00 1 0 @ \$48 00=\$48 00	See Attachment	\$72 00
10/17/17 Conference, research travel, letter Brooke White (Greg Ott) 328 Cedar Bluff Loop Cedar Bluff MS 39741	1 0 @ \$24 00=\$24 00 1 0 @ \$48 00=\$48 00	See Attachment	\$72 00
10/18/17 Research, travel letter Melissa Newell 536 River Oaks Drive, West Point, MS 39773	1 0 @ \$24 00=\$24 00 1 0 @ \$48 00=\$48 00	See Attachment	\$72 00
10/18/17 Prepared Legal Ad for Public Hearing to consider replacement of the current Flood Damage Prevention Ordinance (FDPO) with new State Model	0 0 @ \$24 00=\$00 00 0 5 @ \$48 00=\$24 00	See Attachment	\$24 00
10/18/17 Prepared new draft FDPO for public and MS Emergency Management Agency review for consideration during public hearing November 9, 2017	2 0 @ \$24 00=\$48 00 4 0 @ \$48 00=\$192 00	See Attachment	\$240 00
10/26/17 Conference, research travel letter Debbie Collins & Tanya Jennings, 133 HS Vest Road, West Point MS 39773	1 0 @ \$24 00=\$24 00 1 0 @ \$48 00=\$48 00	See Attachment	\$72 00
10/27/17 Conference research travel letter Jessica Bradshaw 245 North TVA Road, West Point, MS 39773	1 0 @ \$24 00=\$24 00 1 0 @ \$48 00=\$48 00	See Attachment	\$72 00
11/01/17 Conference research travel letter Coldwell Banker (Kenneth & Theresa Dill) 7656 Highway 50 West, Pheba, MS 39755	1 0 @ \$24 00=\$24 00 1 0 @ \$48 00=\$48 00	See Attachment	\$72 00
11/03/17 Travel interim inspection, photos, letter Bryan & Jennifer Alexander Waterway Drive, West Point, MS 39773	1 0 @ \$24 00=\$24 00 0 5 @ \$48 00=\$24 00	See Attachment	\$48 00
10/02/17 – 11/05/17 Driving time, copies for Board of Supervisors Tax Assessor Property Owners MEMA, preparation for CRS and prepare reports for Supervisors	5 8 @ \$24 00=\$139.20 4 5 @ \$48 00=\$216 00	153.8 @ \$0.48=\$73.80	\$429 00
TOTALS	\$1,171.20	\$73.80	\$1,245 00

¹ Driving time for county floodplam administration billed at half technical/research rate. Copies of correspondence, research, and letters are attached.

Respectfully Submitted



Please mail to **RWJ Consulting, LLC**
P O Box 1284
West Point, Mississippi 39773

RWJ/rj
 Encl as

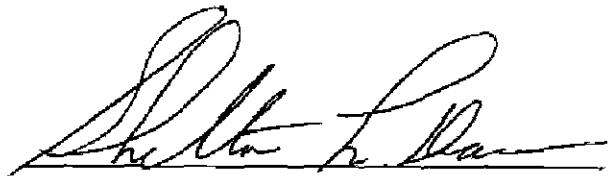
NO _____

**IN THE MATTER OF AUTHORIZING RANDY JONES TO ATTEND FLOOD PLAIN
COORDINATOR CONFERENCE**

There came on this day for consideration the matter of authorizing Randy Jones to attend Flood Plan Coordinator Conference

After motion by Luke Lummus and second by R B Davis this Board doth vote unanimously to authorize and approve Randy Jones to travel to Philadelphia to attend a Flood Plan Coordinator Conference on November 17, 2017 as attached hereto as Exhibit A

SO ORDERED this the 6th day of November, 2017

A handwritten signature in cursive script, appearing to read "Luke Lummus", written over a horizontal line.

President

AFMM 2017 Fall Conference

Registration Form (Please use one form per person)

The registration fees cover luncheon, breaks, workshop material, and evening social events
 Save money by registering before November 17, 2017

AFMM Fall Conference, November 29 - December 2, 2017, Pearl River Resort, Philadelphia		
Registration Categories	On/Before November 17, 2017	November 18, 2017
AFMM Member	\$100 00	\$175 00
Non-Member	\$200 00	\$275 00
Student Rate	\$75 00	\$100 00
Daily Rate	\$70 00	There will be an additional \$20 added should you want to attend the luncheon, on Thursday only

If you have any questions, please contact Tara Coggins at tcoggins@lamarcountymys.gov or 601-408-7426

Make checks payable to AFMM

Mail to Tara Coggins-C/O Lamar County Planning Dept

P O Box 309

Purvis, MS 39475

Name Randolph W Jones

Professional Designation(s) CFM PE PS GISP Other _____

Mark One State/Federal Gov Local Gov _____ Private Sector _____

Title Clay County Floodplain Administrator

Organization Clay County, MS Board of Supervisors

Mailing Address P.O. Box 815

Phone (662) 52-0039 Email rwjones@wpnet.org

Registration Category AFMM Member Amount Due \$ \$100 00

*You will receive a confirmation email. If you do not receive a confirmation email within a week please contact Tara Coggins at tcoggins@lamarcountymys.gov or 601-408-7426

NO _____

**IN THE MATTER OF TABLING THE ISSUE OF ADDING I D SHIELD AS A
PAYROLL DEDUCTION FOR COUNTY EMPLOYEES**

There came on this day for consideration the matter of tabling the issue of adding I D Shield as a payroll deduction for County Employees

It appears to this Board Anna Dobbs has requested this Board's consideration in allowing her to speak to County Employees regarding the I D Shield policy which is a policy that would protect employees from any kind of identity theft

After motion by Luke Lummus and second by R B Davis this Board doth vote unanimously to authorize and approve to table the said matter until the Board Attorney could get with the Human Resource Department to ensure this is a benefit currently not already provided and made available for County Employees through payroll deduction

SO ORDERED this the 6th day of November, 2017



President

NO _____

**IN THE MATTER OF AUTHORIZING THE SHERIFF TO PURCHASE TWO
VEHICLES FROM LOWDNES COUNTY**

There came on this day for consideration the matter of authorizing the Sheriff to purchase two vehicles from Lowndes County

It appears to this Board Lowndes County has surplus property for sale consisting of a 2012 Dodge Charger and a 2013 Dodge Charger for \$11,000 each and the Sheriff is requesting this Board's consideration to authorize him to purchase the said vehicles pending after the first of the year he has two or three seized vehicles needing to be sold and the sales proceeds from the sale of the said vehicles could go to replenish the General Fund for the purchase of these two vehicles

After motion by Luke Lummus and second by R B Davis this Board doth vote unanimously to authorize and approve the Sheriff to purchase two vehicles as attached hereto as Exhibit A from Lowndes County for \$11,000 each and for the said vehicles to be added to the Fixed Asset ledger of the Sheriff's Department

SO ORDERED this the 6th day of November, 2017



President

Reference 050Y00001U
Msg ID 050Y00001U
Msg Key RR
Date/Time 20171101145827
Ent Agcy
Requester
User
ORI MSHDI0000
Source TAGS
Dest MS0130000
Control
Summary RQ MS, 2C3CDXAT0CH230936

TXT VIN/2C3CDXAT0CH230936

RR MSLIC0000 MS0130000 *MRI6348832
**** RECORDS MAINTAINED BY MS TAX COMMISSION ****
LIC/G60126 LIT/ST EXP/12-2099 ISSUED/04252012 TAG STATUS/1
VIN/2C3CDXAT0CH230936 2012 DODG CRA 4D ALUMINUM / S
PUR-DTE/03302012 TLE-DTE/05172012 TLE/G181953 TYPE/O
REG/LOWNDES COUNTY BOARD OF SUPV TLE/LOWNDES COUNTY SHERIFF DEPT

P O BOX 1364		527 MLK JR DR SOUTH	
COLUMBUS	MS 39703	COLUMBUS	MS 39701
CO/LOWNDES LEIN/1 DTE/		CO/LOWNDES LEIN/2 DTE/	#LEINS/O

DECAL#/

Insurance Status/NOT FOUND Instructions/This vehicle is not included in the MSVIVS program

MRI 6348834 35107 0045 AT 14 58 27 11/01/17

Purchase from
Lawrence S Co

Reference 050Y00001K
Msg ID 050Y00001K
Msg Key RR
Date/Time 20171101143950
Ent Agcy
Requester
User
ORI MSHDI0000
Source TAGS
Dest MS0130000
Control
Summary RQ MS, 2C3CDXAT7DH642756

TXT VIN/2C3CDXAT7DH642756

RR MSLIC0000 MS0130000 *MRI6346633
**** RECORDS MAINTAINED BY MS TAX COMMISSION ****
LIC/G63288 LIT/ST EXP/12-2099 ISSUED/04102013 TAG STATUS/1
VIN/2C3CDXAT7DH642756 2013 DODG CHA 4D ALUMINUM / S
PUR-DTE/03152013 TLE-DTE/04152013 TLE/G519342 TYPE/O
REG/LOWDES COUNTY TLE/LOWDES COUNTY

P O BOX 1364		P O BOX 1364	
COLUMBUS	MS 39703	COLUMBUS	MS 39703
CO/LOWNDES		CO/LOWNDES	#LEINS/0
LEIN/1 DTE/		LEIN/2 DTE/	

DECAL# /

Insurance Status/NOT FOUND Instructions/This vehicle is not included in the MSVIVS program

MRI 6346637 35107 0044 AT 14 39 50 11/01/17

Purchase from Lowndes Co.

**IN THE MATTER OF AUTHORIZING THE SHERIFF TO TRAVEL TO
TUNICA FOR WINTER CONFERENCE**

There came on this day for consideration the matter of authorizing the Sheriff to travel to Tunica for Winter Conference

After motion by R B Davis and second by Lynn Horton this Board doth vote unanimously to authorize and approve for the Sheriff to travel to Tunica MS, December 4-8, 2017 for the Sheriffs Association Winter Conference

SO ORDERED this the 6th day of November, 2017

Shelton L Deane

President



Conferences

The 2017 Winter Conference

MostWanted
Government
Websites.com

DATES December 4-8 2017
PLACE Gold Strike Casino
1010 Casino Center Dr
Robinsonville, MS

Promote Your
Business Here

To make reservations call 1 888-245 7829 and identify yourself as participants of Mississippi Sheriffs Association (1712MISSIS) and present a credit card number to hold your reservation

Room rates are \$59 00 Standard Room

Promote Your
Business Here

The Hotel does not take personal or company checks as method of payment on check in day Credit card or Debit card is the only valid form of payment accepted at check in. You must present your County tax I D document in order for taxes to be waived

*****CUT OFF DATE IS NOVEMBER 10, 2017***
NO REGISTRATION FEE**

Promote Your
Business Here

Vendor Registration Form

Stacie Rutland
Executive Director

Promote Your
Business Here

Mississippi Sheriffs' Association

Stacie Rutland Executive Director

PO Box 991 • Jackson, MS 39205 • 601-500-1059

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[Conferences](#) | [Message From The President](#) | [Quick Links](#) | [Contact Us](#)

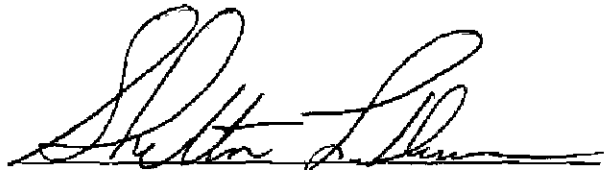
NO _____

**IN THE MATTER OF AUTHORIZING AND APPROVING TO APPOINT KAY SIMMONS TO
SERVE AS THE CLAY COUNTY COMMISSIONER TO SERVE ON THE REGION 7
MENTAL HEALTH BOARD OF COMMISSIONERS BOARD**

There came on this day for consideration the matter of authoring and approving to appoint Kay Simmons to serve as the Clay County Commissioner to serve on the Region 7 Mental Health Board of Commissioners

After motion by R. B Davis and second by Lynn Horton this Board doth vote unanimously to authorize and approve to appoint Kay Simmons to serve on the Region 7 Mental Health Board of Commissioners Board representing Clay County for a four year term beginning January 1, 2018 and ending December 31, 2021

SO ORDERED this the 6th day of November, 2017



President

October 30, 2017

To Clay County Board of Supervisors
Shelton Deanes, President
P O Box 815
West Point MS 39773

Gentlemen

This letter is a request for an item to be placed on your November 6, 2017, meeting agenda

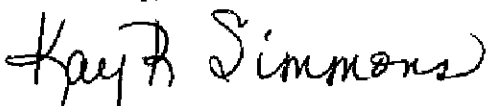
I am asking that you reappoint me to serve as Commissioner from Clay County on the Region 7 Mental Health/Mental Retardation Board of Commissioners, to be effective January 1, 2018, for a four-year term

It has been a privilege to represent Clay County and its community of citizens on this very important Board for 20+ years, and I feel that Community Counseling Services has grown in great ways of service to our region of seven counties during that time. We have very positive plans for continuing to expand services, and I want to be certain that Clay County residents are well represented in the future plans.

As always, Community Counseling Services in Clay County appreciates your support in all that we do to serve our people who are in need of mental health assistance. We look forward to working closely with you in the future.

Thank you for your attention to this matter.

Yours truly,


Kay R. Simmons, Commissioner

cc Amy G. Berry
Clerk of the Board of Supervisors

cc Nikki Cude
Board Secretary

**IN THE MATTER OF APPLYING FOR THE EMSOF GRANT FUNDED
THROUGH THE MS DEPARTMENT OF HEALTH FOR AMBULANCE
SERVICE SUPPORT**

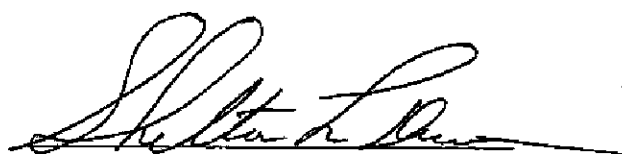
There came on this day for consideration the matter of applying for the EMSOF Grant funded through the MS Department of Health for ambulance service support

It appears to this Board the County no longer financially supports the North MS Ambulance Service for Clay County but the County is still eligible to receive a grant from the MS Department of Health for EMSOF Services by claiming up to a 20% of budgeted expenditures for the E911 Service only for the purposes of grant, and,

It appears this Board if the County were awarded this grant the local Clay County Ambulance Unit has several equipment needs they would like to purchase which would benefit this unit by providing better patient care, communication, and having up-to-date equipment in helping people

After motion by R B Davis and second by Luke Lummus this Board doth vote unanimously to authorize and approve to apply for EMSOF Funds to be used to purchase equipment as attached hereto as Exhibit A

SO ORDERED this the 6th day of November, 2017



President

Clay County MS
EMSO Grant
FY 2018

Quantity	Item	Cost/Unit	Total	Justification
2	Panasonic Toughbook Laptop Computers			Laptop used for charting patient assesment and submitting information to the State
	Model CF-54	2,064 36	4,128 72	
	Shipping		41 44	
2	TK-2312K Radios 136-174MHZ	289 00	578 00	Provide radio communication for on call crew and special event crews Currently, only have radios for on-duty crew
2	Programming	15 00	30 00	
	Shipping		20 00	
10	Iron Duck Spine Boards & Straps	113 48	1,134 80	Secure and Stabilize patients with spinal injuries
4	Ferno Pedi-Mate	259 95	1,039 80	Secure and Stabilize pediatric patients
3	Sager Single Traction Splints	267 00	801 00	Stabilizing long bone Fractures in Truama
4	Heavy Duty Flexible Stretcher	445 00	1,780 00	Stabilizing geriatric patients
4	Small Equipment Duffe Bag	24 79	99 16	Consolidating all equipment into 1 bag increases efficiency and decreasing scene time
4	Nonin 8500 Hand-Held Pulse Oximeter	453 00	1,812 00	To provide accurate SPO2 and better patient care Portable and easily used on scene
4	Black Cases	49 50	198 00	
	Shipping		30 00	
1	Stair Pro Model 6252	3 206 79	3,206 79	Safely transport patients down flights of stairs w/o harm to patient or crews
2	Smart Power Kit 120V AC	1,170 99	2,341 98	

Total

17,241 69



Mississippi Emergency Medical Services Operating Fund



FY 2018



**Emergency Medical Services
Operating Fund (EMSOF)**

Grant Application

Clay County, \$12,517

This application must be returned to.

Mississippi State Department of Health

Bureau of Emergency Medical Services

P O Box 1700

Jackson, Mississippi 39215-1700

Attn EMSOF Grant Administrator

No later than 5 00 PM, November 10, 2017

Application for Financial Assistance



Mississippi Emergency Medical Services Operating Fund

Step 1 Applicant Information

Applicant

List any changes or additional information below

Name Clay County
Address P O Box 815
City West Point, MS 39773
Phone. 662-494-3124 Fax 662-492-4059

Address _____
City _____ State _____ Zip _____
Phone _____ Fax _____

Authorized Agent

(Must be County Chancery Clerk County President Board of Supervisors County Administrator City Mayor Executive Director EMS District)

Name Amy C Berry
Address P O Box 815
City West Point MS 39773
Phone 662-494-3124 Fax 662-492-4059
Title Chancery Clerk
Email aberry@claycounty.ms.gov

Name _____
Address _____
City _____ State _____ Zip _____
Phone _____ Fax _____
Title _____
Email _____

Current EMS Provider(s)

EMS Provider North MS EMS Authority NMMC

EMS Provider Contact ~~Ben Parker~~

EMS Provider Email

Grant Amount \$12,517



Mississippi Emergency Medical Services Operating Fund

Step 2 Local Budgetary Accounting for 2017

Describe what was spent in local dollars (*not* grant dollars) on local EMS last fiscal year

Attach a copy of the governmental unit printout for actual expenses paid for subsidizing/operating emergency medical services during fiscal year 2017 Example AAAA County pays BBB Ambulance Service \$100 000 00 per year in subsidy to operate the ambulance service in AAAA County You would send the printout of the account that shows the \$100 000 00 subsidy was paid

There may be more than one account for subsidizing/operating emergency medical services Attach copies of all funds expended on emergency medical services by this governmental unit This is not your budget or grant-fund purchase items but instead local governmental unit dollars

Amount spent in local dollars in 2017 \$ _____



Mississippi Emergency Medical Services Operating Fund

Step 3 Local Proposed Budget for 2018

Describe what is projected to be spent in local dollars (*not* grant dollars) on local EMS this fiscal year

Attach a copy of your 2018 budget printout for projected expenses for subsidizing/operating emergency medical services in fiscal year 2018

There may be more than one account for subsidizing/operating emergency medical services Attach copies of all funds projected to be expended on emergency medical services by this governmental unit This is not your proposed budget for grant-fund purchase items but instead local governmental dollars

Amount projected to be spent in local dollars in FY 2018 \$ _____



Step 4 Grant Budget Narrative

On the following pages, describe what is planned to be spent in grant dollars on local EMS this fiscal year

This is not a narrative of your total budget, just how you intend to spend the grant monies Only the items to be paid for by this grant should be listed Each item to be purchased or paid for must be listed with an estimated cost Indicate how each purchase will be an improvement/enhancement to the government EMS units

The following is an example.

1 Personnel Expenses - EMSOF may only be used to pay payroll and benefit differential pay for governmental units for the first year that a governmental unit improves its level of ambulance service licensure (i.e. BLS to ALS), staff travel to BEMS approved training opportunities and tuition for BEMS approved training opportunities (Go to Page 6 to complete)
2 Contractual Services - Itemize all individual contracts and justify the services provided (This is where payments to EMS Districts would be justified and listed) (Go to Page 7 to complete)
3 Commodities - Categorize and give cost of all supplies You may not purchase supplies for which you bill patients with grant funds (Go to Page 8 to complete)
4. Equipment - List each non-expendable item to be purchased as shown <ul style="list-style-type: none">• Justify how each item of equipment relates to EMS activities• Explain what steps you have taken or will take to insure that you receive the best value for least cost, consistent with state and federal purchasing regulations (Go to Page 9 to complete)
5 Capital Outlay other than Equipment - EMSOF may be used to purchase capital outlay items that improve local Emergency Medical Services Explain and justify all cost to be incurred and the relationship to EMS activities (Example Building a new station to offer better coverage of the county) (Go to Page 10 to complete)
6 Escrow - Funds may only be escrowed for up to three (3) years After the three (3) years the funds must be expended before escrow of funds can occur again Please provide a brief explanation of how these funds will be used at the end of the three (3) years and/or justification for escrowing these funds (Go to Page 11 to complete)
7 Other - Any purchase listed under this caption must be approved by the Emergency Medical Services Advisory Council (Go to Page 12 to complete)



1 Personnel Expenses

Travel

(Location hotel mileage)

Cost \$ _____

Training (BEMS Approved Course or CEUs) Calculation (ie, 10 People x Tuition Amount)

MEMS Cost \$ _____

MEMTA Cost \$ _____

PALS Cost \$ _____

NALS Cost \$ _____

Other (not listed) Cost \$ _____

Personnel

License # _____ (improves level of service licensure)

Cost \$ _____

Payroll & Benefits (Differential only for first year of upgrade ie, BLS to ALS)



2 Contractual Services

EMS District Dues (Name of District _____)

Cost. \$ _____

Other _____

Cost \$ _____

Justification Narrative



Mississippi Emergency Medical Services Operating Fund

3 Commodities

- AED Supplies (list) _____ Cost. \$ _____
- Backboard Type _____ Cost. \$ _____
- Short Spine Boards _____ Cost. \$ _____
- Splints Type _____ Cost \$ _____
- O₂ Sat Montor _____ Cost \$ _____
- Other (not listed) _____ Cost \$ _____



4 Equipment

- Ambulance (#) _____ Cost \$ _____
- Cardiac Monitor (ALS) (#) _____ Cost. \$ _____
- AED (BLS) (#) _____ Cost \$ _____
- Computer (#) _____ Cost. \$ _____
- Printer (#) _____ Cost. \$ _____
- Communication (list) _____ Cost \$ _____
- Other (not listed) _____ Cost \$ _____

Justification how this equipment relates to and benefits EMS activities.

How did you ensure you received best value for least cost (while following State and federal purchasing regulations)



Mississippi Emergency Medical Services Operating Fund

5 Capital Outlay other than Equipment

_____ Cost \$ _____
Item

Justification



Mississippi Emergency Medical Services Operating Fund

6 Escrow

Amount to be escrowed \$ _____

Please provide a brief explanation of how FY 2018 funds will be used and/or justification for escrowing these funds



Mississippi Emergency Medical Services Operating Fund

7 Other

Cost \$ _____

Any purchase listed under this caption must be approved by the Emergency Medical Services Advisory Council



Step 5 Annual Expenditure Report for EMSOF Previous Years

The annual expenditure report is a financial summary of the previous year s EMSOF award and/or previous funds escrowed This report must be completed and returned with all other sections of this new application No new awards can be granted until this report is completed and signed

Our records indicate that \$12,517 was awarded in 2017

Attach copies of receipts for all expenditures made during FY 2017

If escrow funds from previous years were spent last fiscal year complete the following (Example 1 You were awarded \$5 000 00 last year to purchase an external defibrillator attach receipt(s) for at least \$5 000 00 of the external defibrillator) (Example 2 You were awarded \$5 000 00 in FY 2005 that you escrowed \$5,000 00 in FY 2004 that you escrowed and \$5000 00 in FY 2003 that you budgeted to spend \$15 000 00 partial purchase of a new ambulance You would attach receipt(s) for at least \$15,000 00 for a new ambulance)

I the undersigned attest to the fact that I have expended funds as per the previous grants or I have submitted in writing prior approval to amend the previous grant(s) and that the figures found in the above Annual Expenditure Report for EMSOF Previous Years are correct

Signature _____ Date _____
(Authorized Agent or Comptroller must sign)



Mississippi Emergency Medical Services Operating Fund

If you currently have grant funds in escrow, you must complete this section

Use this form to indicate monies previously awarded that have been escrowed for an identified large purchase. (Example Purchasing a new ambulance or radio system that cost more than your grant amount.) Grant awards may be escrowed up to three (3) years from the disbursement.

Current Escrow Balance, including interest.

	Escrow Amount	Interest Earned	Total with Interest
FY 2015	\$	\$	\$
FY 2016	\$	\$	\$
FY 2017	\$	\$	\$
Total for FY'15 FY'16 and FY 17			\$

Funds must be placed in an interest-bearing account. Prior grant awards not expended within three (3) years from being disbursed must be returned to the State. If funds received prior to FY 2014 are still in escrow these funds must be expended immediately (within 30 days) or returned to the State Department of Health.



Mississippi Emergency Medical Services Operating Fund

Contract for Supplemental Emergency Medical Services

For the purposes of providing expanded emergency medical services and in consideration for the mutual covenants contained herein it is hereby agreed by and between «Recipient» (hereinafter referred to as the grantee) and the Emergency Medical Services Program of the Mississippi State Department of Health (hereinafter referred to as the Department) as follows

The Grantee agrees that:

- 1 Funds received from the Department will be used for the provision of emergency medical services within the Grantee's district in accordance with the specifications set forth in the application and hereby incorporated into and made a part of the contract.
- 2 Funds received from the Department pursuant to this contract shall be used solely in addition to existing annual emergency medical budgets of the Grantee
- 3 The Grantee will maintain its present level of funding for existing emergency medical services throughout the contract
- 4 No funds received from the Department shall be used for the payment of any attorney's fees
- 5 Financial and progress reports will be submitted by the Grantee to the Department on an annual basis or as requested by the Department. The annual reports for the previous year's funds must be submitted to the Department as part of this application
- 6 Emergency medical services will be delivered in compliance with the licensing requirements and regulations of the Department
- 7 The Grantee agrees to permit reasonable program review and evaluation by the Department to provide access to its records and to cooperate in any other reasonable request for program information

The Department agrees that:

- 1 Funds appropriated to the Department for the Emergency Medical Services Operating Fund shall be distributed to Grantee for the support of emergency medical services
- 2 The Grantee shall receive funds equal to Grantee's proportionate share of the Emergency Medical Services Operating Fund based on its general population in relation to the total population of the state

It is mutually agreed by both parties

- 1 This contract shall commence on October 1, 2017 and remain in effect until September 30, 2018
- 2 Funds shall be disbursed to the Grantee in a single payment before June 1, 2018
- 3 The distribution of funds is subject to the receipt of same from the Emergency Medical Services Operating Fund

Applicant/Grantee (EMS Provider) Contact

For State Department of Health Use Only
 Director, Emergency Medical Services _____ Date _____
 Director, Emergency Planning & Response _____ Date _____
 Director, Health Protection _____ Date _____
 CFO, MSDH _____ Date _____



Mississippi Emergency Medical Services Operating Fund

Grant Recap Sheet

Checklist

- Make sure that you have all pages of the application (plus any additional sheets and receipts you have added for the Budgetary Summaries and any sheets you have added for the narrative) to be sent in
- Make sure that you have verified all information on Page 2 of this application (and made any necessary changes in the appropriate space)
- Check that the "Contract for Supplemental Emergency Medical Services" form (page 15) is signed by the signature authority of Lawrence County and the EMS Provider Contact.
- Be sure to sign the statement of expenditure found on the "Annual Expenditure Report for EMSOF Previous Years"

Return the application by 5:00 p m November 10, 2017 to

Mississippi State Department of Health
Bureau of Emergency Medical Services
ATTN EMSOF Grant Administrator
P O Box 1700
Jackson Mississippi 39215-1700

Should you have any questions regarding this application or the EMSOF program please contact Monica Clay at 601-576-7377 or via email at Monica.clay@msdh.ms.gov



For Department Use Only

(Do not write in this box)

Review

BEMS _____ Reviewed _____ Comments attached

Recommendations Grant Administrator _____

- Recommend full approval
- Recommend approval with budget modifications
- Recommend conditional approval
- Recommend non-approval
- Recommend referral to EMS Advisory Council

Date and subject of any additional communications with applicant

Date _____ Subject _____

Date _____ Subject _____

Proposed use of funds

\$ _____ BLS Expenditures	\$ _____ Other
\$ _____ ALS Expenditures	\$ _____ Training
\$ _____ Regionalization	\$ _____ Ambulances
\$ _____ Escrow	\$ _____ Personnel
\$ _____ Communications	\$ _____ Total

Applicant _____

Provider(s) _____

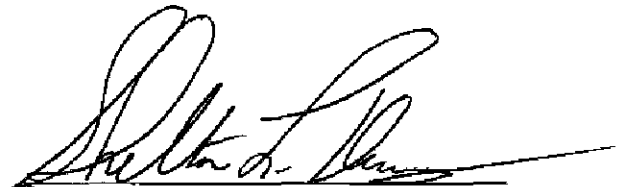
NO _____

**IN THE MATTER OF AUTHORIZING AND APPROVING TO SPREAD ON
THE MINUTES THE LIMITED INTERNAL CONTROL AUDIT FROM THE
OFFICE OF THE STATE AUDITOR**

There came on this day for consideration the matter of authorizing and approving to spread on the minutes the limited internal control audit from the Office of State Auditor

After motion by Lynn Horton and second by R B Davis this Board doth vote unanimously to authorize and approve to spread on the minutes the limited internal control audit as received from the Office of State Auditor as attached hereto as Exhibit A

SO ORDERED this the 6th day of November, 2017

A handwritten signature in black ink, appearing to read "Lynn Horton", written over a horizontal line.

President



**STATE OF MISSISSIPPI
OFFICE OF THE STATE AUDITOR
STACEY E PICKERING
STATE AUDITOR**

October 17, 2017

Honorable Amy Berry, Chancery Clerk
P O Box 815
West Point, MS 39773

Dear Ms Berry

Pursuant to Section 7-7-211 Mississippi Code Ann (1972) the Office of the State Auditor has conducted a Limited Internal Control and Compliance Review for the 2016 fiscal year

Please distribute the attached report, which contains the results of our review procedures and compliance tests, to the Board of Supervisors

If this office can be of any further assistance, please contact me at (601) 576-2674

Sincerely,


Joe E McKnight, CPA
Director, County Audit Section



STATE OF MISSISSIPPI
OFFICE OF THE STATE AUDITOR
STACEY E PICKERING
AUDITOR

LIMITED INTERNAL CONTROL AND COMPLIANCE REVIEW MANAGEMENT REPORT

Members of the Board of Supervisors
Clay County Mississippi

In accordance with Section 7-7-211 Miss Code Ann (1972) the Office of the State Auditor when deemed necessary may conduct additional procedures and tests of transactions to ensure compliance with legal requirements. The scope of our review covered the 2016 fiscal year.

We have performed some additional limited internal control and state legal compliance review procedures as identified in the state legal compliance audit program issued by the Office of the State Auditor. Our procedures were substantially less in scope than an audit the objective of which is the expression of an opinion on the County's compliance with these requirements. Accordingly, we do not express such an opinion.

Due to the reduced scope, these review procedures and compliance tests cannot and do not provide absolute assurance that all state legal requirements have been complied with. Also, our consideration of internal control would not necessarily disclose all matters within the internal control that might be weaknesses.

The results of our review procedures and compliance tests identified certain areas that are opportunities for strengthening internal controls and operating efficiency. Our findings, recommendations, and your responses are disclosed below.

Board of Supervisors

1 Travel should receive prior approval and such approval should be spread upon minutes of the Board

Finding

Section 19-3-67, Miss Code Ann (1972) stipulates the following requirements for Board of Supervisors travel:

- a. Out of state travel must be unanimously approved by the board in the minutes before travel is undertaken.
- b. No out of county or out of state travel expenses can be reimbursed unless expenses have been authorized in the minutes and spread upon the minutes of such board.
- c. Itemized expense accounts are to be submitted for reimbursement on forms prescribed by the Department of Finance and Administration.
- d. All travel expenses for out of county or out of state travel are to be published in a newspaper of general circulation of the county.

During our review of Board of Supervisor's travel, we noted instances of travel where prior approval was not granted as well as no evidence of such travel in the minutes of the Board of Supervisors. Failure to follow proper travel procedures could result in excess travel cost to the County.

POST OFFICE BOX 956 JACKSON, MISSISSIPPI 39205 (601) 576 2800 FAX (601) 576-2650
www.osa.state.ms.us

Recommendation

The Board of Supervisors should comply with travel requirements and ensure that all travel receives prior approval. Further, such prior approval should be spread upon the minutes of the Board.

Board of Supervisors' Response

The exception is noted and has since been corrected. Currently the Board of Supervisors obtains prior approval for travel prior to any travels.

Board of Supervisors
Chancery Clerk

2 The Board of Supervisors should properly distribute any refunds received from PERS.

Finding

Clay County is a member of the Public Employees Retirement System of Mississippi (PERS), a cost sharing multiple employer, defined benefit pension plan. As a member of PERS, the Chancery Clerk is required to contribute 9% of their annual covered salary, and the County is required to contribute at an actuarially determined rate, which was 15.75% in 2016. The Board of Supervisors received a refund from PERS for an overpayment of 2016 employee and employer contributions for the Chancery Clerk. The County should reimburse the employee portion of the contributions refunded \$1,325, to the Chancery Clerk, however, the Board of Supervisors paid the Chancery Clerk the employee and the employer contribution portions of the overpayment refunded by PERS totaling \$3,643. Failure to analyze overpayment refunded to the County by PERS and determine the correct amount owed to the employee could result in excess payments to employees.

Recommendation

The Board of Supervisors should analyze refunds from PERS to determine the proper amount if any to be refunded to the employee. The Chancery Clerk should pay the County \$2,318 for the employer matching portion that was refunded in error.

Board of Supervisors' Response

The exception is noted. However, this Board was unaware of any portion of the refund to be retained by the County. The Clerk is classified as an employer with regard to her staff. This was the position of the Board.

Chancery Clerk's Response

The exception is noted. However, the Clerk was unaware of any portion of the refund to be retained by the County. The Clerk is classified as an employer with regard to her staff. This was the position of the Clerk.

Auditor's Note

The Chancery Clerk properly remitted the portion of the refund to be retained by the county of \$2,318 on August 31, 2017 as evidenced by receipt #28593.

Clay County's responses to the findings included in this report were not audited, and accordingly, we express no opinion on them.

This report is intended solely for the information and use of management, the Board of Supervisors, and others within the entity and is not intended to be and should not be used by anyone other than these parties. However, this report is a matter of public record and its distribution is not limited.

JOE E. MCKNIGHT, CPA
Director, County Audit Section

October 6, 2017

**IN THE MATTER OF CLAY COUNTY MS BEING COMMENDED BY HARVARD
BUSINESS JOURNAL FOR PROMOTING ECONOMIC DEVELOPMENT IN THE
GOLDEN TRIANGLE REGION**


WHEREAS, there came on this day for consideration the matter of Clay County MS being commended by Harvard Business Journal for promoting Economic Development in the Golden Triangle Region

WHEREAS, it appears to this Board on Monday, October 30, 2017 the Harvard Business Journal met with members of the Golden Triangle LINK, Golden Triangle LINK Executive Board, two members of the Clay County Board of Supervisors, members of the Board of Selectmen, the Mayor of West Point, members of the West Point/Clay County Growth Alliance, other members of the GTR LINK and leaders from other industries in our region to commend Clay County, the City of West Point, and the GTR LINK for the formation of a partnership resulting in Economic Development for the Golden Triangle Region.

WHEREAS, it is the intentions of the Harvard Business Journal to use the Golden Triangle Region as a model to other communities in promoting Economic Development

THEREFORE, BE IT RESOLVED, after motion by Supervisor Horton and second by Supervisor Davis, this Board doth vote unanimously to authorize and approve for this commendation by the Harvard Business Journal of Clay County to be spread on the minutes of this Board

SO ORDERED, this the 6th day of November, 2017



President

NO _____

**IN THE MATTER OF AUTHORIZING AND APPROVING THE PROPOSAL OF
PRITCHARD ENGINEERING TO CONDUCT PHASE I ON COUNTY COURT COMPLEX
BUILDING**

There came on this day for consideration the matter of authorizing and approving the proposal of Pritchard Engineering to conduct Phase I on County Court Complex Building

After motion by Luke Lummus and second by R B Davis this Board doth vote unanimously to authorize and approve to accept the proposal from Pritchard Engineering as attached hereto as Exhibit A in the amount of \$1,900 00 to conduct a Phase I as required on the County Court Complex Building

SO ORDERED this the 6th day of November, 2017



President



PRITCHARD
ENGINEERING

P O Box 2523
Starkville, MS 39760
Phone 662 324 2205
Fax 662 324.2092

OCTOBER 20, 2017

CLAY COUNTY
AMY BERRY - CHANCERY CLERK

VIA EMAIL: aberry@claycounty.com

RE **ENGINEERING SERVICES PROPOSAL**
PHASE 1 ENVIRONMENTAL ASSESSMENT
CLAY COUNTY JUSTICE COMPLEX RENOVATION
PARCEL I.D #082A410B

Dear Ms. Berry

The opportunity to participate on this project and confidence placed in our firm is appreciated. For purposes of this proposal the subject property consists of a Phase I Environmental Site Assessment on the property captioned above located in downtown West Point

The Phase I Environmental Assessment is intended to identify recognized environmental hazards in general accordance with criteria stipulated by ASTM Practice E 1527-97 Standard Practice for Environmental Site Assessments Phase 1 Environmental Site Assessment Process. As defined by the reference standard, the assessment process consists of four (4) primary components including record review, site reconnaissance, interviews, and report preparation.

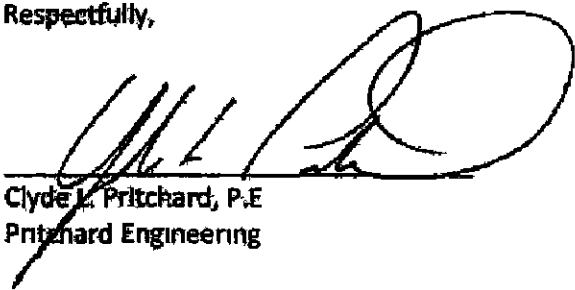
Information to be provided by the client includes a legal description of the subject property and, to the extent available, a listing of prior owners.

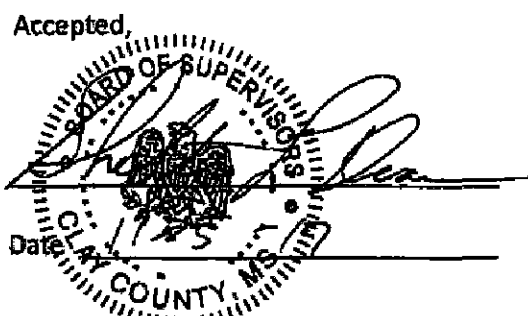
Pritchard Engineering, Inc proposes to conduct the assessment for the lump sum fee of \$1,900.00

Acceptance of this proposal may be acknowledged by signature and return of this document along with written authorization to access the subject property for purposes of conducting the assessment with shall serve as our notice to proceed.

Feel free to contact us should you have any questions or comments regarding this proposal.

Respectfully,


Clyde L. Pritchard, P.E
Pritchard Engineering

Accepted,


Professional Engineering Services
civil geotechnical - site development survey/mapping quality assurance testing construction staking

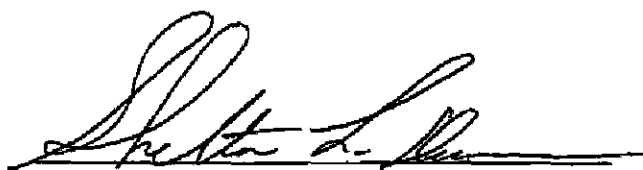
NO _____

AUTHORIZE AND APPROVE COUNTY EMPLOYEES TO TRAVEL

There came on this day for consideration the matter of authorizing and approving county employees to travel

After motion by R B Davis and second by Lynn Horton this Board doth vote unanimously to authorize and approve the employees as attached hereto as Exhibit A to travel on County Business

SO ORDERED this the 6th day of November, 2017



President

Registration Form
Legal Responsibilities Workshop
November 15-16, 2017

Return by November 13, 2017, to Sumner Davis, Center for Government & Community Development, Box 9643, Mississippi State, MS 39762-9643

Register me for the Legal Responsibilities Workshop to be held at the Holiday Inn Trustmark Park Hotel in Pearl

NAME Amy Berry TITLE Chancery Clerk

ADDRESS 291 Quail Ridge Rd COUNTY Clay

CITY West Point STATE MS ZIP 39773

Please make your overnight reservations directly with the Holiday Inn Trustmark Park Hotel, (601) 939-5238. When making your reservation for the night of November 15th, use the group name **MS Chancery Clerks Association** to ensure the group rate (paid by county check) for your hotel room.

NOTE: Persons with disabilities who require special accommodation of any sort in connection with their attendance at this program should contact the Center for Government & Community Development.

CONF# 64117933

Porsha Lee

From Paige Lamkin <plamkin@claycounty.ms.gov>
Sent Monday, October 30, 2017 11:27 AM
To Porsha Lee
Subject Fw: Homestead Exemption / Industrial Exemption workshops

Paige Lamkin, Tax Assessor/Collector
Clay County, MS
PO Box 795
205 Court St
West Point, MS 39773
(662) 494-3432 phone
(662) 494-7452 fax
plamkin@claycounty.ms.gov

need travel approval for
Porsha to attend this
Homestead Workshop!

Nov 28th

From Jeff Foreman
Sent Monday, October 30, 2017 11:13 AM
To Jeff Foreman
Cc Debra McDonald, JoeAnn Thomas
Subject Homestead Exemption / Industrial Exemption Workshops

Everyone (Mr. McAdams, will you please forward to the Chancery Clerks' Group? Thank you!)

My apologies for the delay in getting this information to everyone!

The Department of Revenue will be hosting Homestead Exemption workshops at the DOR office in Clinton, MS. We are also going to add a segment on Industrial Exemptions this year. There is no cost for these workshops.

Our new location address is

500 Clinton Center Drive
Clinton, MS 39056

You must enter DOR through the building furthest from the interstate and sign-in with security before we can escort you into the building. Please arrive by 9:45am to allow time for the sign-in process and allow us to escort everyone to our conference room at one time.

Workshops will run from 10am until 3pm. Tentative dates are

November 7, 14, 16, 28, 30
December 5, 7, 12, 14

Registration is limited to a maximum of 20 per class.
Classes are subject to cancellation if fewer than 5 register.
Lunch will be "on your own."

The 10am until 3pm time frame should allow most county personnel to drive in/drive out the same day For those outside of a comfortable drive range, we can be flexible with the presentation times if you get a group of 5 or more together for a specific date

Everyone must register for the date they will attend Register with JoeAnn Thomas (601 923 7626 / joeann.thomas@dor.ms.gov) or Debra McDonald (601 923 7622 / debra.mcdonald@dor.ms.gov) Also, we have a new sign-in procedure that requires that you have your driver's license with you

If there is anything you would like for us to cover, please let me know so we can work on including it for this year Thank you all, and please let me know if you need anything

Jeff

Paul J (Jeff) Foreman, Director
Exemptions & Public Utilities Bureau
Mississippi Department of Revenue
(P) 601 923 7632
(F) 601 923 7637

The foregoing electronic message and any files transmitted with it are confidential and are intended only for the use of the intended recipient named above If you are not the intended recipient, copying, distribution or use of the contents of this message is strictly prohibited If you received this electronic message in error, please notify us immediately at 601 923 7632

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NO. _____

**IN THE MATTER OF AUTHORIZING AND APPROVING OF THE PROCLAMATION FROM
THE GOVERNOR OF MS ON HOLIDAYS FOR THANKSGIVING AND CHRISTMAS FOR
YEAR 2017**

There came on this day for consideration the matter of authorizing and approving of the proclamation from the Governor of MS on Holidays for Thanksgiving and Christmas for year 2017

It appears to this Board as attached hereto as Exhibit A is the Proclamation as signed by the Governor authorizing and setting the holiday schedule for year 2017 for Thanksgiving and Christmas, and,

It appears to this Board for Thanksgiving the Holiday schedule allows for Thursday, November 23, 2017 and Friday, November 24, 2017 to be designated as holidays, and,

It appears to this Board for Christmas the Holiday schedule allows for Monday, December 25, 2017 and Tuesday, December 26, 2017 to be designated as Christmas holidays, and,

It appears to this Board for New Year's the Holiday schedule allows for Monday, January 1, 2018

After motion by Luke Lummus and second by R. B Davis this Board doth vote unanimously to authorize and approve of the said holiday schedule as attached hereto as Exhibit A and as stated above

SO ORDERED this the 6th day of November, 2017



President



PROCLAMATION

WHEREAS, pursuant to Miss Code Ann Section 3-3-7, Thanksgiving Day, Christmas Day and New Year's Day are declared legal holidays in the State of Mississippi, and

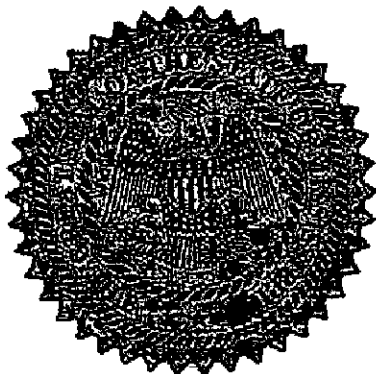
WHEREAS, Christmas Day of 2017 falls on a Monday, and

WHEREAS, during the Thanksgiving holiday and Christmas season, many state employees will spend time with their families in Mississippi and in other states

NOW, THEREFORE, I, Phil Bryant, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution of the State of Mississippi and applicable statutes of the State of Mississippi, do hereby authorize the closing of all offices of the State of Mississippi on Thursday, November 23, 2017, in observance of **THANKSGIVING DAY**, on Monday, December 25, 2017, in observance of **CHRISTMAS DAY**, and on Monday, January 1, 2018, in observance of **NEW YEAR'S DAY**

IN ADDITION, I hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi on Friday, November 24, 2017, in further observance of the **THANKSGIVING** holiday, and on Tuesday, December 26, 2017, in further observance of **CHRISTMAS**, and to staff their respective agencies as needed during the **THANKSGIVING** holiday and **CHRISTMAS** season

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed



DONE in the City of Jackson, on the 13th day of October in the year of our Lord, two thousand and seventeen, and of the Independence of the United States of America, the two hundred and forty-second



PHIL BRYANT
GOVERNOR

BY THE GOVERNOR

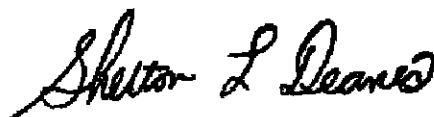
NO _____

**IN THE MATTER OF AUTHORIZING AND APPROVING TO SPREAD ON THE MINUTES
THE ANNUAL BRIDGE INSPECTION AS RECEIVED FROM MS STATE AID ROAD
DEPARTMENT**

There came on this day for consideration the matter of authorizing and approving to spread on the minutes the annual bridge inspection as received from the MS State Aid Road Department

After motion by R B Davis and second by Lynn Horton this Board doth vote unanimously to authorize and approve to spread on the minutes the annual bridge inspection as attached hereto as Exhibit A as received from the MS Department of State Aid

SO ORDERED this the 6th day of November, 2017



President



**OFFICE OF
STATE AID ROAD CONSTRUCTION**

P O BOX 1850
JACKSON MISSISSIPPI 39215 1850

H Carey Webb P E
State Aid Engineer
Tele 601-359-7150
www.msstateaidroads.us

412 Woodrow Wilson Ave
Jackson Mississippi 39216
Fax 601-359 7141
mail@osarc.ms.gov

October 30, 2017

Board of Supervisors
Clay County
c/o Chancery Clerk
P O Box 815
West Point, MS 39773

RE Clay County 2017 Annual Maintenance Inspection

Gentlemen

Enclosed is a copy of the Annual Maintenance Inspection report for the inspection conducted on October 11th and 12th. I am appreciative of the participation of Mr. Calvert in this inspection. Please use the report as needed to schedule future maintenance of completed State Aid projects.

Should you have questions or concerns please contact me.

Sincerely,

H Carey Webb, P E
State Aid Engineer

A handwritten signature in black ink, appearing to read "Mark A. Whitney". The signature is written in a cursive style with a long horizontal stroke extending to the right.

By Mark A. Whitney, P E P L S
District Engineer

MAW

Encl – 2017 Annual Maintenance Inspection Report (1)

cc Mr Lynn Horton, Mr Luke Lummus, Mr R B Davis, Mr Shelton L Deanes, Mr Joe D Chandler, Mr Robert Calvert P E File

**CLAY COUNTY
STATE AID PROJECTS
2017 ANNUAL MAINTENANCE INSPECTION**

DISTRICT 1

Barton Ferry Road

SAP-13(2), S-1714(1)B, (2)B

Cross-Drain – clean out around, construct shoulder & front slope, place object markers
Bridge - extend pile encasements, set capacity signs to proper location and height, mow to row limits, replace missing object marker, monitor bridge end for soil loss
Roadway – beginning to need surface maintenance, repair roadway edge at cross-drain, mow to row limits

Douglas Lake Road

SAP-13(22), (24)

Cross-Drain – clean out around
Bridge – level at bridge ends
Roadway – blade shoulder, cut limbs on row

Hazlewood Road

SAP-13(8)S, (16), BR-0013(27)B, STP-0140(3)B, STP-0140(4)B

Cross-Drain – clean out
Culvert – add rip rap at aprons, clean out box barrels and clean off aprons, correct erosion at apron ends
Roadway – surface maintenance, repair pavement cracking, leveling, repair double arrow sign

White Station Road

BR-0013(37)B, SITE E

Culvert – remove drift

Lower Town Creek Road

BR-0013(14)B

Bridge – cut and remove brush and trees from under bridge, mow row, replace damaged, covered, faded signage

West Point Industrial Park Road

SAP-13(37), LPG-13(1), APL-9999(1)B

Satisfactory Maintenance

Vinton Road

LSBP-13(5), BR-0013(38)BO, BR-0013(37)BO

Bridge – replace damaged object markers, mow row to limits, cut trees, clean out around approach guardrail, sweep bridge deck

Eshman Avenue

DECD-0013(52)B

Satisfactory Maintenance

Yokohama Boulevard

DECD-0013(51)B

Bridge – level at bridge ends

DISTRICT 2

Churchill Road

SAP-13(5), (9), (12), (21), (36), SOS-0013(9)B, BR-0013(16)B

Cross-Drain – clean out around, check fence to see if it's on row and move as needed

Bridge – level at bridge ends, repair erosion at bridge end, correct erosion under end bent caps

Roadway – consider surface maintenance in areas not recently overlaid or sealed, surface maintenance required in area around West Point High School, correct pavement edge drop-offs, levelling

Old Tibbee Road

SAP-13(14), (26), BR-0013(36)B

Bridge – clean out trees from around bridge, paint rusted steel piling

Roadway – surface maintenance required north of railroad crossing, restripe, levelling

Railroad Crossing – levelling

Tibbee-45 West Road

SAP-13(10), (13), (38), STP-0736(2)B

Cross-Drain – levelling

Culvert – clean out box barrels

Roadway – remove "Pavement Ends" sign

Tibbee Industrial Access Road

APL-0013(11)B, LPG-13(7)

Roadway – correct low shoulders, surface maintenance, restripe, levelling

Town Creek Access Road

AHL-0013(18)B

Roadway – cut back to row in places, repair base failures and potholes on campground road, surface maintenance, levelling, restripe

Old Highway 50

APL-0013(42)B

Roadway – beginning to need surface maintenance, correct low shoulders

Airport Road

APL-0013(42)B

Satisfactory Maintenance

Waverly Road

SAP-13(26), LPG-13(4), S-1715(1)B, RS-1715(2)B, (5)B, SEGC-1715(6)B, (7)B

Cross-Drain – clean out

Roadway – correct low shoulders, base repair, repair/replace damaged signs, set signs to proper height, surface maintenance

Waverly Mansion Road

LPG-13(7)

Roadway – surface maintenance

Decker Road

LSBP-13(6)

Satisfactory Maintenance

DISTRICT 3

City Limits Road (Churchill Road)

APL-9964(1)B, SOS-0013(7)B

Culvert – clean off aprons, remove debris

Roadway – surface maintenance

Dean Road

BR-0013(13)B, (34)B, (37)B

Culvert – remove drift, cut trees on row, add rip rap to apron, clean out barrel and clean off apron

Jameson Road

LSBP-13(7)

Culvert – clean off aprons, remove heavy brush around box, add rip rap at end of upstream apron, mow to row limits

Montpelier-Palestine Road

SAP-13(7), BR-0013(37)B

Roadway – cut trees on row

Gin House Road

LSBP-13(8)

Culvert – clean out box barrels

Ruth Cliett Road

LSBP-13(1), LSBP-13(12)

Culvert – remove fence on row, add rip rap at aprons, cut trees, mow row, clean out barrel and clean off aprons

Montpelier Road, Palestine Road

SAP-13(35), (36)

Culvert – clean out barrels and clean off aprons, cut trees

Roadway – base repair, levelling

Hazlewood Road

BR-0013(41)BO SITE B

Culvert – clean out barrels and clean off aprons, remove drift, add rip rap to upstream apron

Pruitt Road

SAP-13(31)

Roadway – consider surface maintenance

Old Highway 10

LSBP-13(3), 13(10)

Culvert – clean off box aprons

Bridge – remove fence, clean bridge deck, replace missing object markers, cut trees under bridge

Siloam-Griffith Road

SAP-13(15), (19), (20), SOS-0013(5)B

Culvert – cut brush and trees around box, remove fence from row

Roadway – remove fence from row, replace damaged signs

Ray Vale Road

LSBP-13(5)

Culvert – cut trees, clean out barrels and clean off aprons

Steele Road (Goode Road)

LSBP-13(9)

Culvert – clean off aprons, cut trees on row

Siloam-Una Road (Lake Grove Road)

Roadway – mow row, repair pavement cracks and separation

U S Davidson Road

STP-0013(47)BO

Culvert – cut brush and trees, clean out barrels and aprons, remove drift

Duncan-Abbot Road

BR-0013(40)BO

Bridge – cut trees on row, replace missing object markers, clean under approach guardrails

Joe Myers Road

LSBP-13(13)

Satisfactory Maintenance

DISTRICT 4

Siloam-Una Road (Lake Grove Road)

BR-0770(3)B

Bridge – replace object markers

Baker Road

LSBP-13(6), (29)

Culvert – mow row, add rip rap to upstream apron

Caridine Road

SAP-13(6), (29)

Bridge – mow to row limits, cut trees, sweep bridge deck, install missing object markers, paint bridge rail

Heard Road

SAP-13(23), (27), (6)M

Satisfactory Maintenance

Lone Oak Road

S-0771(1)B, BR-0013(28)B

Culvert – clean out barrels, cut trees, replace object markers

Roadway – correct low shoulders

Poorhouse Road (North Lone Oak)

SAP-13(17)

Cross-Drain – consider extending some cross drains

Roadway – pavement edge repair, level over box culvert and cross-drains

Sprouse Road

SOS-0013(6)S, BR-0013(37)BO

Culvert – replace object markers, clean out around box

Una-Brand Road

SAP-13(3), (8), S-0744(2)1, APL-0744(4)B, BR-0744(6)B, (7)B, (9)B, (10)B, SEGC-0744(8)B

Culvert – clean out box aprons, remove drift, cut trees

Bridge – paint rusted guardrail, repair damaged approach guardrail, correct erosion at bridge end and wingwall, replace missing guardrail

Roadway – correct low shoulders (specifically at damaged guardrail location)

DISTRICT 5**Davis Store – Montpelier Road****S-1716(1)B, APL-1716(5)B**

Bridge – repair damaged guardrail, level at bridge ends

Roadway – remove trees on row, levelling

Henryville Road**SAP-13(11), S-1716(2)B, (3)B, (4)B**

Roadway – level over cross-drains, seal cracks, cut back trees

Pine Bluff Road (Pine Bluff & Hoss Johnson Roads)**LSBP-13(1), BR-0013(38)BO, BR-0013(32)B, (35)B**

Bridge – replace damaged object markers, mow row, cut trees, remove silt and debris from barrels, add rip rap to aprons, remove vegetation from object markers, repair damaged guardrail

Tom Valentine Road**BR-0013(37)BO**

Culvert – mow row, clean off aprons, remove drift

Pheba Colony Road (North Henryville Road)**SAP-13(4), SAP-13(10)S, S-739-2(1), S-0739(2)B, S-0739(10)B, (11)B, (12)B, BR-0739(18)B, (19)B, (20)B, STP/EGC-0739(22)B**

Culvert – cut brush and trees

Bridge – clean under bridge, replace damaged and faded signs, repair damaged guardrail, replace missing object markers and set to proper height

Roadway – surface maintenance, correct low shoulders

Pheba South Road (South of Henryville Road)**SAP-13(4), (18), S-0739-2(1), S-0739(2)B, BR-0739(12)B, RRP-0739(15)B, RRS-0739(16)B**

Cross-Drain – clean out

Bridge – cut trees under bridge, monitor loss of material under end bent cap

Billy White Road**LSBP-13(2)**

Bridge – remove drift, set object markers to proper height, clean around signs and guardrail

McNulty Bottom Road

BR-0013(40)BO

Bridge – mow row, clean under bridge, stabilize ditch, repair damaged guardrail end

Elmore Road

BR-0013(49)BO

Bridge – mow row, clean around approach guardrail, remove vegetation

Waddell Road

SAP-13(34)

Satisfactory Maintenance

Walker-Sanders Road

SAP-13(33), APL-0013(31)B, (33)B

Satisfactory Maintenance

Jack Foster Road

LSBP-13(5), (7), (10)

Culvert – clean out barrels and clean off aprons, add rip rap to aprons, cut trees and brush, mow row, remove debris

Davis Road

LSBP-13(6)A

Culvert – remove drift, cut trees, mow row

Erwin White Road

BR-0013(41)BO

Culvert – add rip rap to apron, clean out barrels and clean off aprons, mow row

NO _____

**IN THE MATTER OF AUTHORIZING AND APPROVING TO PAY THE FIRST
INVOICE ON THE DIGITIZED MAPPING PROJECT AS RECEIVED FROM THE
GOLDEN TRIANGLE PLANNING AND DEVELOPMENT**

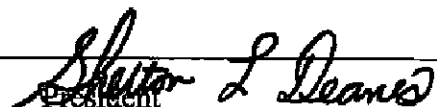
There came on this day for consideration the matter of authorizing and approving to pay the first invoice on the Digitized Mapping Project as received from the Golden Triangle Planning and Development

WHEREAS it appears to this Board as attached hereto as Exhibit A the first invoice has been received from the Golden Triangle Planning and Development on the Digitized Mapping project, and,

WHEREAS it appears to this Board as attached hereto as Exhibit B is a copy of the digitized mapping contract between the County and the Golden Triangle Planning and Development which outlines the \$14,100 will be paid upon execution of the contract

THEREFORE after motion by R B Davis and second by Luke Lummus this Board doth vote unanimously to authorize and approve to pay the said invoice in the amount of \$14,100 as agreed upon in the digitized mapping contract with the Golden Triangle Planning and Development

SO ORDERED this the 6th day of November, 2017



President

CONTRACT FOR PROFESSIONAL GIS SERVICES
between
The Golden Triangle Planning and Development District
and
The Clay County Board of Supervisors

THIS CONTRACT entered into this day 2nd of October, by and between the Board of Supervisors Clay County Mississippi, hereinafter referred to as the "County," and the Golden Triangle Planning and Development District Inc (a non profit corporation organized and existing under the laws of the State of Mississippi) Starkville, Mississippi hereinafter referred to as the "District."

IT IS HEREBY AGREED that the District utilizing its facilities and resources in conjunction with any necessary purchase of expendable supplies/services will provide professional services in preparing and updating the County's digital Tax Parcel Polygons

I EMPLOYMENT OF THE DISTRICT

The Local Government hereby agrees to engage the District and the District hereby agrees to provide the services hereinafter described

II SCOPE OF SERVICES

See ATTACHMENT 1

Both the parties (the County and the District) recognize the need for keeping the County digital Tax Parcel Polygon shape file up to date. The district will use all of its resources to help keep the digital Tax Parcels in working order

III TYPE OF CONTRACT

This is a fixed cost professional services contract, and does not include any costs for legal services. Any preparation for litigation, and any costs to the District for providing testimony shall be reimbursed to the District by the County

IV TERMINATION FOR CONVENIENCE OF THE DISTRICT

The District may terminate this Contract at any time by giving written notice to the Local Government of such termination

V TERMINATION FOR CONVENIENCE OF THE COUNTY

The County may terminate this Contract at any time by giving written notice to the District of such termination

VI TIME OF PERFORMANCE

The project will commence immediately to be finished in 15 months

VII COMPENSATION

In consideration of the performance of this contract, the District shall be paid \$46,600 00

VIII METHOD OF PAYMENT


The County will be billed

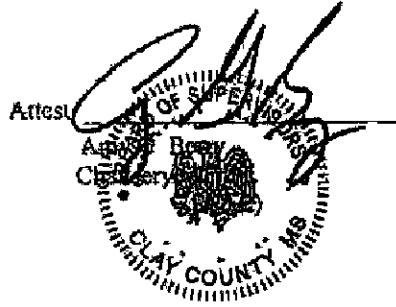
\$14,100 upon execution of this Contract,
\$2 000 each month once the project commences for 15 months
\$2,500 upon completion of the project

Page 2 of 1


IN WITNESS HEREOF, the Board of Supervisors, Clay County Mississippi and the Golden Triangle Planning and Development District Inc. have executed this Contract by and through their duly authorized officers, signature and official seal on the date herein first written

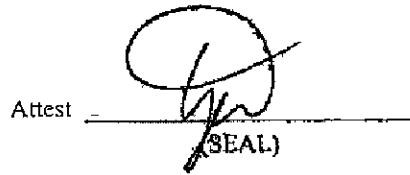
THE BOARD OF SUPERVISORS
CLAY COUNTY

By 
Shelton Deanes, President of the
Board of Supervisors Clay County



GOLDEN TRIANGLE PLANNING AND
DEVELOPMENT DISTRICT, INC

By 
Rupert L. Johnson
Executive Director



NO _____

***IN THE MATTER OF AUTHORIZING AND APPROVING TO PAY SHIPPING
CHARGES INCURRED TO METROPOLITAN COMPOUNDS INC AND NOT THE
RESTOCKING FEE***

There came on this day for consideration the matter of authorizing and approving to pay shipping charges incurred to Metropolitan Compounds Inc and not the Restocking Fee

WHEREAS it appears to this Board Supervisor Davis completed a requisition and had a purchase order issued to Metropolitan Compounds Inc for tar, and,

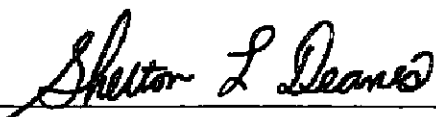
WHEREAS it appears to this Board a day or two after the ordering of the tar from Metropolitan Compounds Inc, Supervisor Davis, learned of a cheaper alternative to order the said tar and a purchase order was issued to this company for tar, and,

COMES NOW Metropolitan Compounds Inc as attached hereto as Exhibit A seeking payment for shipping charges and a restocking fee, and,

WHEREAS it appears to this Board, the Board Attorney advised the Board that MS Code prohibits counties from paying a restocking fee, however, the county legally can pay the shipping charges

THEREFORE after motion by Luke Lummus and second by R. B. Davis this Board doth vote unanimously to authorize and approve to pay the shipping charges billed by Metropolitan Life as attached hereto as Exhibit A in the amount of \$189.47 due to being prohibited by MS State Law of paying restocking fees

SO ORDERED this the 6th day of November, 2017



President



Metropolitan
COMPOUNDS, INC

Tax ID # 47-3379840
P.O BOX 245760
PEMBROKE PINES, FL 33024
1-855-474-6781
FAX 1-800-471-5490

October 10, 2017

Clay County Chancery Clerk
365 Court Street
West Point, MS 39773

Attn Ms Amy Berry - Mr Shelton Deanes

Re Invoice #0067543

Dear Ms Berry and Mr Deanes

Angela of Turner Law advised us to write regarding monetary damages our company has incurred due to the actions of R B Davis, Supervisor of District 3 I am attaching an mp3 file via email of Mr Davis confirming an order he placed with our company We shipped the order, Mr Davis then refused the shipment When we inquired as to why, he stated he had decided to try some of the product that was ordered by District 2, prior to accepting a new order When we asked why we were not informed of his decision, we were referred to his attorney Our company incurred shipping charges both ways and our manufacturers restocking fee I have attached our invoice for these charges Clay County has paid 4 of our invoices just this year and these charges are listed on the face of all our invoices Our first order from Clay County was in 2014

I do not like to ask a customer to pay so much, with nothing to show for it We offered to redeliver the product and waive our shipping charges, through his assistant Ginger, we were referred to Angela We have suffered damages and I have also attached our invoice for shipping charges, both ways and our manufacturers restocking fee Angela tells me that the purchasing clerk is not allowed to pay restocking fees and that the invoice needs to be approved by your

INVOICE



Metropolitan
COMPOUNDS, INC
P.O. Box 245760
Pembroke Pines, FL 33024
1-855-474-6781

Invoice Number 0067543
 Order Date 7/25/2017

Salesperson 1470
 Customer Number 0026759

Sold To
 RB DAVIS
 CLAY COUNTY BD OF SUPV DIST #3
 BOX 815
 ST POINT MS 39773

Ship To
 RB DAVIS
 CLAY COUNTY BD OF SUPV DIST #3
 205 COURT STREET
 WEST POINT MS 39773

Customer P O	Ship VIA	Payable by	Terms		
RB DAVIS	MOST ECO	10/29/2017	NET 30 DAYS		
Item Description	Unit	Shipped	Price	Amount	
TAR REMOVER RESTOCKING FEE	EA	0	0 00	149 70	
POTHOLE PATCH RESTOCKING FEE	EA	0	0 00	149 70	
RETURN FREIGHT					189 47

Returned Product is Subject to a 30% restocking charge & must be returned freight prepaid. All returns must have a RMA number along with written permission prior to shipment. No returns will be accepted after 30 days NO EXCEPTIONS. Make checks payable to Metropolitan Compounds Inc. Delinquent accounts are subject to the maximum lawful rates allowed by the state. The parties agree that any legal proceeding brought by either party in connection with or arising out of this invoice shall be brought in Broward County Florida and the prevailing party shall be entitled to reasonable attorney's fees and all cost incurred including any appeal. We hereby certify that these goods were produced in compliance with all applicable requirements of section 6 7 and 12 of the Fair Labor Standards Act as amended and regulations and orders of the US Dept of Labor.

Net Order	488 87
Freight	189 47
Less Payment	0 00
Invoice Total	678 34
Order Balance	678 34

Payable In US Funds Only

THANK YOU FOR YOUR ORDER

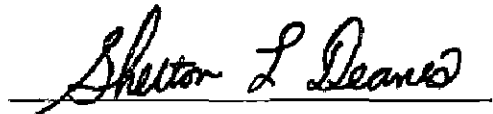
NO _____

***IN THE MATTER OF APPOINTING SHELTON DEANES TO SERVE ON THE
GOLDEN TRIANGLE REGIONAL SOLID WASTE MANAGEMENT AUTHORITY***

There came on this day for consideration the matter of appointing Shelton Deanes to serve on the Golden Triangle Regional Solid Waste Management Authority

After motion by Luke Lummus and second by Lynn Horton this Board doth vote unanimously to authorize and approve to appoint Shelton L Deanes to serve a four year term beginning January 1, 2018 through December 31, 2021 on the Golden Triangle Regional Solid Waste Management Authority Board

SO ORDERED this the 6th day of November, 2017

A handwritten signature in cursive script that reads "Shelton L Deanes". The signature is written in black ink and is positioned above a horizontal line.

President



GOLDEN TRIANGLE
REGIONAL SOLID WASTE MANAGEMENT AUTHORITY
P O Box 1619 • 9778 Old West Point Road
Starkville, Mississippi 39760
(662) 324-7566 • Fax (662) 320-9212

October 6, 2017

Clay County Board of Supervisors
Attn Mr R B Davis
P O Box 815
West Point, MS 39773

Dear Mr Davis

The following terms on the Board of the Golden Triangle Regional Solid Waste Management Authority will expire on December 31, 2017

Shelton Deanes

fax or mail me a copy of the minutes showing the appointment or reappointment to this position which will be effective January 1, 2018 and expires on December 31, 2021 Also, please complete and return the attached form on new appointee(s) Thank you for your assistance

Please call if you have any questions

Sincerely,

Jimmy Sloan
Executive Director

JS/pt

Cc Shelton Deanes

Protecting Tomorrow's Environment Today

GOLDEN TRIANGLE REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

NEW BOARD MEMBER INFORMATION

NAME Shelton L Deaves

ADDRESS 94 Webber Road
West Point, MS 39073

PHONE # _____ CELL PHONE # (662) 295-6110 *

FAX # (662) 492-4059

E-MAIL ADDRESS _____

REPRESENTING Clay County MS

He does receive text msg. Not email

NO _____

***IN THE MATTER OF AUTHORIZING THE DISBURSEMENT TO PAY \$5,000
EARNEST MONEY FOR THE PURCHASE OF THE COUNTY COURT COMPLEX
BUILDING***

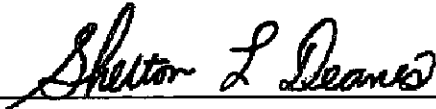
There came on this day for consideration the matter of authorizing the disbursement to pay \$5,000 earnest money for the purchase of the County Court Complex Building

WHEREAS it appears to this Board the Board Attorney is preparing the purchase contract between the County and Community Counseling to purchase the building as located on Main Street to be used as the County Court Complex Building, and,

WHEREAS it appears to this Board the Board Attorney is advising the Board to pay Earnest money to show the County's good faith intentions to purchase the said building

THEREFORE after motion by Lynn Horton and second by R B Davis this Board doth vote unanimously to authorize and approve to pay the \$5,000 Earnest money to be applied towards the purchase of the County Court Complex Building

SO ORDERED this the 6th day of November, 2017



President

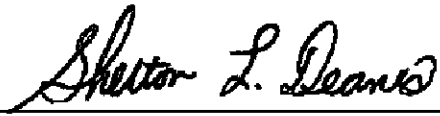
NO _____

IN THE MATTER OF RECESSING

There came on this day the mater of recessing

After motion by Luke Lummus and second by Lynn Horton this Board doth vote unanimously to recess until Thursday, November 9, 2017, at 9 00 a m at the Clay County Courthouse

SO ORDERED this the 6th day of November, 2017



President