

**BE IT REMEMBERED** that the Board of Supervisors of clay County, Mississippi, met at the Courthouse in West Point, Mississippi, on the 6<sup>th</sup> day of October, 2011, at 9 00 o'clock a m , and present were R B Davis, President of the Board, Lynn Horton, Vice President, Shelton Deanes, Luke Lummus Floyd McKee was absent Also present at said meeting were Harmon A Robinson, Clerk of the Board, and Laddie Huffman, Sheriff, when and where the following proceedings were had and determined, to-wit

NO \_\_\_\_\_

IN THE MATTER OF THE APPOINTMENT OF DR ROMA TAYLOR TO SERVE AS  
COUNTY HEALTH OFFICER FOR CLAY COUNTY MISSISSIPPI

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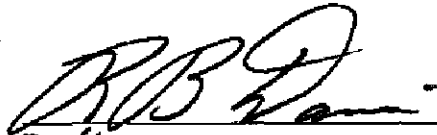
There came on this day for consideration the matter of the appointment of Dr Roma Taylor to serve as County Health Officer for Clay County Mississippi

It appears to this Board that Dr Roma Taylor has been appointed District IV Health Officer by the State Executive Officer and

It appears to this Board that Dr Roma Taylor should be appointed as the Health Officer for Clay County Mississippi to serve as statute requires

After motion by Mr Lummus and second by Mr Deanes this Board doth vote unanimously to appoint Dr Roma Taylor as Health Officer for Clay County Mississippi

So ordered this the 6<sup>th</sup> day of October, 2011

  
\_\_\_\_\_  
President



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Dear Clay County Board Members,

I am writing to introduce myself as your Mississippi State Health Officer. I was appointed by the Mississippi State Board of Health to serve in this capacity in January 2010. I was, and remain to be, truly honored by this appointment, and it is my intention and goal to perform the tasks related to this position to the best of my abilities and in the best interest of the public health for the citizens of this great state.

In carrying out my duties and responsibilities as State Health Officer, I must ensure that a County Health Officer is appointed to represent each county in this State. Pursuant to Mississippi Code Annotated §41-3-37 (1972), as amended),

“[a] competent physician shall be appointed county health officer for each county by the State Board of Health or its executive officer. Said board shall cause the appointment to be certified by its secretary to the board of supervisors of the county for which the appointment was made.”

Each of the nine Public Health Districts within the Mississippi State Department of Health has a District Health Officer who provides the medical oversight for the counties within the District. Clay County is in Public Health District IV, and the Health Officer for this District is Dr. Roma Taylor, who can be reached at 662-871-3649. Acting in accordance with the aforementioned statute, I would request that the Board of Supervisors for Clay County appoint Dr. Roma Taylor, the District IV Health Officer, to serve as the County Health Officer for Clay County at your next regularly scheduled meeting. The appointment of Dr. Roma Taylor to the position of County Health Officer for Clay County should be carried out by virtue of a resolution or formal motion, and thereafter, said resolution or motion should be spread upon or placed in the official minutes for that board meeting.

Your cooperation and assistance with this process is greatly appreciated. Should you have any questions or concerns, please feel free to contact my office at 601-576-7634 or the Office of the General Counsel to the Mississippi State Department of Health at 601-576-7847. I look forward to serving you and your constituents in the coming years.

With kindest personal regards, I remain,

Sincerely,

Mary Currier, MD, MPH, State Health Officer

*EXHIBIT A*

NE Public Health District II 532 S. Church Street • Post Office Box 199 • Tupelo, MS 38802  
662-841-9015 • Fax 662-841-9142

NO \_\_\_\_\_

3

IN THE MATTER OF A REQUEST FOR CASH FOR THE EECBG GRANT

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There came on this day for consideration the matter of a request for cash for the EECBG Grant

After motion by Mr McKee and second by Mr Deanes this Board doth vote unanimously to authorize the request for cash of \$2,000 00 to pay Golden Triangle Planning and Development District for administration See attached exhibit A

So ordered this the 6<sup>th</sup> day of October, 2011

  
President

**Mississippi Development Authority  
Consolidated Support Sheet**

Program: EECBG  
 Recipient: Cleve County Board of Supervisors  
 Request for Payment Nurr: 2

Contract Number: GT11-0810-0020  
 Total Amount Requested: \$4 313 38

Budget Category	Vendor / Description	Invoice #	Total Invoice	Check Number	Amount of This Request	Match	Amount Budgeted	Amount Requested to Date	Balance
ADMINISTRATION	Golden Triangle PDD	1563	\$2,000.00		\$2,000.00	\$0.00	\$7,000.00	\$ 4,500.00	\$2,500.00
									\$0.00
									\$0.00
	<b>Total Line Item #1</b>				\$2,000.00	\$0.00	\$7,000.00	\$ 4,500.00	\$2,500.00
EQUIPMENT							\$41,211.00		\$41,211.00
									\$0.00
									\$0.00
	<b>Total Line Item #2</b>				\$0.00	\$0.00	\$41,211.00	\$0.00	\$41,211.00
CONTRACTUAL	Neel Schaffer	996687	\$1,132.18	55689	\$2,313.38		\$4,120.00	\$ 2,313.38	\$1,806.62
	Neel-Schaffer	997298	\$1,181.20	55689					\$0.00
									\$0.00
	<b>Total Line Item #3</b>				\$2,313.38	\$0.00	\$4,120.00	\$2,313.38	\$1,806.62
								\$	\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
	<b>Total</b>				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

<b>GRAND TOTAL</b>			\$4 313 38		\$0.00		\$52,331.00	\$8 813 38	\$45,517.62
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Vendor Name	Address 1	Address 2	City	State	Zip + four	DUNS Number
GTPDD	P. O. Box 828	108 Wiley Road	Starkville	Mississippi	39760-0828	948740303
Neel-Schaffer	P. O. Box 2100		Columbus	Mississippi	39704-2100	147221228

Services Rendered Beginning September 1, 2011 Thru September 30, 2011

\$8,813.38 Plus (+) \$0.00 Equals (=) \$8,813.38

Cumulative Federal Expenditures Matching Expenditures Total Expenditures

I Herby Certify That (a) the services covered by this request have not been received from the Federal / State Government or expended for such services under any other contract agreement or grant, (b) the amount requested will be expended for allowable costs / expenditure under the terms of the contract agreement or grant, (c) the amount requested herein does not exceed the total funds obligated by contract, and (d) the funds are requested for only immediate disbursements.

I Herby Certify That the goods sold and/or services rendered have been delivered and/or performed in good order within the time listed above and are in compliance with all statutory requirements and regulations. I hereby certify compliance with the provisions of the American Recovery and Reinvestment Act (ARRA) "Buy America". I certify that this request does not include any advances or funds for future obligations.

  
 Signature of Authorized Official

10/6/11  
 Date Signed

Phyllis Benson GTPDD  
 Prepared By

R B Davis, President  
 Typed Name and Title of Authorized Official

662 324 7880  
 Preparer's Telephone No

*Exhibit A*

072





**GOLDEN TRIANGLE  
Planning and Development District, Inc.**

Post Office Box 828 • Starkville MS 39760-0828 • Telephone (662) 324 7860 • Fax (662) 324 1911

**Cecil Hamilton**  
*President*

**Robert E. Boykin**  
*Vice President*

**Jimmie Oliver**  
*Secretary / Treasurer*

**Rupert L. "Rudy" Johnson**  
*Executive Director*

Clay County  
P O Box 815  
West Point MS 39773

Invoice 1583  
Date September 29, 2011  
Account 33223 - 40300

Attn Amy Berry

**CLAY COUNTY EECBG**

Contact Staff Phylis Benson

Admin thru August 31, 2011

\$ 2,000 00

Make Check Payable to

**GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT, INC**  
file gtblle\33155

CHOCTAW

CLAY

LOWNDES

NOXUBEE

OKTIBBEHA

WEBSTER

WINSTON

NO \_\_\_\_\_

IN THE MATTER OF ACCEPTING THE BID OF EXCEL ENERGY GROUP FOR THE  
ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT PROJECT

---

There came on this day for consideration the matter of accepting the bid of Excel Energy Group for the Energy Efficiency and Conservation Block Grant Project


It appears that this Board accepted bids and took said bids under advisement on August 25, 2011, and

It appears that to remain within the budget limits of the grant the award of said bid to EEG should be \$27,912 07, which includes all bid items except A-3, thermal windows and B5, hot water heater, and

It appears now that a concurrent change order no 1 for adding back 7442 square feet of item A3 for \$11,233 88 to bring the adjusted contract amount for EEG to \$39,145 95 with \$2,065 05 in contingencies See detailed amounts in attached exhibit A

After motion by Mr Lummus and second by Mr Horton this Board doth vote unanimously to accept the bid of excel Energy Group (EEG) and approve change order No 1 and to authorize the President to execute all documents that approve this contract and notice to proceed See exhibit B

So ordered this the 6<sup>th</sup> day of October, 2011

  
\_\_\_\_\_  
President

October 5, 2011

Mr R B Davis, President  
Clay County Board of Supervisors  
205 Court Street  
West Point, MS 39773

REFERENCE CLAY COUNTY EECBG PROJECT

Dear Mr Davis

All outstanding items regarding the bid review and MDA approvals have been satisfied, except the request for additional funds for covering budget overages. We expect a decision from MDA very soon.

Local and out of State references listed by Excel Energy Group were verified with mostly positive reviews. Also enclosed for your reference is a copy the Request for Contractor Eligibility form approved by MDA.

MDA has indicated there is no objection to awarding the contract to EEG within the budget limits, and if the addition funding is approved, that amount can be added as a change order to the contract at that time. Therefore, we recommend awarding the contract EEG in the amount of \$27,912.07, which includes all bid items except A3, Install Thermal Film on Windows and B5, Replace Hot Water Heater with High Efficiency Hot Water Heater.

At the same time, we recommend approval of concurrent change order no. 1 for adding back 742 square feet of item A3 deducted from the award recommendation. This will allow installation of at least half of the thermal window film under current budget limits. The amount of change order no. 1 is \$11,233.88. If approved, the adjusted contract amount will be \$39,145.95. This leaves \$2,065.05 in contingencies. All amounts are further detailed in the attached Budget Sheet.

Should there be any questions, please let us know.

Sincerely,

NEEL-SCHAFFER, INC



John G. Cunningham, P.E.  
Senior Project Manager

Enclosures

cc Daniel Saucier, MDA  
Phylis Benson, GTPDD

EXHIBIT A





# REQUEST FOR CONTRACTOR ELIGIBILITY

Program Name: EECHG - Clay County Project Number GT11-0810-0020

Requesting Officer: Phyllis Benson-GTPDD

Date of Request: September 12, 2011

Requestor's Phone #: (662) 324-7860 ext 1134

Requestor's Email: pbenson@gtdd.com

Company/ Entity Seeking Eligibility: Excel Energy Group, Inc

Address: 4 Longwood, Little Rock, AR 72223

Company's DUN # 806545054

Company's CCR#: 53RG7

Est. Contract Value \$4E211

Planned Award Date: September 2011

**MDA - Energy Division Use Only. Response to Request**

Approval Status: Approved

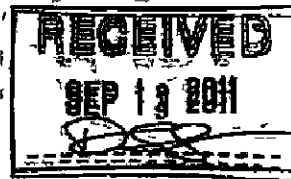
Date: 9-13-11

Approving Representative: Signature and Title

**Pete Lewis  
Compliance Officer**

Comments:


Note This assures that the contractor is not on the US General Services Administration List of Parties Excluded from Federal Procurement and Non Procurement Programs. The Request for Contractor Eligibility should be submitted to the MDA-ED Project Manager following the bid closing date and prior to award notification



# EPLS

Excluded Parties List System

**Search Results Excluded By**  
**Firm, Entity, or Vessel : Excel Energy Group, Inc.**  
**DUNS : 806545054**  
**State : ARKANSAS**  
**Country : UNITED STATES**  
**Gage Code : 53RG7**  
**as of 13-Sep-2011 9:15 AM EDT**

**Your search returned no results.**

**CLAY COUNTY  
ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) PROJECT  
BUDGET SHEET**

PART	DESCRIPTION	Qty	Unit	Bid Bond - RLI Insurance Compliance		CONTRACT AWARD RECOMMENDATION		CONCURRENT CHANGE ORDER NO. 1	
				Unit Price	Item Amount	Qty	Item Amount	Qty	Item Amount
<b>A - COURTHOUSE</b>									
A 1	Relamp Fixture with T8 Fluorescent lamps and Retrofit with Electronic Ballast	117	EA	\$ 29 82	\$ 3 488 94	117	\$ 3 488 94	0	\$ -
A 2	Install Programmable Thermostats	13	EA	\$ 264 91	\$ 3 443 83	13	\$ 3 443 83	0	\$ -
A 3	Install Thermal Film on Windows	1155	SF	\$ 15 14	\$ 17 486 70	0	\$ -	742	\$ 11 233 88
A 4	Install Vending Machine Occupancy Sensor (VMOS)	1	EA	\$ 212 72	\$ 212 72	1	\$ 212 72	0	\$ -
A 5	Relamp Fixture w/13W CFL (Screw in Type)	23	EA	\$ 9 44	\$ 217 12	23	\$ 217 12	0	\$ -
A 6	Replace 300W Incandescent Fixture with 2F25T8 Fluorescent Fixture	12	EA	95 05	\$ 1 140 60	12	\$ 1 140 60	0	\$ -
<b>PART B - OFFICE COMPLEX</b>						0	\$ -	0	\$ -
B 1	Relamp Fixture with T8 Fluorescent lamps and Retrofit with Electronic Ballast	279	EA	\$ 29 82	\$ 8,319 78	279	\$ 8 319 78	0	\$ -
B 2	Install Programmable Thermostats	16	EA	\$ 264 91	\$ 4 238 56	16	\$ 4 238 56	0	\$ -
B 3	Install VMOS	1	EA	\$ 212 72	\$ 212 72	1	\$ 212 72	0	\$ -
B 4	Install Occupancy Sensors	9	EA	\$ 185 47	\$ 1 669 23	9	\$ 1,669 23	0	\$ -
B 5	Replace Hot Water Heater with High Efficiency Hot Water heater	1	EA	\$4 500 11	\$ 4 500 11	0	\$ -	0	\$ -
B 6	Project Signage and EECBG Compliance	1	LS	\$ 842 97	\$ 842 97	1	\$ 842 97	0	\$ -
B 7	Relamp Fixture w/13W CFL (Screw in Type)	72	EA	9 44	\$ 679 68	72	\$ 679 68	0	\$ -
<b>PART C - HEALTH DEPARTMENT</b>									
C 1	Relamp Fixture with T8 Fluorescent lamps and Retrofit with Electronic Ballast	39	EA	\$ 29 82	\$ 1 162 98	39	\$ 1 162 98	0	\$ -
C 2	Install Programmable Thermostats	2	EA	\$ 264 91	\$ 529 82	2	\$ 529 82	0	\$ -
C 3	Install VMOS	1	EA	\$ 212 72	\$ 212 72	1	\$ 212 72	0	\$ -
C 4	Install Occupancy Sensors	8	EA	\$ 185 47	\$ 1 483 76	8	\$ 1 483 76	0	\$ -
C 5	Relamp Fixture w/13W CFL (Screw in Type)	6	EA	9 44	\$ 56 64	6	\$ 56 64	0	\$ -
<b>TOTAL BASE BID</b>					<b>\$ 49 898 88</b>				
							<b>CONTRACT AWARD</b>	<b>\$ 27 912 07</b>	
								<b>INCREASE TO CONTRACT AWARD</b>	<b>\$ 11,233 88</b>
								<b>CONTRACT AWARD PLUS CHANGE ORDER NO 1</b>	<b>\$ 39 145 95</b>
								<b>5 % CONTINGENCY</b>	<b>\$2 065 05</b>
								<b>EECBG CONSTRUCTION BUDGET</b>	<b>\$41 211 00</b>



# Clay County Board of Supervisors

P O Box 815  
West Point, Mississippi 39773  
Phone (662) 494-3313  
Fax (662) 492-4059  
Website claycountymiss.com  
E mail tvare@claycounty.ms.gov

District 1  
Lynn D Horton Vice  
President  
District 2  
Luke Lummus  
District 3  
R.B Davis President  
District 4  
Shelton Deans  
District 5  
Floyd McKee

## NOTICE OF AWARD

October 6, 2011

Excel Energy Group (EEG)  
ATTN Mr John Riddle  
708 West B Street, Suite B  
Russellville, AR 72801

### RE ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) PROJECT

Gentlemen

The Clay County Board of Supervisors has considered the Proposal submitted by you for the above referenced Work in response to its Advertisement for Bids and Instructions to Bidders

You are hereby notified that your Proposal has been accepted in the amount of \$27 912 07 which includes all bid items except A3 Install Thermal Film on Window and B5, Replace Hot Water Heater with High Efficiency Hot Water Heater You are required by the Instructions to Bidders to execute the Contract and furnish to the Owner the required Contractor s Performance Bond, Payment Bond and certificates of insurance within ten calendar days from the date of delivery of this Notice to you We have enclosed one copy of the necessary contract forms and bond forms Please return five original signed sets of these documents to the offices of Neel Schaffer Inc P O Box 2100, Columbus MS 39704 2100

If you fail to execute said Contract and to furnish said Bonds within ten days from the date of delivery of this Notice, the Owner will be entitled to consider all your rights arising out of the Owner s acceptance of your proposal as abandoned and as a forfeiture of your Bid Bond The Owner will be entitled to such other rights as may be granted by Law

You are required by the General Conditions and Supplementary Conditions to submit to Neel-Schaffer Inc , and estimated progress schedule of the Work within ten days after the effective date of this Contract, all in accordance with Article 2 5 of the General Conditions

You are required to return an acknowledged copy of this Notice of Award directly to Neel-Schaffer Inc One complete executed copy of the Contract will be returned for your use

Sincerely

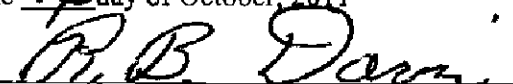
  
R B Davis, President  
Clay County Board of Supervisors

EXHIBIT B

### ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged by Excel Energy Group

this the 14<sup>th</sup> day of October, 2011

By 

Title President Board of Supervisors

**Amy Berry**

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**From** John Cunningham, P E [john.cunningham@neel-schaffer.com]  
**Sent.** Thursday, October 13, 2011 11:50 AM  
**To** 'Amy Berry'  
**Attachments** CO 1 ATT pdf; Notice of Award doc; contract change order 1 pdf EXCEL ENERGY GROUP LTR 10 13 pdf

Robbie,

Here is the Notice of Award for RB to sign on County letterhead. I have also included copies of change order with permitization attachment plus a cover letter I plan to include with all contract documents. I can pick this up as soon as RB signs and then we will overnight contracts to EEG to expedite the process.

Also, I saw Phylis Tuesday along with MDA officials at the landfill ceremony. She expects MDA to still approve additional funding this month.

Thanks

*John G. Cunningham, P.E.  
Senior Project Manager  
NEEL-SCHAFFER, INC.  
P O Box 2100  
Columbus, MS 39704-2100  
Phone (662) 328-4460  
Fax (662) 328-8552  
Cell (662) 251-3026*

**CLAY COUNTY**  
**ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) PROJECT**  
**CHANGE ORDER NO 1 ITEMIZATION SHEET**

Pay Item	Description	Bid Qty	Unit	Exc/Energy/Green		CONTRACT AWARD		COI CHA	
				Unit Price	Item Amount	Est Qty	Item Amount		
<b>PART A - COURTHOUSE</b>									
A 1	Relamp Fixture with T8 Fluorescent lamps and Retrofit with Electronic Ballast	117	EA	\$ 29 82	\$ 3 488 94	117	\$ 3 488 94	0	
A 2	Install Programmable Thermostats	13	EA	\$ 264 91	\$ 3 443 83	13	\$ 3 443 83	0	
A 3	Install Thermal Film on Windows	1155	SF	\$ 15 14	\$ 17,486 70	0	\$	742	
A 4	Install Vending Machine Occupancy Sensor (VMOS)	1	EA	\$ 212 72	\$ 212 72	1	\$ 212 72	0	
A 5	Relamp Fixture w/13W CFL (Screw in Type)	23	EA	\$ 9 44	\$ 217 12	23	\$ 217 12	0	
A 6	Replace 300W Incandescent Fixture with 2F25T8 Fluorescent Fixture	12	EA	95 05	\$ 1 140 60	12	\$ 1 140 60	0	
<b>PART B - OFFICE COMPLEX</b>									
B 1	Relamp Fixture with T8 Fluorescent lamps and Retrofit with Electronic Ballast	279	EA	\$ 29 82	\$ 8 319 78	279	\$ 8 319 78	0	
B 2	Install Programmable Thermostats	16	EA	\$ 264 91	\$ 4 238 56	16	\$ 4 238 56	0	
B 3	Install VMOS	1	EA	\$ 212 72	\$ 212 72	1	\$ 212 72	0	
B 4	Install Occupancy Sensors	9	EA	\$ 185 47	\$ 1,669 23	9	\$ 1 669 23	0	
B 5	Replace Hot Water Heater with High Efficiency Hot Water heater	1	EA	\$ 4 500 11	\$ 4 500 11	0	\$	0	
B 6	Project Signage and EECBG Compliance	1	LS	\$ 842 97	\$ 842 97	1	\$ 842 97	0	
B 7	Relamp Fixture w/13W CFL (Screw in Type)	72	EA	9 44	\$ 679 68	72	\$ 679 68	0	
<b>PART C HEALTH DEPARTMENT</b>									
C 1	Relamp Fixture with T8 Fluorescent lamps and Retrofit with Electronic Ballast	39	EA	\$ 29 82	\$ 1 162 98	39	\$ 1 162 98	0	
C 2	Install Programmable Thermostats	2	EA	\$ 264 91	\$ 529 82	2	\$ 529 82	0	
C 3	Install VMOS	1	EA	\$ 212 72	\$ 212 72	1	\$ 212 72	0	
C 4	Install Occupancy Sensors	8	EA	\$ 185 47	\$ 1,483 76	8	\$ 1 483 76	0	
C 5	Relamp Fixture w/13W CFL (Screw in Type)	6	EA	9 44	\$ 56 64	6	\$ 56 64	0	
<b>TOTAL BASE BID</b>					<b>\$ 49 898 88</b>				
<b>CONTRACT AWARD</b>							<b>\$ 27 912 07</b>		
<b>CHANGE ORDER NO 1 INCREASE TO CONTRACT AWARD</b>									
<b>REVISED CONTRACT AMOUNT - CONTRACT AWARD PLUS CHANGE ORDER NO 1</b>									

**ICURRENT  
AGE ORDER  
NO 1**

**Item Amount**

\$

\$

\$ 11 233 88

\$ -

\$

\$ -

\$ -

\$ -

\$ -

\$ -

\$ -

\$ -

\$ -

\$ -

\$ -

\$ -

\$ -

\$ 11,233 88

\$ 39 145 95

**CONTRACT CHANGE ORDER**

OWNER CLAY COUNTY

CONTRACTOR EXCEL ENERGY GROUP

DATE OCTOBER 6, 2011

CHANGE ORDER NO 1 PROJECT NO NA

PROJECT NAME CLAY COUNTY ENERGY EFFICIENCY AND CONSERVATION  
BLOCK GRANT (EECBG) PROJECT

REASON FOR CHANGE To install an estimated 742 SF of Item A3 included in Original Bid

YOU ARE HEREBY REQUESTED TO COMPLY WITH THE FOLLOWING CHANGES FROM THE  
CONTRACT PLANS, SPECIFICATIONS, CONTRACT DOCUMENTS (Use additional sheets if required)

ORIGINAL QUANTITY AND AMOUNT					
ITEM NO	PAY ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL CONTRACT
	SEE ATTACHED ITEMIZATION				
REVISED QUANTITY AND AMOUNT					
ITEM NO	PAY ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL CONTRACT
	SEE ATTACHED ITEMIZATION				
NET INCREASE/DECREASE THIS CHANGE ORDER					\$ 11,233.88
ORIGINAL CONTRACT AMOUNT					\$ 27,912.07
CURRENT CONTRACT AMOUNT					\$ 27,912.07
INCREASE PER CHANGE ORDER NUMBER NO <u>1</u>					\$ 11,233.88
REVISED CONTRACT AMOUNT					\$ 39,145.95
CURRENT CONTRACT TIME (Consecutive Calendar Days)			60 Working Days		
TIME EXTENSION REQUIRED BY CHANGE			0 Consecutive Calendar Days		
REVISED CONTRACT TIME			60 Consecutive Calendar Days		

THIS DOCUMENT SHALL BE AN AMENDMENT TO THE CONTRACT AND ALL PROVISIONS OF THE CONTRACT WILL APPLY

RECOMMENDED BY \_\_\_\_\_ ENGINEER \_\_\_\_\_ DATE \_\_\_\_\_

ACCEPTED BY \_\_\_\_\_ CONTRACTOR \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY *R.P. Davis* OWNER \_\_\_\_\_ DATE 10/6/11



NO \_\_\_\_\_

IN THE MATTER OF FINAL COMPLETION OF THE 2011 TAX ROLLS AND SPREADING  
ON THESE MINUTES THE TAX COMMISSIONS APPROVAL OF CLAY COUNTY  
MISSISSIPPI'S TAX ASSESSMENT ROLLS

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There came on this day for consideration the matter of final completion of the 2011 tax rolls and spreading on these minutes the Tax Commissions approval of Clay County Mississippi's Tax Assessment Rolls

It appears that the Tax Commission has approved Clay County's assessment rolls, see attached exhibit A of the Recapitulation of Assessment Rolls, and

It appears that the Clerk of the Board shall proceed to make copies of the land roll as required by Section 27-35-123 of the Mississippi Code 1972

After motion by Mr Horton and second by Mr Lummus this Board doth vote unanimously to spread on these minutes the 2011 Recapitulation and have the Clerk of the Board prepare the necessary copies of the Assessment Rolls as required by statute

So ordered this the 6<sup>th</sup> day of October, 2011

  
President

RECAPITULATION OF ASSESSMENTS OF REAL AND PERSONAL PROPERTY OF

CLAY COUNTY STATE OF MISSISSIPPI

as of the first day of January, 20 11 as shown by the Rolls therefore, made by the assessor of said County; equalized by the Board of Supervisors of said County at its

JULY, 20 11 meeting, and further equalized and corrected, fixed, revised

and perfected, by said Board at its AUGUST, 20 11 meeting, after considering all objections made thereto (said rolls being on file in the office of the Clerk of

said Board in the City of WEST POINT in said County), to-wit

**FILED**

SEP 12 2011

DEPT OF REVENUE

BY

CLASSES OF PERSONAL PROPERTY	1 True Value of all Properties Reflected in Columns 2 and 3				Ratio %	2 Assessed Valuation (Use whole dollars no cents)			INDUSTRIES Subject to Sec 27 39-329 and School Tax	3 DO NOT INCLUDE THIS VALUE IN COLUMN 2	Mfg Pr (School Only)
	Billions	Millions	Thous.	Hunds.		Millions	Thous.	Hunds.			
	A. Automobiles		65	626		597	30	19			
B. Mobile Homes		9	349	276	15	1	402	397	B		
1. Furniture & Fixtures		27	069	123	15	3	878	186	1	182 191	
2. Machinery & Equipment		23	440	892	15	2	981	256	2	534 876	
3. Leased Equipment		2	867	031	15		430	055	3		
4. Inventories		28	197	632	15	4	229	662	4		
5. Banks (Intangibles Only)									5		
6. In Lien (27-31 104)									6		
7. Miscellaneous			934	939	15		140	244	7		
8. Manufactured Products (Subject to 27 31 7 & 27 10-255)									8		
C. Grand Total		157	485	890		32	750	647	C	717 069	
D. Total Subject to Levee Tax									D		

Total Number of Personal Property Parcels Assessed 634  
 REAL PROPERTY - 20 11

INDUSTRIES  
 Subject to Sec 27 39-329  
 and School Tax

Class of Land	1 True Value of all Properties Reflected in Columns 2 and 3				Ratio %	2 Assessed Valuation			3 DO NOT INCLUDE THIS VALUE IN COLUMN 2	No Acres
	Billions	Millions	Thous.	Hunds.		Millions	Thous.	Hunds.		
1. Class 1 lands		63	893	114	10	6	389	405	1	
2. Class 1 Improvements		354	401	377	10	35	440	399	2	
3. Cultivable Lands (excluding improvements)		34	935	818	15	5	240	533	3	
4. Building & Improvements on County Lands		60	976	783	15	9	146	579	4	
5. Uncultivable lands (excluding improvements & timber)		24	407	691	15	3	661	271	5	
6. Real estate in cities, towns, & villages		64	477	958	15	9	651	303	6	10 500
7. Buildings & Improvements thereon		187	492	078	15	27	959	576	7	164 304
8. In Lien (27 31 104)									8	
A. Total acreage & Valuation subject to tax		790	584	819		97	499	059	A	174 804
9. U.S. Government Land										3188.9
10. Exempt land & school land										1850.7
11. State, County Municipal land										625.0
12. Acres assessed by tax commission										769.3
B. TOTAL LAND IN COUNTY										258,733
C. Lands subject to levee taxes										

Total Number of Real Property Parcels Assessed 12,728

Exhibit A

**CERTIFICATE OF BOARD OF SUPERVISORS**

To the Department of Revenue of the State of Mississippi

In compliance with the requirements of Section 27-35-111, Miss. Code Ann., we the undersigned, constituting the Board of Supervisors of CLAY County, State of Mississippi, do hereby certify that we have, this day carefully compared the recapitulations appearing on the reverse side hereof with the assessment rolls of real and personal property as of the first day of January 20 11, that said recapitulations contain true, correct and complete statements of the final total of said roll as finally fixed and revised by said Board at its AUGUST, 20 11 meeting, that said recapitulations are in all things true and complete, and are hereby transmitted in good faith to comply with the requirements of said section.

Witness our signatures, this the 25 day of AUGUST, 20 11

THE BOARD OF SUPERVISORS OF SAID COUNTY

By [Signature]  
President and Member from District No. THREE

[Signature]  
Member from District No. ONE

By [Signature]  
Member from District No. TWO

By [Signature]  
Member from District No. FOUR

By [Signature]  
Member from District No. FIVE

CERTIFICATE OF CHANCERY CLERK

STATE OF MISSISSIPPI  
County of CLAY

I the undersigned, Clerk of the Chancery Court of CLAY County, State of Mississippi and *Ex-Officio* Clerk of the Board of Supervisors of said County do hereby certify

That I have carefully verified the footings of the pages and recapitulations of the rolls of assessments of the real and personal property of said County as of the first day of January, 20 11, and have carefully compiled the foregoing statements appearing on the reverse side hereof, that said statements are true correct and complete statements of the final totals of the quantities of said rolls, as finally equalized, fixed, corrected, revised and perfected by the said Board of Supervisors at the AUGUST, 20 11 meeting and that said statements are in all things true, correct and complete recapitulations of said rolls, and I do hereby further certify that the foregoing are the signatures of the members of the said Board of Supervisors.

Witness my hand and seal of office, this the 25 day of AUGUST, 20 11  
[Signature]  
Clerk, Board of Supervisors

(SEAL)

Do not write below this line-

**ORDER OF THE DEPARTMENT OF REVENUE**

appears to the satisfaction of the Department of Revenue of the State of Mississippi, after visiting the said county of this State, conferring with the Assessor thereof and studying the values of the various classes of properties therein, the economic conditions thereof and the methods employed by the Assessor and Supervisors in making and equalizing the assessments, thereof, and after making a careful examination of the recapitulation of the assessment rolls of Real and Personal Property of Clay County for the tax year 20 11, as shown by the foregoing statements (appearing on the reverse side hereof) that they are reasonably equal and uniform with the assessments of the other counties of the state as approved or as changed by the orders of the Department of Revenue.

IT IS THEREFORE, ORDERED, that said assessment rolls and the assessments therein contained by and are hereby approved, and the Board of Supervisors of said County are hereby directed to have copies of said rolls made and certified to the Tax Collector and to the Department of Revenue in accordance with the requirements of Section 27-35-123 Miss. Code Ann., and, it is further ordered that the Commissioner of Revenue be and he is hereby directed to certify a copy of this order to the President of the Board of Supervisors of said County

Ordered and adjudged, this the 3rd day of October, 20 11

CERTIFICATE OF THE DEPARTMENT OF REVENUE

As Commissioner of Revenue of the State of Mississippi, I do hereby certify that the above and foregoing is a true and correct copy of an order of the Department of Revenue adopted on the date therein stated, and as shown in the Minutes of the said Department of Revenue

Witness my signature this the 3rd day of October, 20 11

[Signature]  
Commissioner of Revenue

Order not valid without signature of the Commissioner of Revenue

NO \_\_\_\_\_


IN THE MATTER OF AUTHORIZING PAYMENT NUMBER TWO TO NORMAN  
ENTERPRISES FOR THE ROOFING OF THE DAILY TIMES LEADER

---

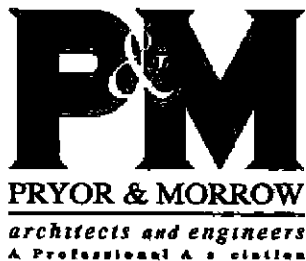
There came on this day for consideration the matter of authorizing payment number two to Norman Enterprises for the roofing of the Daily Times Leader

After motion by Mr Deanes and second by Mr Horton this Board doth vote unanimously to pay Norman Enterprises \$24,358 00 for application number two (2) on said project. See attached exhibit A

So ordered this the 6<sup>th</sup> day of October, 2011

  
President

COLUMBUS OFFICE  
P O Box 167  
5227 South Frontage Rd  
Columbus, MS 39703-0167  
Phone (662) 327-8990  
Fax (662) 327-8991



ROGER A PRYOR AIA  
JOHN C MORROW AIA  
RUD B ROBISON JR AIA  
WILLIAM V DEXTER, JR, AIA  
COREY D RAVENHORST, P E

September 27, 2011

Robbie Robinson  
Clay County Board of Supervisors  
P O Box 815  
West Point, Mississippi 39773

RE 2011113  
227 Court Street Re-Roof  
West Point, Mississippi

Dear Mr Robinson,

Enclosed are three (3) certified copies of Application and Certificate for Payment No 2 in the amount of \$24,358 00 The Contractor is requesting (0) additional days to be added to the schedule at this time We recommend this application be processed for the amount requested

Sincerely,

---

Roger A Pryor, A I A  
Pryor & Morrow Architects and Engineers, P A

Exhibit A

C O L U M B U S • T U P E L O  
www.pryor-morrow.com



# AIA Document G810™ – 2001

## Transmittal Letter

**PROJECT (Name and address)**

227 Court Street Re-Roof  
Daily Times Leader Building  
West Point, Mississippi

**TO (Name and address)**

Pryor & Morrow Architects and Engineers  
Attn: Maxey Peterson  
5227 South Frontage Road  
Columbus, Mississippi 39703

**FROM (Name and address)**

Norman Enterprises, Inc  
202 18<sup>th</sup> Avenue South  
Meridian, MS 39301

<b>WE TRANSMIT VIA</b>	<input checked="" type="checkbox"/> Attached	<input type="checkbox"/> Under separate cover	<input type="checkbox"/> E-mail
	<input type="checkbox"/> Overnight delivery	<input type="checkbox"/> Mail	<input type="checkbox"/> Other
<b>FOR THE FOLLOWING</b>	<input type="checkbox"/> Courier	<input type="checkbox"/> Fax	<input type="checkbox"/> Use as requested
	<input checked="" type="checkbox"/> Approval / Action	<input type="checkbox"/> Information	<input type="checkbox"/> Other
	<input type="checkbox"/> Comment	<input type="checkbox"/> Distribution	<input type="checkbox"/> Digital Files
	<input type="checkbox"/> Drawings	<input type="checkbox"/> Specifications	
	<input type="checkbox"/> Submittals	<input checked="" type="checkbox"/> Other	

NO OF COPIES	DATE	FORMAT	DESCRIPTION
3	9/20/11	AIA G702 & G703	Pay App #2
1	9/20/11		Change Extension Letter

**REMARKS**

Please call me at 601-483-4079 if you need anything else. Thanks

**BY**

Brit Cleveland

**COPIES TO**

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# AIA Document G702™ - 1992

## Application and Certificate for Payment

<b>TO OWNER.</b>	Clay County Board of Supervisors P O Box 813 West Point, MS 39773	<b>PROJECT</b>	227 Court Street Re-Roof	<b>APPLICATION NO</b>	002	<b>Distribution to</b>	OWNER
<b>FROM</b>	Norman Enterprises, Inc.	<b>VIA</b>	Pryor and Morrow Architects	<b>PERIOD TO</b>	September 20 2011	<b>ARCHITECT</b>	ARCHITECT
<b>CONTRACTOR.</b>	202 - 18th Avenue South Meridian, MS 39301	<b>ARCHITECT</b>	P O Box 167 Columbus MS 39703	<b>CONTRACT FOR</b>	Roofing	<b>CONTRACTOR.</b>	CONTRACTOR.
				<b>CONTRACT DATE</b>	March 31 2011		FIELD
				<b>PROJECT NOS</b>	227 Court Street Re Roof / /		OTHER

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1 ORIGINAL CONTRACT SUM	\$ 58,750 00
2 NET CHANGE BY CHANGE ORDERS	\$ 4,250 00
3 CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 63,000 00
4 TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 57,775 00
<b>5. RETAINAGE.</b>	
a 5 % of Completed Work (Column D + E on G703)	\$ 2,888 75
b 0 % of Stored Material (Column F on G703)	\$ 0 00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$ 2,888 75
6 TOTAL EARNED LESS RETAINAGE	\$ 54,886 25
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 30,528 25
8 CURRENT PAYMENT DUE	\$ 24,358 00
9 BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 8,113 75

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 4,250 00	\$ 0 00
Total approved this Month	\$ 0 00	\$ 0 00
<b>TOTALS</b>	<b>\$ 4,250 00</b>	<b>\$ 0 00</b>
NET CHANGES by Change Order	\$	4,250 00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR

By Charles Norman

State of Mississippi

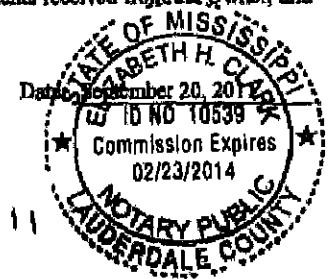
County of Lauderdale

Subscribed and sworn to before

me this 20<sup>th</sup> day of September 2011

Notary Public Elizabeth H. Clark

My Commission expires 02-23-2014



### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$24,358.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT

By [Signature]

Date 09-30-11

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.





# *Norman Enterprises, Inc*

*100 17th Ave. South Meridian, MS 39301*

*Phone: 601-483-4079 Fax: 601-483-4705*

*Roofing Contractors*

September 25, 2011

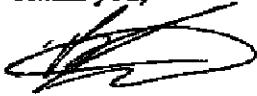
Pryor and Morrow  
Attn. Maxey Peterson  
5227 South Frontage Rd.  
Columbus, MS 39703

Re. 227 Court St. Re-Roof, West Point, MS  
Time Extention Request

Maxey,

Please note that we are not requesting any time extensions due to adverse weather conditions for the period noted on Pay App #2.

Thank you,



Brit Cleveland  
Norman Enterprises, Inc

**Project Schedule**

Project. 227 Court St. Reroof  
West Point, MS

Projected Schedule

Start Date 8/9/2011  
Completion Date 10/8/2011

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13
Mobilization													
Material Delivery													
Roof demo and dry in													
Cap Sheet													
Counterflashing													
Sheet Metal													
Mansard Tile Repair													
Punch List													

70-

NO \_\_\_\_\_


IN THE MATTER OF AUTHORIZING PAYMENT TO LEGACY BUILDING COMPANY  
FOR PAYMENT NO 4 ON THE CLAY COUNTY AGRICULTURAL HIGH SCHOOL  
RENOVATION

---

There came on this day for consideration the matter of authorizing payment to Legacy Building Company for payment No 4 on the Clay County Agricultural High School Renovation

After motion by Mr McKee and second by Mr Deanes this Board doth vote unanimously to pay Legacy Building \$48,739 72 for the fourth (4) payment

So ordered this the 6<sup>th</sup> day of October, 2011

  
\_\_\_\_\_  
President

**COLUMBUS OFFICE**  
P O Box 167  
5227 South Frontage Rd  
Columbus, MS 39703-0167  
Phone (662) 327-8990  
Fax (662) 327-8991



**TUPELO OFFICE**  
P O Box 7066  
1150 South Green St , Suite F  
Tupelo, MS 38802-7066  
Phone (662) 840-8062  
Fax (662) 840-8092

September 30, 2011

Robbie Robinson  
Clay County Board of Supervisors  
P O Box 815  
West Point, MS 39773

**RE PN 2010159**  
**West Clay Agricultural High School**

Dear Mr Robinson

Enclosed are three (3) certified copies of Application and Certificate for Payment No 4 in the amount of \$48,739 72 The Contractor is requesting (0) additional days to be added to the schedule at this time We recommend this application be processed for the amount requested

Sincerely,

---

Roger A Pryor, AIA  
Pryor & Morrow Architects and Engineers, P A

Enclosures

**ROGER A PRYOR, AIA • JOHN C MORROW, AIA • RUD B ROBISON, JR , AIA**  
**www pryor-morrow com**

Contractor's signed Certification is a *Clay County Board of Supervisors* PROJECT *West Clay Ag H S* APP # *4* Distribution to  
*In Tabulations below amounts are PO Box 815* *Limited Renovations* Architect  
*West Point MS* *Phase III* PERIOD TO *09/26/11*

FROM (CONTRACTOR) *Legacy Building Company LLC* VIA (ARCHITECT) *Pyror & Morrow* ARCHITECT'S  
*PO Box 851* *PO Box 167* PROJECT NO *2010159*  
*Starkville MS 39760* *Columbus MS 39703 0167*

CONTRACT FOR \_\_\_\_\_ CONTRACT DATE *April 7th, 2011*

Application is made for Payment as shown below in connection with the Contract  
 Continuation Sheet AIA Document G703 is attached

**CONTRACTOR'S APPLICATION FOR PAYMENT**

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner			
TOTAL			
Approved this Month			
Number	Date Approved		
TOTALS			
Net change by Change Orders			

1 ORIGINAL CONTRACT SUM	\$159,778 00
2 Net change by Change Orders	\$0 00
3 CONTRACT SUM DATE (Line 1 + 2)	\$159,778 00
4 TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$151,667 97
5 RETAINAGE	
a 5% of Completed Work (Column D + E on G703)	\$7,583 40
b 0% of Stored Material (Column F on G703)	\$0 00
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$7,583 40
6 TOTAL EARNED LESS RETAINAGE	\$144,084 57
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$95,344 85
8 CURRENT PAYMENT DUE	\$48,739 72
9 BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 8)	\$15,693 43

The undersigned Contractor certifies that to the best of the Contractor's knowledge information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due

CONTRACTOR *Legacy Building Company LLC*  
 By *[Signature]* Date *9-29-11*

State of *Mississippi* County of *Okfuskeena*  
 Subscribed and sworn to before me this *29th* day of *September*, 20 *11*  
 Notary Public *Wanda W. Banks* Chancery Clerk  
 My Commission Expires *JAN 2012*  
 By *[Signature]* *Wanda W. Banks*

AMOUNT CERTIFIED  
 (Attach explanation if amount certified differs from the amount applied for)  
 ARCHITECT  
 By *[Signature]* Date *10-04-11*

**ARCHITECT'S CERTIFICATE FOR PAYMENT**  
 In accordance with the Contract Documents based on on site observations and the data comprising the above application the Architect certifies to the Owner that to the best of the Architect's knowledge information and belief the Work has progressed as indicated the quality of the Work is in accordance with the Contract Documents and the Contractor is entitled to payment of the AMOUNT CERTIFIED

This Certificate is not negotiable The AMOUNT CERTIFIED is payable only to the Contractor named herein Issuance payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

700

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NUMBER 4

Contractor's signed Certification is attached

APPLICATION DATE 09/26/2011

In Tabulations below, amounts are stated to the nearest dollar

PERIOD TO 09/26/2011

Use Column I on Contracts where variable retainage for line items may apply

ARCHITECTS PERIOD 2010159

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD		% (G/C)			
Div 1	Bonds, Insurance, Permits	5,243 00	5,243 00	0 00		5,243 00	100 00%	\$0 00	\$0 00
	Pre-paid tax (MPC#)	5,592 00	4,555 00	1 037 00		5 592 00	100 00%	\$0 00	\$0 00
	Supervision	16,550 00	13,965 00	2,585 00		16,550 00	100 00%	\$0 00	\$0 00
	Allowance - Latent Conditions	5,000 00	0 00	0 00		0 00	0 00%	\$5,000 00	\$0 00
	Sign, Dumpster etc	4 500 00	4,000 00	500 00		4,500 00	100 00%	\$0 00	\$0 00
	Demo	9 000 00	9 000 00	0 00		9,000 00	100 00%	\$0 00	\$0 00
Div 6	Rough Carpentry	8,000 00	8,000 00	0 00		8,000 00	100 00%	\$0 00	\$0 00
	Finish Carpentry	6,000 00	0 00	6,000 00		6 000 00	100 00%	\$0 00	\$0 00
Div 7	Insulation and Sealants	4 600 00	4,000 00	600 00		4,600 00	100 00%	\$0 00	\$0 00
Div 8	Doors and Hardware	10 000 00	9,000 00	1 000 00		10 000 00	100 00%	\$0 00	\$0 00
Div 9	Gypsum Hang & Finish	5 425 00	4,000 00	1,425 00		5,425 00	100 00%	\$0 00	\$0 00
	Flooring	7,043 00	0 00	7,043 00		7,043 00	100 00%	\$0 00	\$0 00
	Painting	5,200 00	0 00	5 200 00		5 200 00	100 00%	\$0 00	\$0 00
Div 15	HVAC	27 000 00	16,200 00	10 000 00		26,200 00	97 04%	\$800 00	\$0 00
	Plumbing	4 000 00	4,000 00	0 00		4,000 00	100 00%	\$0 00	\$0 00
Div 16	Electrical	36 625 00	18,400 00	15,914 97		34 314 97	93 68%	\$2 310 03	\$0 00
	Totals	159,778 00	100,363 00	51,304 97	0 00	151 667 97	94 92%	\$8,110 03	\$0 00
	Grand Total								

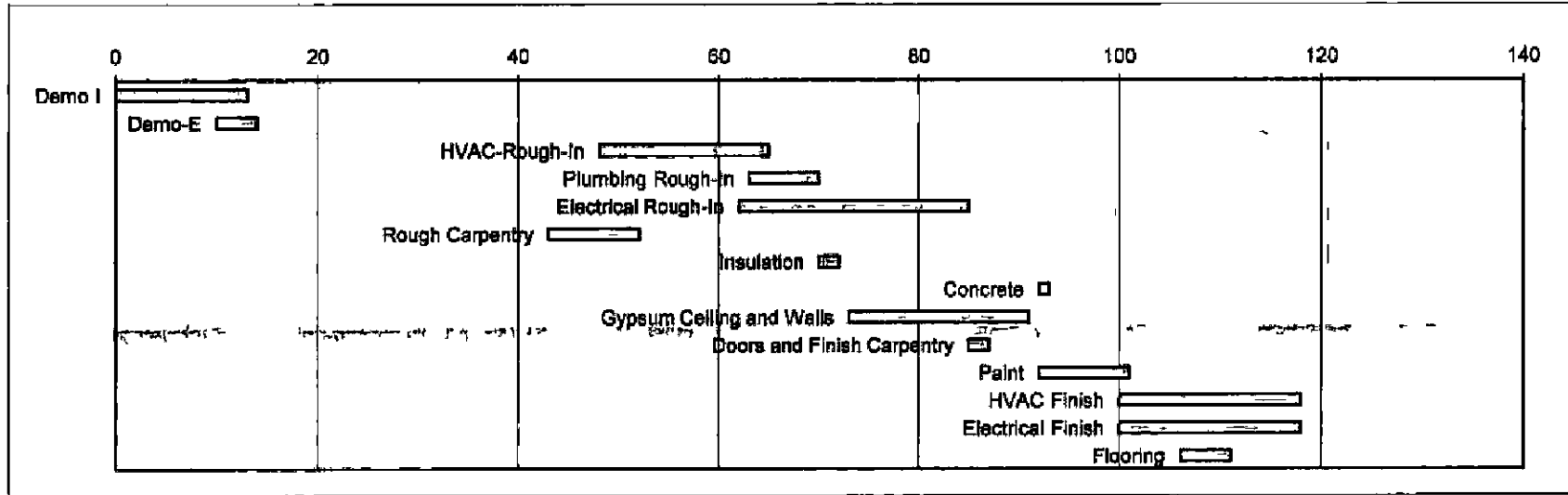
700

Legacy Building Company LLC  
PO Box 851  
Starkville, MS 39760

## West Clay Ag HS - Tasks Chart

Start Tuesday, June 07, 2011

End Monday, October 03, 2011



707

Legacy Building Company LLC  
 PO Box 851  
 Starkville, MS 39760

Project Tasks Time Line		
Tasks List	Start from day 1	Duration
<b>West Clay Ag HS-Phase III</b>		
Tasks List		
Demo I	0	13
Demo-E	10	4
HVAC Rough In	48	17
Plumbing Rough-In	63	7
Electrical Rough In	62	23
Rough Carpentry	43	9
Insulation	70	2
Concrete	92	1
Gypsum Ceiling and Walls	73	18
Doors and Finish Carpentry	85	2
Paint	92	9
HVAC-Finish	100	18
Electrical Finish	100	18
Flooring	106	5

Start & Finish Dates		
Tasks	Project Start	Project Finished
	07-Jun 11	03 Oct 11
Demolition Interior	07-Jun-11	20 Jun 11
Demolition Exterior	17-Jun 11	21-Jun 11
HVAC Rough In	25 Jul 11	11 Aug 11
Plumbing Rough In	09 Aug 11	16 Aug 11
Electrical Rough In	08 Aug 11	31 Aug 11
Rough Carpentry	20 Jul 11	29 Jul 11
Insulation	16 Aug 11	18-Aug 11
Concrete Ac pads and walks	07 Sep 11	08 Sep 11
Gypsum Ceiling and Walls	19-Aug 11	06-Sep 11
Doors and Finish Carpentry	31-Aug-11	02-Sep-11
Paint	07-Sep 11	28 Sep 11
HVAC Finish	15 Sep 11	03 Oct 11
Electrical Finish	15-Sep 11	03 Oct-11
Flooring	21 Sep 11	26 Sep 11

808



**FORM 01290-A**

**AFFIDAVIT CERTIFYING PAYMENT TO ALL SUBCONTRACTORS**

I acknowledge that, pursuant to Miss Code Ann 31-5-25 and H B 1562, Laws of 2002, I am required to submit monthly certification indicating payments to subcontractors on prior payments requests. I, the undersigned Contractor, do hereby certify that I have paid the following amounts to subcontractors for work which has been performed and incorporated into previous Applications for Payment which were issued and payment received from the Owner on the project listed below. I understand that this document must be submitted on a monthly basis after the submittal, approval, and payment of Application for Payment #1.

**PROJECT NAME** West Clay Agricultural High School Limited Renovation- Phase III

**PROJECT NUMBER** 2010159

Subcontractor <u>Doss Electric, Inc</u>	Amount <u>\$17,480 -</u>
Subcontractor <u>Weather's Refrigeration, Inc.</u>	Amount <u>15,390 -</u>
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____

West Clay Agricultural High School Limited Renovation Phase III

Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____

(Attach additional list of subcontractors and amounts if necessary)

Contractor Name and Title Legacy Building Company LLC - Manager

Contractor Certificate of Responsibility Number 18013 MC

Contractor Signature [Signature] Date 9-30-11

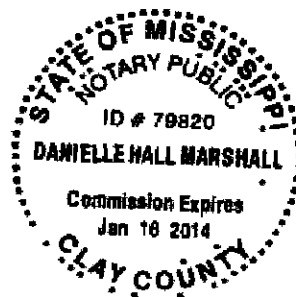
STATE OF MISSISSIPPI

COUNTY OF Clay

SWORN AND SUBSCRIBED BEFORE ME, the undersigned notary public, this the 30<sup>th</sup> day of September, 2011

[Signature]  
NOTARY PUBLIC

My Commission Expires Jan 16, 2014



END OF FORM



# LEGACY

BUILDING COMPANY ♦ LLC

09/29/11

Maxey Peterson  
Pryor and Morrow Architects and Engineers, P A  
PO Box 167  
Columbus, MS 39703-0167

RE Weather Delays

Dear Maxey,

We have experienced no weather delays since project startup through todays date

Sincerely,

Billy Doughty  
Manager  
Legacy Building Company LLC



PO Box 851 • STARKVILLE MS 39760 • MOBILE 662 295 7575 • FAX 662 323 1188

NO \_\_\_\_\_

**IN THE MATTER OF AUTHORIZING MITCHELL HARRIS, DISTRICT 2 EMPLOYEE TO  
SIGN TICKETS FOR PURCHASES UNDER \$500 00**

---

There came on this day for consideration the matter of authorizing Mitchell Harris,  
District 2 employee to sign tickets for purchases under \$500 00

After motion by Mr Lummus and second by Mr Deanes this Board doth vote  
unanimously to authorize Mitchell Harris District 2 employee to sign tickets for purchases under  
\$500 00

So ordered this the 6<sup>th</sup> day of October, 2011

  
\_\_\_\_\_  
President

NO \_\_\_\_\_

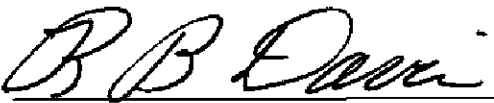
IN THE MATTER OF HEALTHY WORKPLACE AGREEMENT WITH BLUE CROSS-BLUE  
SHIELD

---

There came on this day for consideration the matter of a Healthy Workplace Agreement  
with Blue Cross-Blue Shield

After motion by Mr Lummus and second by Mr Deanes this Board doth vote  
unanimously to have Clay County Mississippi to participate in the Healthy Workplace program  
under Blue Cross-Blue Shield

So ordered this the 6<sup>th</sup> day of October, 2011

  
President

# Healthy Workplace

## Healthy Workplace Underwritten Group Letter of Understanding

This Letter of Understanding is entered into by and between **Clay County, Mississippi** an active Underwritten Group hereafter referred to as "Employer" and Blue Cross & Blue Shield of Mississippi hereafter referred to as "BCBSMS"

Employer agrees to partner with BCBSMS in its commitment to a healthier Mississippi by becoming a Healthy Workplace and promoting and supporting healthy employees

### Employer agrees to

- Be a Champion of health and wellness for its work culture and employees
- Provide a work environment that is supportive of health and wellness and healthy lifestyle behavior and support employees in their efforts to be healthy or become healthier
- Be a smoke-free/tobacco-free workplace as agreed to in Attachment A and offer the BCBSMS "be smoke-free Program to employees covered under the BCBSMS benefit plan and their covered dependents
- Implement the BCBSMS health risk assessment tool for annual employee risk assessments with a goal of 100% employee participation and provide BCBSMS with employee information as necessary (name and unique identifier) to support the health risk assessment
- Promote the Healthy You! benefit and encourage covered employees to use their Healthy You! benefit with a goal of 100% of employees having an annual Healthy You! visit
- Offer Healthy Workplace activities based on employees' health needs and interests (as defined through the annual health risk assessment data) that will provide opportunities for employees to learn and put healthy habits into practice. Activities include but are not limited to health education programs, exercise activities and health incentive programs
- Offer employee incentives for healthy behavior and participation in Healthy Workplace activities
- Provide space at the Employer site for Healthy Workplace activities and provide BCBSMS access to employees during work hours for Healthy Workplace wellness meetings and activities
- Display Healthy Workplace material and distribute to employees
- Monitor Healthy Workplace employee participation and progress and share data with BCBSMS

**BCBSMS agrees to**

- Support Employer in becoming a **Healthy Workplace** by providing education materials, resources, training and other necessary components of the **Healthy Workplace Program**
- **Conduct a Healthy Workplace** tour of Employer's work site(s) and identify how health awareness can be incorporated or improved in support of a healthy work culture
- Recommend healthier options for food and vending items
- Identify work areas that could be used for exercise health education sessions and assist with elimination of smoking areas
- Provide the BCBSMS health risk assessment tool for annual employee risk assessments
- Provide employees with confidential individual risk assessment profiles and Employer with aggregate data and risk status analysis
- Consult with Employer to define and implement health and wellness activities specific to the employees' and Employer's needs
- Support Healthy Workplace activities that include, but are not limited to walking health education and health incentive programs
- Provide the BCBSMS 'be-smoke-free' Program to Employer for the employees and dependents covered under the BCBSMS benefit plan
- Provide support and direction through Health and Wellness Specialists who will meet with management and non-management employees as necessary during the transition to a Healthy Workplace
- Provide Employer with Healthy Workplace comparative data

Employer agrees not to alter Healthy Workplace material or distribute other than as directed by BCBSMS. BCBSMS and Employer agree not to use the other party's name, logos, trademarks, or service marks in Healthy Workplace materials or otherwise without prior written permission.

**BCBSMS will not use health risk assessment data or clinical results in determining the Member's premium rate adjustments.**

This Letter of Understanding is effective as of the date signed by the Employer and is effective for 12 months. Either party may cancel this contract at any time by providing the other party with thirty (30) days written notice of intent to cancel.

Clay County, MS

Employer Name

Blue Cross & Blue Shield of Mississippi

R.B. Daer, Board President

Employer Signature/Title

Date

10-6-2011

Date

**Attachment A**  
**Underwritten Group**  
**"be smoke-free" Program**

Employer agrees to partner with BCBSMS in its commitment to a healthier Mississippi and provide a healthier environment for its employees by being a smoke-free/tobacco-free workplace effective **November 2008**

Employer agrees to formalize its smoke-free/tobacco-free workplace policy by documenting the requirements of a tobacco-free workplace and providing the policy to its existing and new employees and enforcing the policy

The following requirements must be included in and applied to the workplace policy, as described in the paragraph above

- No tobacco use by employees, visitors or vendors at Employer's workplace, on Employer's business property or in Employer's business vehicles
- No tobacco use by employees when working outside the office or during business travel
- Employees must refrain from the use of tobacco on any neighboring property indoors or outdoors
- All employees must sign a tobacco-free statement to ensure understanding of the Employer's workplace policy

BCBSMS will provide its "be smoke-free" Program to employees and their dependents covered under the BCBSMS Benefit Plan. The program will be provided at no cost to the Employer or the covered employees and their covered dependents

Employer will facilitate the offering of the BCBSMS "be smoke-free" Program to its employees covered under the BCBSMS Benefit Plan



**IN THE MATTER OF TRANSFERRING CERTAIN FUNDS  
IN CLAY COUNTY, MISSISSIPPI**

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There came on this day for consideration the matter of transferring \$ 75,000 00 from fund #001, General Fund to fund #097, E-911 Fund

It appears to this Board that \$75,000 00 needs to be transferred to fund #097, E911 Fund in order to repay outstanding inter fund loans and so the said fund will not be overdrawn as of September 30, 2011. Since the transfer was budgeted in the 2011 budget, after motion by Mr. Hester and seconded by Mr. McKee, this Board doth vote unanimously to transfer \$75,000 00 from fund #001, General County Fund to fund # 097, E911 Fund

SO ORDERED, this the 6th day of October, 2011



**President**

IN THE MATTER OF AN INTERFUND LOAN

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There came on this day for consideration the matter of an inter fund loan for \$ 61 022 35 to fund #132, Clay County/Pheba Agricultural High School Grant Fund from fund #018, TVA Special Fund.

It appears to this Board that an inter fund loan should be made to fund #132, Clay County/Pheba Agricultural High School Grant Fund in the amount of \$61,022 35 until reimbursement of grant proceeds is received from the MS Department of Archives and History Grant project# 2010159

This Board after motion by Mr. Deane and seconded by Mr. McKee doth vote unanimously to loan \$61,022 35 to fund #132, Clay County/Pheba Agricultural High School Grant Fund from fund #018, TVA Special Fund

SO ORDERED, this the 6<sup>th</sup> day of October, 2011



President

**IN THE MATTER OF TRANSFERRING INTEREST EARNED  
FROM THE PAYROLL CLEARING CHECKING ACCOUNT  
AND THE INSURANCE CLEARING CHECKING ACCOUNT**

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There came on this day for consideration the matter of transferring interest earned from the payroll clearing checking account and the insurance clearing checking account

It appears to this Board that interest has been earned in the payroll clearing checking account in the amount of \$ 11 26 and in the insurance clearing checking account in the amount of \$ 10 31 and should be transferred to the General County Fund

This Board after motion by Mr. McKel and seconded by Mr. Doster both vote unanimously to transfer said amounts in the above referenced checking accounts to the General County Fund.

SO ORDERED, this the 6th day of October, 2011

B. B. Davis  
President

IN THE MATTER OF AN INTERFUND LOAN

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There came on this day for consideration the matter of an inter fund loan for \$2,313 38 to fund #068 Energy Efficiency Conservation Block Grant Fund from fund #013, Utilization Fund

It appears to this Board that an inter fund loan should be made to fund #068, Energy Efficiency Conservation Block Grant Fund in the amount of \$2,313 38 until a reimbursement of grant proceeds are received from the MS Development Authority from Grant# GT11-0810-0020

This Board after motion by Mr. Hester and seconded by Mr. McKee doth vote unanimously to loan \$2,313 38 to fund #068, Energy Efficiency Conservation Block Grant Fund from fund #013, Utilization Fund

SO ORDERED, this the 6<sup>th</sup> day of October, 2011

R. B. Davis

President



NO \_\_\_\_\_

IN THE MATTER OF AUTHORIZING TRAVEL FOR CERTAIN COUNTY EMPLOYEES

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There came on this day for consideration the matter of authorizing travel for certain county employees

It appears that the following county employees must travel on official business for Clay County, to wit,

- 1) Bill Blankenship, County Fire Coordinator  
Jackson, MS, October 13, 2011
- 2) Alvin Carter, Jr, Coroner  
Jackson, MS November 17, 2011  
Death Investigation School

After motion by Mr Deanes and second by Mr Horton this Board doth vote unanimously to authorize said travel for the employees listed herein.

So ordered this the 6<sup>th</sup> day of October, 2011

  
President

This Board doth recess until 9 a.m on October 27, 2011

  
President