

*Minutes of
Clay County Board of Supervisors
Regular Meeting
Thursday, November 4, 2021 at 9:00 a.m.*

BE IT REMEMBERED a regular meeting of the Clay County Board of Supervisors was held at the Clay County Courthouse, West Point, Mississippi, on Thursday, November 4, 2021.

PRESENT:

Lynn D. Horton, Supervisor District 1
R. B. Davis, Supervisor District 3
Shelton Deanes, Supervisor District 4, Presiding
Joe Chandler, Supervisor District 5

Amy G. Berry, Chancery Clerk
Angela Turner Ford, Board Attorney
Eddie Scott, Sheriff

County Residents

The following proceedings were had:

CALL TO ORDER/INVOCATION

The meeting was called to order by Sheriff Eddie Scott. The welcome was given by Supervisor Deanes with the invocation given by the Chancery Clerk, Amy Berry.

ADOPTION OF AGENDA

Supervisor Davis moved to adopt the agenda as presented.

The motion was seconded by Supervisor Horton.

(Exhibit "A")

AMENDMENT OF AGENDA

Supervisor Horton moved to amend the agenda as presented.

The motion was seconded by Supervisor Davis.

AMENDMENTS TO BE ADDED TO THE AGENDA:

- Torrey Williams, *EMA Director*, regarding monthly E911 Report and update on COVID
- Angela Turner Ford, *Board Attorney*, regarding Resolution setting Special Election to fill the vacancy for Constable due to untimely death

AUTHORIZE AND APPROVE THE PROCUREMENT OF ENGINEERING SERVICES FOR THE APPALACHIAN REGIONAL COMMISSION (ARC) APPLICATION TO IMPROVE W. TVA ROAD

Supervisor Horton moved to authorize and approve the procurement of Engineering Services for the Appalachian Regional Commission (ARC) Application to improve W. TVA Road.

The motion was seconded by Supervisor Davis.

(Exhibit "B")

AUTHORIZE AND APPROVE TO ADVERTISE IN THE DAILY TIMES LEADER THE NOTICE OF ENGINEERING PROPOSALS FOR THE W TVA ROAD PROJECT

Supervisor Chandler moved to authorize and approve to advertise in the Daily Times Leader the notice of Engineering Proposals for the W. TVA Road Project

The motion was seconded by Supervisor Davis.

(Exhibit "C")

AUTHORIZE AND APPROVE TO DESIGNATE A COMMITTEE TO REVIEW THE ENGINEERING PROPOSALS SUBMITTED FOR THE W. TVA ROAD PROJECT AND TO MAKE A RECOMMENDATION TO THE BOARD

Supervisor Davis moved to authorize and approve to designate a Committee consisting of Supervisor Lynn Horton, Supervisor Shelton Deanes, and Chancery Clerk, Amy Berry, to review the Engineering proposals submitted for the W. TVA Road project and to make a recommendation to the Board.

The motion was seconded by Supervisor Horton.

AUHTORIZE AND APPROVE MONTHLY DEPARTMENTAL REPORTS AS PRESENTED IN PERSON BY DHS DIRECTOR, BETH CUMMINGS, CHANCERY CLERK, AMY BERRY, VOLUNTEER FIRE COORDINATOR AND MSU/CLAYCOUNTY EXTENSION OFFICE, BJ MCCLENTON, AND EMA DIRECTOR AND 911 COORDINATOR, TORREY WILLIAMS

Supervisor Chandler moved to authorize and approve of the monthly departmental reports as presented in person by DHS Director, Beth Cummings, Chancery Clerk, Amy Berry,

Volunteer Fire Coordinator and MSU/Clay County Extension Office, B. J. McClenton, and
EMA Director and 911 Coordinator, Torrey Williams.

The motion was seconded by Supervisor Davis.

AUTHORIZE AND APPROVE TO SPREAD ON THE MINUTES THE MONTHLY
DEPARTMENTAL REPORT SUBMITTED IN WRITING BY PERSONNEL MANAGER AND
I/T ADMINISTRATOR, TREVA HODGE

Supervisor Davis moved to authorize and approve to spread on the minutes the monthly
departmental reports submitted in writing by the Personnel Manager and I/T Administrator,
Treva Hodge.

The motion was seconded by Supervisor Chandler.

(Exhibit "D")

AUTHORIZE AND APPROVE THE SHERIFF'S AFFIDAVIT OF JAIL MEAL LOGS
SERVED FOR THE MONTH OF OCTOBER 2021

Supervisor Davis moved to authorize and approve the Sheriff's Affidavit of Jail Meal Logs
served for the month of October 2021.

The motion was seconded by Supervisor Horton.

(Exhibit "E")

AUTHORIZE AND APPROVE TO LIFT THE BUILDING RENTAL SUSPENSION ON
COUNTY OWNED BUILDINGS EFFECTIVE NOVEMBER 15, 2021.

Supervisor Horton moved to authorize and approve to lift the building rental suspension
on county owned buildings effective November 15, 2021.

The motion was seconded by Supervisor Davis.

AUTHORIZE AND APPROVE THE RESOLUTION SETTING THE SPECIAL ELECTION TO
FILL THE POSITION OF CONSTABLE FOR CLAY COUNTY DISTRICT TWO (2)

Supervisor Davis moved to authorize and approve the Resolution Setting the Special
Election to Fill the Position of Constable for Clay County District Two (2) and for the said
Special Election to be held

The motion was seconded by Supervisor Horton.

(Exhibit "F")

AUTHORIZE AND APPROVE THE SUBMISSION FOR REIMBURSEMENT TO THE MS DEPARTMENT OF PUBLIC SAFETY FOR THE PROJECT SAFE NEIGHBOR GRANT FY 2019, GRANT NO. I9PS1131 IN THE AMOUNT OF \$63,416.00

Supervisor Davis moved to authorize and approve the submission for reimbursement to the MS Department of Public Safety for the Project Safe Neighbor Grant FY 2019, Grant No I9PS1131, in the amount of \$63,416.00

The motion was seconded by Supervisor Horton.

(Exhibit "G")

AUTHORIZE AND APPROVE TO GO INTO CLOSED SESSION

Supervise Horton moved to authorize and approve to go into closed session.

The motion was seconded by Supervisor Chandler.

AUTHORIZE AND APPROVE TO GO FROM CLOSED SESSION TO EXECUTIVE SESSION AS ALLOWED UNDER SECTION 25-41-7 OF *THE MISSISSIPPI CODE OF 1972* TO DISCUSS A PERSONNEL MATTER

Supervisor Horton moved to authorize and approve to go from closed session to executive session as allowed under section 25-41-7 of *the Mississippi Code of 1972* to discuss a personnel matter.

The motion was seconded by Supervisor Chandler.

AUTHORIZE AND APPROVE TO COME OUT OF EXECUTIVE SESSION

Supervisor Horton moved to authorize and approve to come out of executive session.

The motion was seconded by Supervisor Davis.

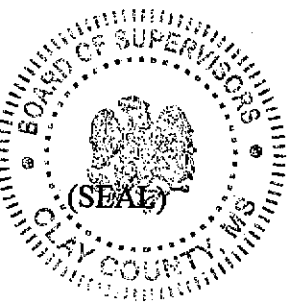
RECESS

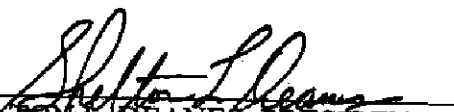
Supervisor Horton moved to recess until Monday, November 15, 2021 at 9:00 a.m. at the Clay County Courthouse.

The motion was seconded by Supervisor Chandler.

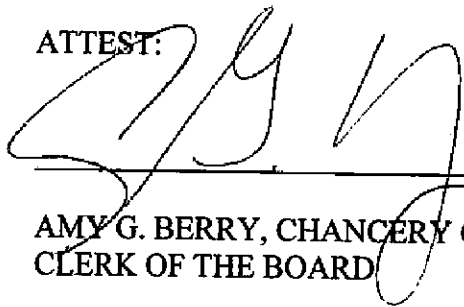
***All motions were carried unanimously unless otherwise indicated.

SO ORDERED, this the 4rth day of November, 2021.




SHELTON L. DEANES, PRESIDENT
CLAY COUNTY MISSISSIPPI
BOARD OF SUPERVISORS

ATTEST:



AMY G. BERRY, CHANCERY CLERK
CLERK OF THE BOARD

EXHIBIT A



*Clay County Board of Supervisors
Agenda for Meeting
Thursday, November 4, 2021, at 9:00 a.m.*

- Call to Order
- Welcome and Prayer
- Adopt and Amend Agenda
- Phyllis Benson, *Golden Triangle Planning and Development District*
 - Authorize procurement of Engineering Services for ARC Application to improve W. TVA Road
 - Authorize and approve the Notice of Engineering Proposals to advertise in the DTL Newspaper
- Authorize and approve monthly Departmental Reports for October 2021
- Reminder of the Courthouse and all other County Offices to be closed for *Veteran's Day, Thursday, November 11, 2021*
- Request to go into Executive Session to discuss a personnel matter as allowed under Section 25-41-7 of *the Mississippi Code of 1972*
- Recess until Monday, November 15, 2021 at 9:00 a.m. at the Clay County Courthouse

Amendments:

EXHIBIT B



**Clay County Board of Supervisors
Agenda for Meeting
Thursday, November 4, 2021, at 9:00 a.m.**

- Call to Order
- Welcome and Prayer
- Adopt and Amend Agenda
- Phyllis Benson, *Golden Triangle Planning and Development District*
 - Authorize procurement of Engineering Services for ARC Application to improve W. TVA Road
 - Authorize and approve the Notice of Engineering Proposals to advertise in the DTL Newspaper
- Authorize and approve monthly Departmental Reports for October 2021
- Reminder of the Courthouse and all other County Offices to be closed for *Veteran's Day, Thursday, November 11, 2021*
- Request to go into Executive Session to discuss a personnel matter as allowed under Section 25-41-7 of *the Mississippi Code of 1972*
- Recess until Monday, November 15, 2021 at 9:00 a.m. at the Clay County Courthouse

Amendments:

EXHIBIT C

REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES

The Clay County Board of Supervisors requests proposals from qualified firms or individuals to provide engineering services for work related to the implementation of an approved FY2021 ARC project related to access road improvements. You are invited to submit a proposal, in accordance with this request, to the Office of the Chancery Clerk, 365 Court Street, P. O. Box 815, West Point, Mississippi 39773 no later than 9:00 a.m. on November 24, 2021.

The Engineer will be responsible for preparing project cost estimates for application preparation and if awarded, the selected Engineer will provide all engineering services through project closeout in accordance with federal, state and local laws, regulations and policies. The scope of work includes, but is not limited to, the following: 1.) prepare plans and specifications; 2.) distribute bid documents; 3.) assist in bid opening and prepare bid tabulation; 4.) assist in execution of construction contracts; 5.) hold pre-construction conference; and 6.) perform construction inspect including periodic reports to the County and approve all payment requests.

The Clay County Board of Supervisors is an Equal Opportunity Employer. The County encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit proposals.

All proposals must be submitted in a sealed envelope and marked with the following language; "Proposal for ARC Engineering Services," Proposals will be evaluated on the following factors: Qualifications (40 points), Experience (40 points) and Capacity for Performance (20 points). To be evaluated properly, the following must be addressed in detail:

Qualifications - List of qualifications of persons to be assigned to project;

Experience -- Information regarding the firm's experience and the projects previously undertaken, including the type and amount of grants awarded, the projects activities, and the status of the projects;

Capacity for Performance -- Identify the number and title of staff assigned to provide services.

The County will designate a selection committee to evaluate each proposal. The selection committee may hold proposals for a period of not to exceed thirty (30) days for the purpose of reviewing the content of the proposals ; investigating the qualifications of the firms and assigned individuals. The County reserves the right to reject any/or proposals.

Subject to ARC award and the removal of all environmental conditions, the County will award a contract with the qualified individual or firm whose proposal has the highest number of cumulative points issued by the selection committee and determined to be the most advantageous to the County, price and other factors considered. The contract will include scope and extent of work and other essential requirements. An individual contract will be executed for each awarded project, and the contract will be on a fixed price basis. The County has the authority to terminate the selection at any time.

Publish: November 6, 2021 & November 13, 2021

EXHIBIT D

DATA PROCESSING MONTHLY REPORT TO BOS FOR OCTOBER, 2021

Presented November 4, 2021

10/1/2021

- Verified backup of AS400 data
- Firewall work with Tracy/Ben
- Complex signage update

10/4/2021

- Verified backup of AS400 data
- Assisted with JC projects
- Tax office new hire setup issue

10/5/2021

- Verified backup of AS400 data
- DHS fax machine issue
- Worked on setup of new grant equipment

10/6/2021

- Verified backup of AS400 data
- Worked with MEC on access issue
- Emails regarding DSM visit
- Worked on setup of new grant equipment

10/7/2021

- Verified backup of AS400 data
- Worked on setup of new grant equipment

10/8/2021

- Verified backup of AS400 data
- Worked on setup of new grant equipment

10/11/2021

- Verified backup of AS400 data
- Assisted with JC projects

10/12/2021

- Verified backup of AS400 data
- Met with Elec Comm on IT issue

10/13/2021

- Verified backup of AS400 data

10/14/2021

- Verified backup of AS400 data
- Assisted with JC projects

10/15/2021

- Verified backup of AS400 data

10/18/2021

- Verified backup of AS400 data
- Assisted Lisa and Christy with questions

10/19/2021

- Verified backup of AS400 data

- Assisted Kim w/credit card reader issue
- Assisted with JC projects
- Attended IT meeting at conference

10/20/2021

- Verified backup of AS400 data
- Firewall project

10/21/2021

- Verified backup of AS400 data
- Firewall project

10/22/2021

- Verified backup of AS400 data
- Firewall project
- JC project

10/25/2021

- Verified backup of AS400 data
- Worked on setup of new grant equipment
- Assisted J Bell with VINE system questions

10/26/2021

- Verified backup of AS400 data

10/27/2021

- Verified backup of AS400 data

10/28/2021

- Verified backup of AS400 data

10/29/2021

- Verified backup of AS400 data
- Fix printer issues for Miranda and Nyesa

Wages-Matching per Fund-Dept by Check Date Range
 CLAY COUNTY
 From Check Date: 10/01/2021 To Check Date: 10/31/2021
 A - All Employer Matching Records Selected

0500

Fund/Dept	Paid Amt	Matching	Total
001100 - BOARD OF SUPERVISORS	27,902.02	13,211.19	41,113.21
001101 - CHANCERY CLERK	5,336.11	3,355.85	8,691.96
001102 - CIRCUIT CLERK	7,682.78	3,911.49	11,594.27
001105 - TAX ASSESSOR-COLLECTOR	14,542.09	7,474.50	22,016.59
001122 - PURCHASING DEPARTMENT	1,288.00	1,692.97	2,980.97
001123 - INVENTORY CLERK	2,073.11	511.94	2,585.05
001124 - RECEIVING DEPARTMENT	1,019.96	248.26	1,268.22
001151 - MAINTENANCE OF BLDGS.& GROUNDS	13,955.43	3,375.48	17,330.91
001152 - DATA PROCESSING	917.56	226.68	1,144.24
001154 - OTHER ADMINISTRATIVE DEPT	708.33	54.19	762.52
001160 - CHANCERY COURT	110.00	17.86	127.86
001161 - CIRCUIT COURT	10,054.71	2,426.05	12,480.76
001163 - YOUTH COURT	3,164.78	1,301.86	4,466.64
001164 - 16TH CIR COURT DRUG COURT	4,041.66	1,672.66	5,714.32
001165 - LUNACY COURT	1,808.54	1,756.92	3,565.46
001166 - JUSTICE COURT	18,372.66	7,979.42	26,352.08
001167 - CORONER/MEDICAL EXAMINER	4,175.00	1,536.28	5,711.28
001169 - COUNTY ATTORNEY	3,467.67	2,249.09	5,716.76
001170 - PUBLIC DEFENDER	6,303.60	2,222.80	8,526.40
001180 - ELECTION EXPENSE	3,500.00	368.09	3,868.09
001200 - SHERIFF	76,659.82	35,449.46	112,109.28
001210 - MTC TRANSPORT OFFICER	1,816.52	787.83	2,604.35
001220 - JAIL	33,738.68	17,712.43	51,451.11
001260 - CIVIL DEFENSE / EMA	1,686.00	201.44	1,887.44
097230 - DISPATCHERS	19,755.05	10,360.86	30,115.91
104131 - LAW LIBRARY	136.22	33.66	169.88
114250 - VOLUNTEER FIRE FUND	375.09	93.97	469.06
151301 - DISTRICT 1 ROAD	1,876.87	455.94	2,332.81
152302 - DISTRICT 2 ROAD	2,720.00	437.47	3,157.47
153303 - DISTRICT 3 ROAD	4,044.80	849.36	4,894.16
154304 - DISTRICT 4 ROAD	2,087.92	520.77	2,608.69
155305 - DISTRICT 5 ROAD	4,237.38	528.99	4,766.37
161301 - DISTRICT 1 BRIDGE	2,046.64	1,801.77	3,848.41
162302 - DISTRICT 2 BRIDGE	2,552.00	1,353.73	3,905.73

Wages-Matching per Fund-Dept by Check Date Range
 CLAY COUNTY
 From Check Date: 10/01/2021 To Check Date: 10/31/2021
 A - All Employer Matching Records Selected

Fund/Dept	Paid Amt	Matching	Total
163303 - DISTRICT 3 BRIDGE	4,979.93	2,681.58	7,661.51
164304 - DISTRICT 4 BRIDGE	2,111.92	1,318.15	3,430.07
165305 - DISTRICT 5 BRIDGE	4,869.90	2,448.18	7,318.08
400340 - SANITATION	8,482.69	3,064.13	11,546.82
	304,601.44	135,693.30	440,294.74

1001

Hire Report

CLAY COUNTY

Hires Between: 10/01/2021 - 10/31/2021

All Employee Statuses

Emp Name	Address	City	ST	Zip	Gender	Hire Date
9894 - CHANDLER, CURTIS	-sanitation	WEST POINT	MS	39773	M	10/11/2021
524 - DEANS, JOHNNY	-sanitation	WEST POINT	MS	39773	M	10/14/2021
9893 - EDWARDS, NYESA	-Tax office	WEST POINT	MS	39773	F	10/04/2021
685 - GASTON, ROBERT	- District 5	WEST POINT	MS	39773	M	10/19/2021
9892 - IVY, DEMETRIA	- EMA	WEST POINT	MS	39773	F	10/01/2021
Total Hires	5					

92

DATA PROCESSING MONTHLY REPORT TO BOS FOR SEPTEMBER, 2021
Presented November 4, 2021

9/1/2021

- Verified backup of AS400 data
- Fixed issue with MDE's laptop
- Updated signage at complex

9/2/2021

- Verified backup of AS400 data

9/3/2021

- Verified backup of AS400 data
- Assisted with JC project

9/7/2021

- Verified backup of AS400 data
- Assisted with JC project

9/9/2021

- Verified backup of AS400 data
- Assisted with JC project

9/10/2021

- Verified backup of AS400 data
- Network work
- Worked on JC projects

9/13/2021

- Verified backup of AS400 data
- Created new form in JC forms designer

9/14/2021

- Verified backup of AS400 data
- Error in JC program

9/15/2021

- Verified backup of AS400 data
- Installed Judge Hampton's laptop and fixed printer issue
- Ran query to assist with inventory
- Assist with JC projects

9/16/2021

- Verified backup of AS400 data
- Update website with Circuit docket info

9/17/2021

- Verified backup of AS400 data
- Added Kim's email to her new laptop

9/20/2021

- Verified backup of AS400 data

9/21/2021

- Verified backup of AS400 data
- With Amy/Ben on Kimmie's phone

- Worked on grant quotes and orders

9/22/2021

- Verified backup of AS400 data
- Worked multiple JC issues

9/23/2021

- Verified backup of AS400 data
- Planning with Tracy on firewall
- Worked on grant quotes and orders

9/24/2021

- Verified backup of AS400 data
- Assisted with JC projects

9/27/2021

- Verified backup of AS400 data

9/28/2021

- Verified backup of AS400 data
- With Harriett on JC projects

9/29/2021

- Verified backup of AS400 data

9/30/2021

- Verified backup of AS400 data
- JC printing assistance

Wages-Matching per Fund-Dept by Check Date Range

CLAY COUNTY

From Check Date: 09/01/2021 To Check Date: 09/30/2021

A - All Employer Matching Records Selected

Fund/Dept	Paid Amt	Matching	Total
001100 - BOARD OF SUPERVISORS	27,916.64	13,214.85	41,131.49
001101 - CHANCERY CLERK	5,349.97	3,356.90	8,706.87
001102 - CIRCUIT CLERK	7,695.28	3,900.94	11,596.22
001105 - TAX ASSESSOR-COLLECTOR	13,735.08	7,425.47	21,160.55
001122 - PURCHASING DEPARTMENT	1,363.00	1,711.77	3,074.77
001123 - INVENTORY CLERK	2,073.11	511.94	2,585.05
001124 - RECEIVING DEPARTMENT	1,019.96	248.26	1,268.22
001151 - MAINTENANCE OF BLDGS. & GROUNDS	14,943.49	4,418.95	19,362.44
001152 - DATA PROCESSING	917.56	226.68	1,144.24
001154 - OTHER ADMINISTRATIVE DEPT	708.33	54.19	762.52
001160 - CHANCERY COURT	275.00	39.79	314.79
001161 - CIRCUIT COURT	93.96	20.65	114.61
001163 - YOUTH COURT	3,679.33	1,430.76	5,110.09
001164 - 16TH CIR COURT DRUG COURT	4,041.66	1,672.66	5,714.32
001165 - LUNACY COURT	1,808.54	1,756.92	3,565.46
001166 - JUSTICE COURT	15,444.18	7,235.32	22,679.50
001167 - CORONER/MEDICAL EXAMINER	4,700.00	1,667.79	6,367.79
001169 - COUNTY ATTORNEY	3,467.67	2,249.09	5,716.76
001170 - PUBLIC DEFENDER	6,303.60	2,222.80	8,526.40
001180 - ELECTION EXPENSE	4,300.00	455.07	4,755.07
001200 - SHERIFF	98,711.01	41,673.69	140,384.70
001210 - MTC TRANSPORT OFFICER	1,893.02	804.45	2,697.47
001220 - JAIL	37,381.49	20,109.36	57,490.85
001260 - CIVIL DEFENSE / EMA	425.00	104.98	529.98
097230 - DISPATCHERS	18,987.49	10,126.32	29,113.81
104131 - LAW LIBRARY	136.22	32.58	168.80
114250 - VOLUNTEER FIRE FUND	375.09	93.97	469.06
151301 - DISTRICT 1 ROAD	1,747.28	431.53	2,178.81
152302 - DISTRICT 2 ROAD	2,720.00	417.43	3,137.43
153303 - DISTRICT 3 ROAD	4,235.36	786.02	5,021.38
154304 - DISTRICT 4 ROAD	1,912.00	478.61	2,390.61
155305 - DISTRICT 5 ROAD	4,932.26	751.54	5,683.80
161301 - DISTRICT 1 BRIDGE	2,307.23	1,854.55	4,161.78
162302 - DISTRICT 2 BRIDGE	3,181.50	1,514.50	4,696.00

Wages-Matching per Fund-Dept by Check Date Range
 CLAY COUNTY
 From Check Date: 09/01/2021 To Check Date: 09/30/2021
 A - All Employer Matching Records Selected

Fund/Dept	Paid Amt	Matching	Total
163303 - DISTRICT 3 BRIDGE	4,463.66	2,496.26	6,959.92
164304 - DISTRICT 4 BRIDGE	2,687.68	1,799.58	4,487.26
165305 - DISTRICT 5 BRIDGE	4,921.76	2,104.67	7,026.43
400340 - SANITATION	7,566.07	2,853.85	10,419.92
	318,420.48	142,254.69	460,675.17

9200

Hire Report
CLAY COUNTY
Hires Between: 09/01/2021 - 09/30/2021
All Employee Statuses

Emp Name	Address	City	ST	Zip	Gender	Hire Date
9891 - CHILDS, WILLIAM	District 5				M	09/23/2021
9890 - DANIELS, DWYANE	Sanitation				M	09/24/2021
9888 - JONES, CHARLOTTE	Justice Ct				F	09/23/2021
9889 - RICHMOND, ORLANDO	Justice Ct.				M	09/24/2021
9823 - TIPTON, JUSTIN	Sanitation				M	09/30/2021
9887 - WILLIAMS, JIMMY	Sanitation				M	09/15/2021
Total Hires	6					

097

DATA PROCESSING MONTHLY REPORT TO BOS FOR AUGUST, 2021
Presented November 4, 2021

8/2/2021

- Verified backup of AS400 data

8/3/2021

- Verified backup of AS400 data
- Worked on JC projects
- Worked on equipment quotes for grant

8/4/2021

- Verified backup of AS400 data
- Fixed connection issue for Rasheda
- Worked on JC projects

8/5/2021

- Verified backup of AS400 data

8/6/2021

- Verified backup of AS400 data
- Worked on quotes for Judge Hampton and 911

8/9/2021

- Verified backup of AS400 data

8/10/2021

- Verified backup of AS400 data
- Worked on JC projects

8/11/2021

- Verified backup of AS400 data

8/12/2021

- Verified backup of AS400 data

8/13/2021

- Verified backup of AS400 data
- Network issue at JC
- Worked on more quotes for grant

8/18/2021

- Verified backup of AS400 data
- Network issue at JC

8/19/2021

- Verified backup of AS400 data
- Assisted Lisa with email issue
- Worked on JC projects

8/20/2021

- Verified backup of AS400 data
- Fixed email issue for Miranda
- Added printer to Porsha's laptop
- Setup another PC for Charlotte

8/23/2021

- Verified backup of AS400 data
- Assist auditor with JC software question
- Setup new copier at JC
- Assist with JC projects

8/24/2021

- Verified backup of AS400 data
- Worked on more equipment quotes for grant
- Issue with Delta software

8/25/2021

- Verified backup of AS400 data
- Worked on JC projects

8/26/2021

- Verified backup of AS400 data
- Did queries for Amy and auditor

8/30/2021

- Verified backup of AS400 data
- Assisted with questions regarding configuration of new firewall
- Worked on grant quotes

8/31/2021

- Verified backup of AS400 data

Wages-Matching per Fund-Dept by Check Date Range

CLAY COUNTY

From Check Date: 08/01/2021 To Check Date: 08/31/2021

A - All Employer Matching Records Selected

00100

Fund/Dept	Paid Amt	Matching	Total
001100 - BOARD OF SUPERVISORS	27,494.07	13,104.94	40,599.01
001101 - CHANCERY CLERK	5,522.57	3,414.05	8,936.62
001102 - CIRCUIT CLERK	7,812.28	3,875.70	11,687.98
001105 - TAX ASSESSOR-COLLECTOR	14,130.03	7,440.02	21,570.05
001122 - PURCHASING DEPARTMENT	1,263.00	1,686.71	2,949.71
001123 - INVENTORY CLERK	2,073.11	515.94	2,589.05
001124 - RECEIVING DEPARTMENT	1,019.96	248.26	1,268.22
001151 - MAINTENANCE OF BLDGS. & GROUNDS	11,426.80	2,723.52	14,150.32
001152 - DATA PROCESSING	917.56	226.68	1,144.24
001154 - OTHER ADMINISTRATIVE DEPT	708.33	54.19	762.52
001160 - CHANCERY COURT	7,510.00	1,792.95	9,302.95
001161 - CIRCUIT COURT	8,759.44	2,215.57	10,975.01
001163 - YOUTH COURT	4,370.58	1,601.57	5,972.15
001164 - 16TH CIR COURT DRUG COURT	4,041.66	1,672.66	5,714.32
001165 - LUNACY COURT	1,808.54	1,756.92	3,565.46
001166 - JUSTICE COURT	14,440.18	6,990.37	21,430.55
001167 - CORONER/MEDICAL EXAMINER	5,050.00	1,725.02	6,775.02
001169 - COUNTY ATTORNEY	3,467.67	2,249.09	5,716.76
001170 - PUBLIC DEFENDER	6,303.60	2,222.80	8,526.40
001180 - ELECTION EXPENSE	4,600.00	484.46	5,084.46
001200 - SHERIFF	74,012.51	34,906.10	108,918.61
001210 - MTC TRANSPORT OFFICER	1,940.75	816.42	2,757.17
001220 - JAIL	37,028.12	20,580.92	57,609.04
001260 - CIVIL DEFENSE / EMA	425.00	104.98	529.98
097230 - DISPATCHERS	20,919.26	10,620.34	31,539.60
104131 - LAW LIBRARY	136.22	33.68	169.90
114250 - VOLUNTEER FIRE FUND	375.09	93.97	469.06
151301 - DISTRICT 1 ROAD	1,475.20	363.35	1,838.55
152302 - DISTRICT 2 ROAD	2,104.00	283.42	2,387.42
153303 - DISTRICT 3 ROAD	4,101.12	926.32	5,027.44
154304 - DISTRICT 4 ROAD	2,855.50	572.38	3,427.88
155305 - DISTRICT 5 ROAD	3,766.96	651.62	4,418.58
161301 - DISTRICT 1 BRIDGE	2,372.56	1,251.20	3,623.76
162302 - DISTRICT 2 BRIDGE	2,846.00	1,427.13	4,273.13

Wages-Matching per Fund-Dept by Check Date Range
 CLAY COUNTY
 From Check Date: 08/01/2021 To Check Date: 08/31/2021
 A - All Employer Matching Records Selected

Fund/Dept	Paid Amt	Matching	Total
163303 - DISTRICT 3 BRIDGE	5,606.32	2,608.61	8,214.93
164304 - DISTRICT 4 BRIDGE	2,168.50	1,205.91	3,374.41
165305 - DISTRICT 5 BRIDGE	5,253.49	3,274.20	8,527.69
400340 - SANITATION	8,387.46	3,912.42	12,299.88
	308,493.44	139,634.39	448,127.83

0101

Hire Report
CLAY COUNTY
Hires Between: 08/01/2021 - 08/31/2021
All Employee Statuses

Emp Name	Address	City	ST	Zip	Gender	Hire Date
9885 - BAILEY, WILLIAM	CCSO		---		M	08/27/2021
9886 - MONTS, WAYNE	Maintenance				M	08/30/2021
9883 - SMITH, MITCHELL	Maintenance				M	08/02/2021
9884 - THOMPSON, WILLIAM	District 5				M	08/07/2021
Total Hires	4					

0102

EXHIBIT E



Clay County Sheriff's Office

P.O. Box 142
348 West Broad Street
West Point, Mississippi 39773
Phone (662) 494-2712
Fax (662) 494-4034

Sheriff
Eddie Scott
Chief Deputy
Ramirez Williams
Jail Administrator
Anthony Cummings

CLAY COUNTY SHERIFF EDDIE SCOTT AFFIDAVIT OF JAIL MEAL LOG

I, Eddie Scott, Sheriff of Clay County, hereby certify that listed below is the correct number of meals that were served to the inmates in the Clay County Detention Center for the month of October, 2021, to wit:

2,793 Breakfast

2,788 Lunch

2,791 Dinner

Witness this my signature on the 5th day of October, 2021.

Eddie Scott

Eddie Scott
Sheriff Clay County

EXHIBIT F

BOARD ORDER SETTING SPECIAL ELECTION TO FILL
POSITION OF CONSTABLE FOR CLAY COUNTY DISTRICT TWO (2)

THERE CAME ON TO BE HEARD AND WAS HEARD the vacancy of the position of Constable for Clay County District Two (2), which was created following the untimely death of the Honorable Lewis Stafford. Based on the foregoing, the Clay County Board of Supervisors hereby makes the following findings, to-wit:

WHEREAS, the Honorable Lewis Stafford, now deceased, was the duly elected Constable for Clay County District Two (2), having been elected to serve a four (4) year term beginning January 1, 2020.

WHEREAS, the Honorable Lewis Stafford died unexpectedly on October 20, 2021, rendering the Office of Constable for Clay County District Two (2) vacant.

WHEREAS, Supervisor Shelton L. Deanes, President of the Clay County Board of Supervisors, has previously issued an order appointing Martha Gail Stafford, the wife of the Honorable Lewis Stafford, deceased, to fill the vacant position of Clay County, Mississippi, District Two (2).

WHEREAS, it was moved by Supervisor Davis and seconded by Supervisor Horton that the special election of Constable for Clay County District Two (2) is hereby set for Tuesday, November 8, 2022, and the run-off to be held on Tuesday, November 29, 2022, if needed.

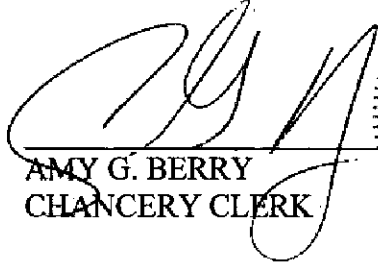
WHEREAS, the Clay County Election Commissioners are hereby ordered to act as necessary to implement this order.

IT IS THEREFORE, ORDERED AND RESOLVED that the special election of Constable for Clay County District Two (2) is hereby set for Tuesday, November 8, 2022, and the run-off to be held on Tuesday, November 29, 2022, if needed. The Clay County Election Commissioners are hereby ordered to act as necessary to implement this order.

Dated this the 4th day of November, 2021.

ATTEST:

CLAY COUNTY BOARD OF SUPERVISORS


AMY G. BERRY
CHANCERY CLERK



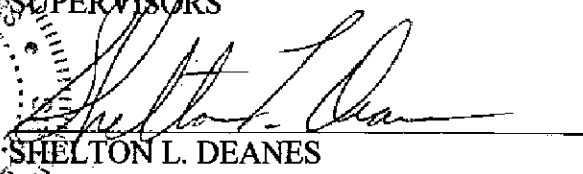

SHELTON L. DEANES

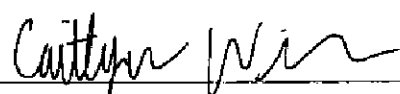
EXHIBIT G

7

7

7

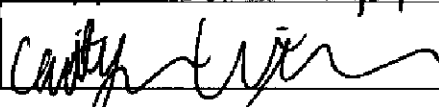
BREAKDOWN OF EXPENDITURES

Project Title:	Project Safe Neighborhood - Northern District
Sub-grant Name: Telephone:	PSN FY 2019 (602-494-2890)
Sub-grant Number:	19PS1131
Dates of Expenditures:	2/1/2021 to 12/31/2021
Signature of person submitting report.	

LINE ITEMS	Federal Amount	Match Amount	Total
Personnel			
Fringe			
Equipment	\$ 63,410.00		\$ 63,410.00
Travel			
Operating Expenses			
Contractual Services			
Miscellaneous			
Indirect Cost			
TOTAL EXPENDITURES	\$ 63,410.00		\$ 63,410.00

Updated: 9/5008
Updated by: R. Home
Form:

Cost Reimbursement Request

Project Title:	Project Safe Neighborhood - Northern District
Sub-grant Name:	PSN FY 2019
Sub-grant Number:	19PS1131
Dates of Expenditures:	2/1/2021 to 12/31/2021
Signature of Authorized Signing Official	

LINE ITEMS	Contract Amount	Cumulative Amount	Current Cost	Cumulative Cost to Date
Personnel				
Fringe				
Equipment	63,416.00			
Travel				
Operating Expenses				
Contractual Services				
Miscellaneous				
Indirect Cost				
TOTAL EXPENDITURES	63,416.00			

Updated: 7/30/2014
Updated by: OJP



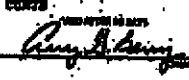
BancorpSouth

Member FDIC


07/20/21

Account: 0078585015
 Name: CLAY COUNTY MISSISSIPPI
 GENERAL COUNTY ACCOUNT
 Address: PO BOX 815
 WEST POINT, MS 397730815

The image shown below represents an official copy of the original document as processed by our institution

CLAY COUNTY, MISSISSIPPI		WEST POINT, MISSISSIPPI 39773	
GENERAL COUNTY FUND		P. O. BOX 815 - PO BOX 815	
WEST POINT, MISSISSIPPI 39773			
ACCOUNT #	MEMBER #	CHECK #	DATE
0078585015	5348	78576	6/10/2021
*****5225.00			
***5225 DOLLARS & 00 CENTS			
PAY TO THE ORDER OF	MATCH ORDER VIDEO		
07	P. O. BOX 815880		
DALLAS TX 75287 7096			
			
*078585015*00842012784*0078585015*			

076576 06/21/21 10058101-73-615 5225.00

		PAY TO THE ORDER OF MATCH ORDER VIDEO P. O. BOX 815880 DALLAS TX 75287 7096	
ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 06-21-2021 BY 60322 UCBAW/STP		AUTHORITY: 50 CFR 172.163 (b) (5)	



DIGITAL IN-CAR VIDEO

WatchGuard Video
 PO Box 677996, Dallas, TX 75267-7996
 PH 800-605-6734 FX 214-383-6703

INVOICE

EIN: 11-3717781

Invoice	4REINV0012483
Date	3/25/2021
Page	1

Bill To:

Clay County Sheriff's Department
 Attn: Accounts Payable
 PO Box 815
 West Point MS 39773

Ship To:

Clay County Sheriff's Department
 Attn: Jeremy Bell
 348 W Broad St
 West Point MS 39773

Purchase Order No.		Customer ID	Salesperson ID	Shipping Method	Payment Terms	Due Date	Order #
26836		CLAYCOUNTYSH002	Brady M	UPS GROUND	Net 30	4/24/2021	4RENORD0013308
Ordered	Shipped	B/D	Item Number	Description / Serial #	Discount	Unit Price	Ext. Price
1	1	0	NOTE	4REV300 BUNDLE	\$0.00	\$0.00	\$0.00
10	10	0	BRK-ANT-NMO-001	Cable, WiFi Vehicle Antenna Mount, NMO, Drill 3/4" Hole, 17' long	\$0.00	\$0.00	\$0.00
10	10	0	WGA00428-101-K2	MikroTik Configured Wireless Kit, 4RE In-Car 802.11n (Radio, Antenna) for VISTA	\$0.00	\$200.00	\$2,000.00
10	10	0	4RE-STD-GPS-RV2	4RE, HD DVR, Gen 2, 200GB HDD	\$1,109.00	\$4,555.00	\$34,460.00
10	10	0	HDW-ETH-SWT-005	4RE, VISTA HD, WiFi, Smart PoE Switch	\$0.00	\$0.00	\$0.00
10	10	0	VIS-300-VEH-002	V300, WiFi Dock, D330, In-Vehicle Charge/Upload Kit, Incl, Cables and Brackets	\$0.00	\$0.00	\$0.00
10	10	0	4RE-DIS-RCP	4RE, Remote Display Control Panel, Gen 4.1	\$0.00	\$0.00	\$0.00
10	10	0	CAM-4RE-PAN-NHD	Front Camera, 4RE, HD Panoramic, (Reduced EMI)	\$0.00	\$200.00	\$2,000.00
10	10	0	CAM-BST-200-NEW	Camera, Infrared Analog, WMV.2, 114 Degree, 2-Pin Connector	\$0.00	\$0.00	\$0.00
10	10	0	CAB-MHD-STR-15F	Cable, 4RE, HDMI, (HD Mini Zoom, Panoramic, ZSL) Straight, 15'	\$0.00	\$0.00	\$0.00
10	10	0	CAB-4RE-HDM-PRT	Cable, 4RE, HDMI, Port 2, IR Camera, 2-Pin Connect, Straight, 16'(5000mm)	\$0.00	\$0.00	\$0.00
10	10	0	WGP02055-KIT	R/A Adapter KIT, HDMI Cables, Dual Mount Bracket, 4RE DVR	\$0.00	\$0.00	\$0.00
10	10	0	CAB-HDM-4RE-15F	Cable, 4RE, HDMI/Mini, Display ONLY, Straight, 15'	\$0.00	\$0.00	\$0.00
10	10	0	BRK-4RE-DIS-101	Bracket Kit, 4RE, Display, w/ Diamond 1" Ball Mounts & 2" RAM	\$0.00	\$0.00	\$0.00
2	2	0	BRK-4RE-DCM-DC1	Bracket, 4RE Display/HIFI Mic/Zoom Camera Mount, Visor Post, Charger, Kit	\$0.00	\$0.00	\$0.00
8	8	0	BRK-4RE-DCM-CT1	Bracket, 4RE Display/HIFI Mic/Camera, Visor Post, 07-14 Tahoe, 11-19 Explorer Ki	\$0.00	\$0.00	\$0.00
10	10	0	BRK-4RE-FPK-02I	Bracket Kit, 4RE, DVR, Console Faceplate, 2"	\$0.00	\$0.00	\$0.00
10	10	0	GPS-ANT-MGN-16F	GPS Antenna, Magnetic Mount	\$0.00	\$0.00	\$0.00
10	10	0	WGP02073-300K	Cable Assembly, DV-1C/4RE, Power/Input, R/A 24'	\$0.00	\$0.00	\$0.00
10	10	0	MIC-WRL-KIT-1V2	Hi-Fi Microphone Kit 1v.2 (Transmitter, Cradle, Belt clip, Pivot clip, 3' + 12'	\$0.00	\$0.00	\$0.00
10	10	0	WGA00510-005	Cable Assembly, DVR to Hi-Fi MIC, 180"	\$0.00	\$0.00	\$0.00
10	10	0	MIC-ICV-CBN-25F	Cabin Microphone, 4RE/M500, 7.6m. (Hosiden) w/ mounting clip, Min.12dB (400-4K	\$0.00	\$0.00	\$0.00
10	10	0	WGD00085-KIT2	Kit, 4RE DVR Installation Kit (32Gb USB drive)	\$0.00	\$0.00	\$0.00
1	1	0	WGD00089	4RE DVR User Guide - Manual	\$0.00	\$0.00	\$0.00
10	10	0	WAR-4RE-CAR-1ST	Warranty, 4RE, In-Car, 1st Year (Months 1-12)	\$0.00	\$0.00	\$0.00
1	1	0	Freight	Shipping/Handling and Processing Charges	\$0.00	\$250.00	\$250.00

Subtotal	\$38,710.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Total	\$38,710.00



DIGITAL IN-CAR VIDEO

WatchGuard Video
 PO Box 677996, Dallas, TX 75267-7996
 PH 800-605-6734 FX 214-383-6703

EIN: 11-3717781

INVOICE

Invoice	BCMINV0011675
Date	3/22/2021
Page	1

Bill To:

Clay County Sheriff's Department
 Attn: Accounts Payable
 PO Box 815
 West Point MS 39773

Ship To:

Clay County Sheriff's Department
 Attn: Jeremy Bell
 348 W Broad St
 West Point MS 39773

Purchase Order No.		Customer ID	Salesperson ID	Shipping Method	Payment Terms	Due Date	Order #
26836		CLAYCOUNTYSH002	Brady M	UPS GROUND	Net 30	4/21/2021	BCAMORD12450
Ordered	Shipped	B/O	Item Number	Description / Serial #	Discount	Unit Price	Ext. Price
10	10	0	VIS-300-BWC-001	V300, Body Worn Camera, 1080P, WiFi/Bluetooth with Removable Battery	\$0.00	\$995.00	\$9,950.00
10	10	0	VIS-300-MNT-KIT	V300, CAMERA MOUNT, M300, MAGNETIC W/ QUICK RELEASE LEVERS AND P	\$0.00	\$0.00	\$0.00
10	10	0	VIS-300-CHG-001	V300, USB Dock, D300, Desktop Charge/Upload Kit Incl. Power and USB Cables	\$0.00	\$95.00	\$950.00
10	10	0	VIS-300-BAT-RMV	V300, Battery, Removable and Rechargeable, 3.8V, 4180mAh	\$4.00	\$99.00	\$950.00
1	1	0	D350-RCK-ETH-KT	Transfer Station II TS02, D350, 8-Slot Rack Mount Charge/Upload Dock, 10GB	\$0.00	\$1,495.00	\$1,495.00
1	1	0	VIS-300-VTS-KIT	Transfer Station II Kit, Incl. Power & AC Cables, Label and Docs	\$0.00	\$0.00	\$0.00
1	1	0	Freight	Shipping/Handling and Processing Charges	\$0.00	\$170.00	\$170.00
Subtotal							\$13,515.00
Misc							\$0.00
Tax							\$0.00
Freight							\$0.00
Total							\$13,515.00



DIGITAL IN CAR VIDEO

WatchGuard Video
 PO Box 677996, Dallas, TX 75267-7996
 PH 800-605-6734 FX 214-383-6703

INVOICE

EIN: 11-3717781

Invoice	4BOINV0007648
Date	5/27/2021
Page	1

Bill To:

Clay County Sheriff's Department
 Attn: Accounts Payable
 PO Box 815
 West Point MS 39773

Ship To:

Clay County Sheriff's Department
 Attn: Jeremy Bell
 348 W Broad St
 West Point MS 39773

Purchase Order No.		Customer ID	Salesperson ID	Shipping Method	Payment Terms	Due Date	Order #	
26836		CLAYCOUNTYSH002	Brady M	UPS GROUND	Net 30	6/26/2021	4BOORD0007097	
Ordered	Shipped	B/O	Item Number	Description / Serial #	Discount	Unit Price	Ext. Price	
1	1	0	HDW-4RE-SRV-004	Server, EL5, Tower, 1-10 Concurrent Cars, 16TB, RAID 6, Windows 10, Keyboard, M	\$0.00	\$5,995.00	\$5,995.00	
1	1	0	KEY-EL50SRV-001	Evidence Library, Web Server Site License Key	\$0.00	\$1,000.00	\$1,000.00	
10	10	0	SFW-4RE-DEV-FEE	Evidence Library, 4RE Annual Device License & Support Fee	\$0.00	\$195.00	\$1,950.00	
10	10	0	SFW-BWC-DEV-FEE	Evidence Library, VISTA/V300 Annual Device License & Support Fee	\$0.00	\$195.00	\$1,950.00	
20	20	0	SFW-EVL-CLD-BAS	Evidence Library CLOUD-SHARE - Basic	\$0.00	\$0.00	\$0.00	
1	1	0	SVC-4RE-ONS-400	Managed Installation, On-site Assist Install, Training, Configuration, Project M	\$2,500.00	\$5,000.00	\$2,500.00	
1	1	0	Freight	Shipping/Handling and Processing Charges	\$0.00	\$130.00	\$130.00	

Subtotal	\$13,525.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Total	\$13,525.00



DIGITAL IN-CAR VIDEO
 WatchGuard Video
 PO Box 677996, Dallas, TX 75267-7996
 PH 800-805-6734 FX 214-383-6703

EIN: 11-3717781

INVOICE

Invoice	4BOINV0007725
Date	6/3/2021
Page	1

Bill To:

Clay County Sheriff's Department
 Attn: Accounts Payable
 PO Box 815
 West Point MS 39773

Ship To:

Clay County Sheriff's Department
 Attn: Jeremy Bell
 348 W Broad St
 West Point MS 39773

Purchase Order No.		Customer ID	Salesperson ID	Shipping Method	Payment Terms	Due Date	Order #
26836		CLAYCOUNTYSH002	Brady M	UPS GROUND	Net 30	7/3/2021	4BOORD0007097
Ordered	Shipped	B/O	Item Number	Description / Serial #	Discount	Unit Price	Ext. Price
1	1		0 SFW-SQL-SRV-161	Software, SQL Server 2016 w/ 1 CAL	\$0.00	\$0.00	\$0.00
1	1		0 BRK-UNV-APJ-MNT	Bracket Kit, Access Point, Universal J-Mount (includes fasteners)	\$0.00	\$0.00	\$0.00
1	1		0 WAP-MIK-CON-802	WiFi Access Point, Configured, MikroTik, 802.11n, 5GHz, SXT, AP	\$0.00	\$250.00	\$250.00
						Subtotal	\$250.00
						Misc	\$0.00
						Tax	\$0.00
						Freight	\$0.00
						Total	\$250.00

EQUIPMENT EXPENSES

Subcontract Number: 191PS1131

Date: (from) Feb. 1, 2021
(to) Dec. 31, 2021

Date	Check #	Vendor	Description/Serial #	Total
01/10/2021	76576	Watch Guard Video	(10) In-Car camera system #	34,400
01/10/2021	76576	Watch Guard video	Front panoramic camera (10)	\$2,000 ⁰⁰
01/10/2021	76576	Shipping		\$250 ⁰⁰
01/10/2021	76576	In-Car wireless radio Antenna	(10)	\$2,000 ⁰⁰
01/10/2021	76576	Body worn camera	(10)	\$9,950 ⁰⁰
01/10/2021	76576	Watchguard video	(10) Desktop chargers	\$950 ⁰⁰
01/10/2021	76576	Watchguard video	(10) batteries	\$950 ⁰⁰
01/10/2021	76576	Watchguard video	Docking station	\$1,495 ⁰⁰
01/10/2021	76576	Watchguard video	shipping/handling	\$170 ⁰⁰
				\$52,225.00 total
01/10/2021	76784	Watchguard video	Server-desktop	\$5,595 ⁰⁰
01/10/2021	76784	" "	Evidence web based library	\$1,000 ⁰⁰
01/10/2021	76784	" "	Annual device license (bodycam)	\$1,950 ⁰⁰
01/10/2021	76784	" "	Annual device license (carcam)	\$1,950 ⁰⁰
01/10/2021	76784	" "	Onsite installation & training	\$2,500 ⁰⁰
01/10/2021	76784	" "	Shipping/handling	\$120 ⁰⁰
01/10/2021	76784	" "	WiFi Access point	\$250 ⁰⁰
				\$13,775.00 total



DIVISION OF PUBLIC SAFETY PLANNING
SUB-GRANTEE'S CLOSEOUT CHECKLIST



SUB-GRANTEE: Clay County **SUB-GRANT NO:** 19PS1131

In compliance with the requirements of DPSP Subgrantee Closeout Procedures and the terms and conditions of the subgrant, the following closeout documents are enclosed: (Check the appropriate boxes concerning each of the closeout documents. Explain fully any item not submitted or any item to be sent separately. Use a separate sheet if necessary.)

TYPE OF DOCUMENT	Enclosed	Not Applicable	Sending Separately	Unable to Furnish
1. Certification of Sub-grant Compliance				
2. Final Worksheet				
3. Copy of Workers' Compensation or				
4. Copy of Cancellation/Adjustment				
5. Outstanding Claimants List				
6. Refund Check				
7. Other (Specify)				

Explanation/Comments: _____

Agreement # _____
Caitlyn _____
 Signature Title Date
 Investigations Assistant 11/9/2021

*For use by DPSP only.
Not to be completed by
sub-grantee*

DE-OBLIGATION AUTHORIZATION

	Federal	Match
Grant Award	\$63,416. ⁰⁰	0
Authorized Expenditures	\$ _____	_____
Unexpended Balance	\$ _____	_____

This is to certify and authorize decreasing the obligation for Sub-grant No. _____ by the amount of the unexpended balance as shown.

Program Manager/Director

Date

IS THIS AN ADMINISTRATIVE CLOSEOUT? YES NO

1. CW The Sub-grantee hereby certifies that all items of materials and equipment purchased, furnished or transferred of or to said Sub-grantee were done so in accordance with the terms and conditions of said sub-grant.
2. _____ The Sub-grantee hereby certifies that no equipment was furnished or acquired under the terms and conditions of said sub-grant.

D. CERTIFICATION OF CASH BALANCE

The Sub-grantee hereby certifies that the cash balance applicable to said sub-grant as of the date of the execution of this document is as follows:

1.	Total DPSP funds received:	1)	_____
2.	Less final DPSP cumulative cost reported:	2)	_____
3.	Equals (=) unexpended balance:	3)	_____
4.	(a) Plus (+) balance=unexpended funds: (Refund due to DPSP)	4a)	_____
	(b) Minus (-) balance=funds dues Sub-grantee: (Sub-grantee submits request)	4b)	_____
5.	Balance must equal zero	5)	_____ -0-

***Refund check must include the following:**

(a)	Unexpended funds amount:	4a)	_____
(b)	Outstanding claimants' amount (as applicable)		_____
(c)	Total amount refunded		_____

Enter Check Number _____

E. Unexpended Project Funding:

If funds were de-obligated (unexpended), please explain why funds were not expended during the allowed grant cycle and what measures will be taken to ensure future allotted funds are used in a timely manner.

F. Match Certification Verification:

The Clay County hereby certifies that it has met the mandated required matching funds or services in the amount of (\$ 63,416.00) required for this subgrant according to federal guidelines. And further certifies that the match was from a non-federal source that is not being used to match other federal grants. The match was derived from the following source(s):

Source(s)	Amount	Type (Cash/In-kind)
1. _____	\$ _____	_____
2. _____	\$ _____	_____
3. _____	\$ _____	_____

G. GENERAL STATE OF COMPLIANCE

The sub-grantee further certifies that all other terms and conditions of said sub-grant have been met.

IN WITNESS THEREOF, this Certification of Sub-grant Compliance has been executed this day of

November 4, 2021.

Clay County
SUB-GRANTEE
[Signature]
BY SIGNATORY OFFICIAL
President
TITLE

WITNESSED BY:

1. [Signature]
2. _____

The Clay County hereby certifies that it has met the mandated required matching funds or services in the amount of (\$ 13,410.00) required for this subgrant according to federal guidelines. And further certifies that the match was from a non-federal source that is not being used to match other federal grants. The match was derived from the following source(s):

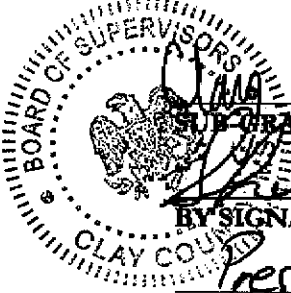
Source(s)	Amount	Type (Cash/In-kind)
1. _____	\$ _____	_____
2. _____	\$ _____	_____
3. _____	\$ _____	_____

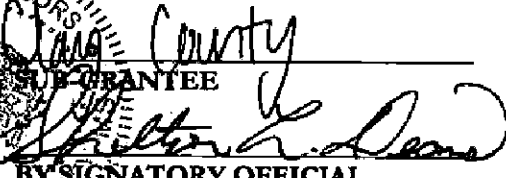
G. GENERAL STATE OF COMPLIANCE

The sub-grantee further certifies that all other terms and conditions of said sub-grant have been met.

IN WITNESS THEREOF, this Certification of Sub-grant Compliance has been executed this day of

_____, 20____.



Clay County
 SUB GRANTEE

 BY SIGNATORY OFFICIAL
President
 TITLE

WITNESSED BY:

1. 
 2. _____

NO. _____

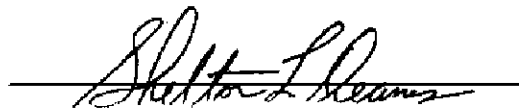
IN THE MATTER OF TRANSFERRING INTEREST EARNED

There came on this day for consideration the matter of transferring interest earned.

It appears to this Board interest has been earned on the Payroll Clearing Account in the amount of \$ 6.09 and in the Insurance Clearing Account in the amount of \$7.46 for and the said amounts should be transferred and settled to the General Operating Fund.

After motion by Supervisor Horton and second by Supervisor Chandler this Board doth vote unanimously to authorize the said transfer as stated above.

SO ORDERED this the 4th day of November, 2021.



Shelton Deanes, President

NO. _____

IN THE MATTER OF AN INTER FUND LOAN

There came on this day for consideration the matter of an inter-fund loan.

It appears to this Board an inter-fund loan is needed to be made to Fund No. 097, E911 Fund from Fund No. 018, TVA Special Fund in the amount of \$ 23,767.43 in order for the said fund to not be overdrawn for the month of October 31, 2021.

After motion by Supervisor Chandler and second Supervisor Lummus this Board doth vote unanimously to authorize the said inter-fund loan as stated above.

SO ORDERED this the 4th day of November, 2021.



Shelton Deanes, President

NO. _____

IN THE MATTER OF AN INTER FUND LOAN

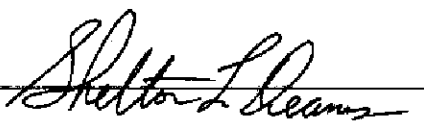
There came on this day for consideration the matter of an Inter-Fund loan.

It appears to this Board an Inter-Fund loan is needed to be made to Fund No. 001, General County Fund from Fund No. 018, TVA Special Fund in the amount of \$ 115,499.96 in anticipation of the settlement of the collection of the 2021 ad valorem taxes collected by the Tax Assessor/Collector and so that the said fund would not be overdrawn for the month of October 31, 2021.

Supervisor Chandler moved to authorize and approve the Inter-Fund loan as stated above.

The motion was seconded by Supervisor Davis. The motion carried unanimously.

SO ORDERED this the 4th day of November, 2021.



Shelton Deanes, President

NO. _____

IN THE MATTER OF AN INTER FUND LOAN

There came on this day for consideration the matter of an Inter-Fund loan.

It appears to this Board an Inter-Fund loan is needed to be made to Fund No. 114, Volunteer Fund from Fund No. 018, TVA Special Fund in the amount of \$ 1,342.41 in anticipation of the settlement of the collection of the 2021 ad valorem taxes collected by the Tax Assessor/Collector and so that the said fund would not be overdrawn for the month of October 31, 2021.

Supervisor Chandler moved to authorize and approve the Inter-Fund loan as stated above.

The motion was seconded by Supervisor Davis. The motion carried unanimously.

SO ORDERED this the 4th day of November, 2021.



Shelton Deanes, President

NO. _____

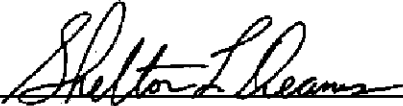
IN THE MATTER OF AN INTER FUND LOAN

There came on this day for consideration the matter of an Inter-Fund loan.

It appears to this Board an Inter-Fund loan is needed to be made to Fund No. 001, Fund from Fund No. 013, Utilization Fund in the amount of \$ 90,810.69 in anticipation of the settlement of the collection of the 2021 ad valorem taxes collected by the Tax Assessor/Collector and so that the said fund would not be overdrawn for the month of November 30, 2021.

Supervisor Chandler moved to authorize and approve the Inter-Fund loan as stated above. The motion was seconded by Supervisor Davis. The motion carried unanimously.

SO ORDERED this the 4th day of November, 2021.



Shelton Deanes, President

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