

**Minutes of  
Clay County Board of Supervisors  
Regular Meeting  
Monday, January 4, 2021 at 9:00 a.m.**

**BE IT REMEMBERED** a regular meeting of the Clay County Board of Supervisors was held at the Clay County Courthouse, West Point, Mississippi, on Monday, January 4, 2021 at 9:00 a.m.

**PRESENT:**

Lynn Horton, Supervisor District  
Luke Lummus, President  
R.B. Davis, Supervisor District 3  
Shelton Deanes, Supervisor, District 4, Presiding  
Joe Chandler, Supervisor District 5

Eddie Scott, Clay County Sheriff  
Amy G. Berry, Clay County Chancery Clerk  
Angela Turner Ford, Board Attorney

County Residents

The following proceedings were had:

**CALL TO ORDER/INVOCATION**

The meeting was called to order by Clay County Sheriff Eddie Scott. The welcome was given by Supervisor Deanes with invocation given by Supervisor R. B. Davis.

**ADOPTION OF AGENDA**

Supervisor Horton moved to adopt the agenda as presented.

The motion was seconded by Supervisor Deanes.

(Exhibit "A")

**AMENDMENT OF AGENDA**

Supervisor Horton moved to amend the agenda as presented.

The motion was seconded by Supervisor Deanes.

THE FOLLOWING ITEMS WERE APPROVED TO BE ADDED TO THE AGENDA FOR FURTHER DISCUSSION AND CONSIDERATION:

- Joey Morgan requesting to speak county wide curfew

AUTHORIZING AND APPROVING SUPERVISOR *SHELTON L. DEANES* TO SERVE AS PRESIDENT OF THIS BOARD FOR YEAR 2021

Supervisor Lummus moved to authorize and approve for Supervisor Shelton L. Deanes to serve as the President of this Board for year 2021.

The motion was seconded by Supervisor Horton.

AUTHORIZING AND APPROVING SUPERVISOR *LYNN D. HORTON* TO SERVE AS VICE PRESIDENT OF THIS BOARD FOR YEAR 2021

Supervisor Lummus moved to authorize and approve for Supervisor Lynn Horton to serve as the Vice President of this Board for year 2021.

The motion was seconded by Supervisor Horton.

AUTHORIZING AND APPROVING TO APPOINT *ANGELA TURNER FORD* TO SERVE AS THE BOARD ATTORNEY TO REPRESENT THIS BOARD FOR YEAR 2021 AND TO BE COMPENSATED AT THE CURRENT SALARY FOR THE SAID POSITION

Supervisor Chandler moved to authorize and approve to appoint Angela Turner Ford to serve as Board Attorney to represent this Board for year 2021 and to be compensated at the current salary for the said position.

The motion was seconded by Supervisor Deanes.

RECESS

Supervisor Horton moved to recess.

The motion was seconded by Supervisor Davis.

BACK IN SESSION

Supervisor Horton moved to come back in session.

The motion was seconded by Supervisor Lummus.

AUTHORIZE AND APPROVE THE CLAIMS DOCKET

Supervisor Horton moved to authorize and approve the Claims Docket for the month of January 2021.

The motion was seconded by Supervisor Chandler.

(Exhibit "B")

**AUTHORIZE AND APPROVE TO PAY RANDY JONES, FLOOD PLAIN COORDINATOR, FOR SERVICES RENDERED IN DECEMBER 2021**

Supervisor Horton moved to authorize and approve payment to Randy Jones, Flood Plain Coordinator, in the amount of \$ 849.80 for services rendered in December 2021.

The motion was seconded by Supervisor Lummus.

(Exhibit "C")

**AUTHORIZE AND APPROVE THE TIME AND PLACE RESOLUTION FOR YEAR 2021**

Supervisor Horton moved to authorize and approve the time and place resolution for year 2021.

The motion was seconded by Supervisor Lummus.

(Exhibit "D")

**AUTHORIZE AND APPROVE TO SUBSTITUTE CONFEDERATE MEMORIAL DAY FOR GOOD FRIDAY HOLIDAY**

Supervisor Horton moved to authorize and approve to substitute Confederate Memorial Day for Good Friday Holiday

The motion was seconded Supervisor Lummus.

(Exhibit "E")

**AUTHORIZING AND APPROVING TO DESIGNATE AMY G. BERRY, CHANCERY CLERK, AS THE COUNTY OFFICIAL IN CHARGE OF SERVICING HOMESTEAD EXEMPTION LAWS FOR YEAR 2021**

Supervisor Davis moved to authorize and approve to designate Amy G. Berry, Chancery Clerk, as the County Official in charge of servicing Homestead Exemption for year 2021.

The motion was seconded by Supervisor Lummus.

(Exhibit "F")

AUTHORIZE AND APPROVE TO REHIRE ALL COUNTY EMPLOYEES FOR YEAR 2021

Supervisor Davis moved to authorize and approve to rehire all County Employees for year 2021 as attached hereto in Exhibit G and for the said employees to be hired at their current rate of pay or the current salary for the said position.

The motion was seconded by Supervisor Lummus.

(Exhibit "G")

AUTHORIZE AND APPROVE OF DESIGNATING BANCORPSOUTH BANK AND RENASANT BANK AS COUNTY DEPOSITORIES, AND FOR BANCORPSOUTH BANK TO SERVE AS THE PRIMARY COUNTY DEPOSITORY AT AN INTEREST RATE OF .15% UNTIL JANUARY 2, 2023

Supervisor Davis moved to authorize and approve of designating BancorpSouth Bank and Renasant Bank as County Depositories to be used for County Funds, and for BancorpSouth Bank to serve as the Primary County Depository at an interest rate of .15% until January 2, 2023

The motion was seconded by Supervisor Lummus.

(Exhibit "H")

AUTHORIZE AND APPROVE TO EXTEND THE COUNTY WIDE CURFEW FOR THIRTY (30) DAYS AND TO CHANGE THE TIME OF THE SAID CURFEW FROM 10:00 P.M. UNTIL 5:00 A.M. TO 11:00 P.M. TO 5:00 A.M.

Supervisor Lummus moved to authorize and approve to extend the County Wide Curfew for thirty (30) days and to change the time for the said curfew from 10:00 p.m. until 5:00 a.m. to 11:00 a.m. to 5:00 p.m.

The motion was seconded by Supervisor Horton.

(Exhibit "I")

AUTHORIZE AND APPROVE THE NOTICE FOR JANITORIAL CONTRACT AND SPECIFICATIONS FOR THE JANITORIAL CONTRACT PENDING THE SHERIFF REVIEWS AND SEES NO CHANGES

Supervisor Lummus moved to authorize and approve the notice for Janitorial Contract and Specifications for the Janitorial Contract pending the Sheriff reviews and sees no changes.

The motion was seconded by Supervisor.

(Exhibit "J")

AUTHORIZE AND APPROVE TO GO INTO CLOSED SESSION

Supervisor Horton moved to authorize and approve to go into closed session.

The motion was seconded by Supervisor Lummus.

AUTHORIZE AND APPROVE TO GO FROM CLOSED SESSION TO EXECUTIVE SESSION AS ALLOWED UNDER SECTION 25-41-7 OF *THE MISSISSIPPI CODE* TO DISCUSS A MATTER OF PERSONNEL MATTER

Supervisor Horton moved to go from closed session to executive session as allowed under Section 25-41-7 of *the Mississippi Code* to discuss a matter of personnel matter.

The motion was seconded by Supervisor Lummus.

AUTHORIZE AND APPROVE TO COME OUT OF EXECUTIVE SESSION

Supervisor Lummus moved to authorize and approve to come out of executive session.

The motion was seconded by Supervisor Davis.

RECESSING

Supervisor Horton moved to recess until Thursday, January 7, 2021, at 9:00 a.m. at the Clay County Courthouse.

The motion was seconded by Supervisor Davis.

ALL MOTIONS CARRIED UNANIMOUSLY UNLESS OTHERWISE INDICATED

SO ORDERED, this the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
SHELTON L. DEANES, PRESIDENT

ATTEST:

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AMY G. BERRY, CHANCERY CLERK  
CLERK OF THE BOARD

# EXHIBIT A

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*Clay County Board of Supervisors  
Agenda for Meeting  
Monday, January 4, 2021, at 9:00 a.m.*

- Call to Order
- Welcome and Prayer
- Elect a President and Vice President to serve this Board for year 2021
- Appoint a Board Attorney to represent this Board for year 2021
  - \* *Recess for 5 minutes*
- Adopt and Amend the Agenda
- Adopt and Amend the Claims Docket
- Authorize and approve payment to Randy Jones, Flood Plain Coordinator, for services rendered December 2020 in the amount of \$849.80.
- Authorize and approve Meeting Time and Place Resolution for Year 2021
- Authorize and approve to substitute Good Friday, April 2<sup>nd</sup> for Confederate Memorial Day, April 26th
- Approve of employing the Chancery Clerk, Amy Berry as the County designee to service Homestead Exemption Laws for year 2021
- Authorize and approve to rehire all county employees for year 2021 as presented and attached
  - Amy Berry, *Chancery Clerk*
    - Authorize and approve to accept and award the bid for qualified County Depositories to Bancorp South Bank and Renasant Bank
- Angela Turner, *Board Attorney*
  - Authorize and approve Notice of Advertisement for Janitorial Bid
- Authorize and approve to go into Executive Session to discuss a personnel matter as allowed under Section 25-41-7 of *the Mississippi Code*
- Other Business
- Recess until *Thursday, January 7, 2021, at 9:00 a.m.*

**Amendments:**

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# EXHIBIT B

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CLAY COUNTY  
 CLAIMS SUMMARY FOR: 1/2021  
 FOR THE PERIOD ENDED JANUARY 04, 2021

CLAIM #	VENDOR NAME	AMOUNT
2372	QUILL CORPORATION	199.99
2373	QUILL CORPORATION	39.98
2374	NEWELL PAPER COMPANY	61.16
2375	NEWELL PAPER COMPANY	30.58
2376	NEWELL PAPER COMPANY	90.58
2377	QUILL CORPORATION	165.99
2378	INSIGHT PUBLIC SECTOR, INC.	376.24
2379	WALMART COMMUNITY BRC	82.71
2380	NEWELL PAPER COMPANY	149.60-
2382	LANN CHEMICAL	821.61
2384	INSIGHT PUBLIC SECTOR, INC.	874.99
2385	WALMART COMMUNITY BRC	8.94
2386	OFFICE SUPPLY HUT	27.05
2387	WALMART COMMUNITY BRC	748.00
2388	OFFICE SUPPLY HUT	107.05
2389	QUILL CORPORATION	16.99
2390	QUILL CORPORATION	99.96
2391	ABSOLUTE PRINT SOLUTIONS	113.41
2392	ABSOLUTE PRINT SOLUTIONS	138.64
2393	ABSOLUTE PRINT SOLUTIONS	165.47
2394	OFFICE SUPPLY HUT	410.69
2395	QUILL CORPORATION	32.99
2396	LANN CHEMICAL	978.90
2397	GOLDEN TRIANGLE PL & DEV DIST	365.00
2398	GOLDEN TRIANGLE DEVELOPMENT	93.00
2399	CASH & CARRY CLEANERS	15.00
2400	MELISSA GRIMES	248.40
2401	DELTA COMPUTER SYSTEMS, INC	764.00
2402	DELTA COMPUTER SYSTEMS, INC	80.00
2403	FUELMAN	940.28
2404	FUELMAN	25.82
2406	R J YOUNG COMPANY	111.03
2407	ALLEN, ALLEN, BREELAND & ALLEN	7089.60
2410	SERVICEMASTER RESTORATION	400.00
2411	CLAY CO JUROR/POLLWORKER ACCT	1060.00
2412	CASH & CARRY CLEANERS	20.00
2414	COMMUNITY COUNSELING	375.00
2415	CASH & CARRY CLEANERS	15.00
2416	FORERUNNER TECHNOLOGIES	96.00
2417	CITY OF WEST POINT	80.17
2418	CLAY CO JUROR/POLLWORKER ACCT	2312.40
2419	CITY OF WEST POINT	2490.55
2420	CITY OF WEST POINT	1282.63
2421	WEST POINT SCHOOLS	3527.23
2422	WEST POINT SCHOOLS	6849.04

2423 WEST POINT SCHOOLS	220.48
2424 OFFICE OF THE STATE AUDITOR	35.00
2425 CASH & CARRY CLEANERS	20.00
2427 CASH & CARRY CLEANERS	30.00
2429 CASH & CARRY CLEANERS	30.00

CLAY COUNTY  
 CLAIMS SUMMARY FOR: 1/2021  
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CLAIM #	VENDOR NAME	AMOUNT
2430	DATA SYSTEMS MANAGEMENT, INC	3909.63
2431	JT RAY COMPANY	84.00
2432	URGENT TEAM WEST POINT CENTER	70.00
2433	ORKIN- TUPELO, MS	57.50
2434	ORKIN- TUPELO, MS	56.00
2435	ORKIN- TUPELO, MS	100.00
2436	ORKIN- TUPELO, MS	94.75
2437	ORKIN- TUPELO, MS	39.60
2438	ORKIN- TUPELO, MS	87.02
2445	CASH & CARRY CLEANERS	20.00
2447	VETERANS INFORMATION SERVICE	60.00
2448	CITY WATER & LIGHT DEPT.	333.28
2449	CITY WATER & LIGHT DEPT.	165.96
2450	CITY WATER & LIGHT DEPT.	35.00
2451	JOSEPH HILLMAN, MD	200.00
2452	JOSEPH HILLMAN, MD	200.00
2453	AMY G. BERRY - FEES	156.00
2454	AMY G. BERRY - FEES	156.00
2456	CASH & CARRY CLEANERS	15.00
2457	CASH & CARRY CLEANERS	20.00
2458	CITY WATER & LIGHT DEPT.	1065.16
2459	CITY WATER & LIGHT DEPT.	146.89
2460	SOUTHERN TELECOMMUNICATIONS	79.84
2461	FUELMAN	1117.49
2463	QUILL CORPORATION	6.99
2464	QUILL CORPORATION	32.18
2465	QUILL CORPORATION	8.58
2466	QUILL CORPORATION	23.59
2467	INSIGHT PUBLIC SECTOR, INC.	237.66
2468	WALMART COMMUNITY BRC	19.76
2469	QUILL CORPORATION	39.96
2470	QUILL CORPORATION	15.99
2471	QUILL CORPORATION	82.91
2472	SOUTHERN TELECOMMUNICATIONS	547.11
2474	FUELMAN	835.22
2475	SHI	189.11
2476	DIXIE NET	215.00
2477	NEWELL PAPER COMPANY	195.24
2478	QUILL CORPORATION	151.83
2480	LANN CHEMICAL	149.85

2481 LANN CHEMICAL	199.80
2482 LANN CHEMICAL	287.64
2483 LANN CHEMICAL	191.76
2484 LANN CHEMICAL	99.90
2555 GARY'S PAWN & GUN SHOP	134.98
2556 NEWELL PAPER COMPANY	144.00
2557 MID-SOUTH UNIFORMS	142.00
2558 U. S. POSTMASTER	92.00
2569 INSIGHT PUBLIC SECTOR, INC.	383.74
2575 VISTAR CORPORATION	1130.33
2576 SYSCO FOOD SERVICES, INC.	1171.14
2577 WOOD FRUITTICHER GROCERY CO	956.92

CLAY COUNTY

CLAIMS SUMMARY FOR: 1/2021

FOR THE PERIOD ENDED JANUARY 04, 2021

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CLAIM #	VENDOR NAME	AMOUNT
2578	PHILLIP'S HARDWARE	1764.88
2579	SYNERGETICS DCS, INC	1040.00
2580	MID-SOUTH UNIFORMS	132.00
2581	SECURITY SOLUTIONS, LLC	3504.75
2582	AUTOZONE LLC	384.93
2583	GEORGE'S TIRE SERVICE	20.00
2584	CARROT-TOP INDUSTRIES INC.	248.40
2586	BEN E. KEITH COMPANY	1055.30
2587	JIM'S AUTO PARTS, WEST POINT	303.04
2588	HILL MANUFACTURING	1842.70
2589	SUNFLOWER STORE	113.42
2590	SUNFLOWER STORE	100.00
2591	MERCHANT CO.	938.25
2593	SUNFLOWER STORE	100.00
2594	SUNFLOWER STORE	100.00
2595	WALMART COMMUNITY BRC	129.68
2596	SAM'S CLUB	367.41
2597	SUNFLOWER STORE	129.23
2598	MERCHANT CO.	2734.82
2599	INSIGHT PUBLIC SECTOR, INC.	3275.82
2600	CLAY COUNTY CO-OP	26.50
2601	CITY WATER & LIGHT DEPT.	1820.62
2602	CITY WATER & LIGHT DEPT.	147.96
2603	CITY WATER & LIGHT DEPT.	688.99
2604	CITY WATER & LIGHT DEPT.	511.19
2606	GOLDEN TRIANGLE WATER	32.50
2608	OFFICE SUPPLY HUT	49.70
2610	DRUG FREE WORKPLACES, INC	75.00
2613	RWJ CONSULTING, LLC	849.80
2614	AIRGAS SOUTH	300.41
2617	OFFICE SUPPLY HUT	447.44
2621	TOTAL LAWN CARE	395.00
2622	COMMUNITY COUNSELING	420.00

2623	AUTO-CHLOR SYSTEMS	206.95
2627	CASH & CARRY CLEANERS	30.00
2628	CASH & CARRY CLEANERS	15.00
2629	CASH & CARRY CLEANERS	20.00
2630	S.E. CHICKASAW WATER ASSOC.	20.00
2631	C SPIRE WIRELESS	152.85
2632	C SPIRE WIRELESS	43.14
2633	C SPIRE WIRELESS	749.58
2634	TOTAL LAWN CARE	40.00
2635	TIM DOSS	35.08
2636	SHI	3953.80
2638	MS STATE MEDICAL EXAMINER	150.00
2643	ADMINISTRATIVE OFFICE OF COURT	7486.94
2644	DRUG FREE WORKPLACES, INC	75.00
2645	DRUG FREE WORKPLACES, INC	75.00
2646	DRUG FREE WORKPLACES, INC	100.00
2647	ALVIN CARTER, JR	50.00
2648	TIM DOSS	21.85
2649	FUELMAN	1138.47

CLAY COUNTY

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CLAIM #	VENDOR NAME	AMOUNT
2651	CITY OF COLUMBUS	60.00
2652	FOUR-COUNTY ELEC POWER ASSN	35.00
2653	FOUR-COUNTY ELEC POWER ASSN	35.00
2654	FOUR-COUNTY ELEC POWER ASSN	53.00
2655	FOUR-COUNTY ELEC POWER ASSN	55.00
2656	FOUR-COUNTY ELEC POWER ASSN	100.00
2657	FOUR-COUNTY ELEC POWER ASSN	56.00
2658	CDW GOVERNMENT INC.	474.92
2659	CDW GOVERNMENT INC.	800.68
2660	REFRIGERATION SUPPLY COMPANY	655.39
2661	INTEGRATED COMMUNICATION	140.00
2662	DRUG FREE WORKPLACES, INC	396.00
2663	DRUG FREE WORKPLACES, INC	396.00
2664	DRUG FREE WORKPLACES, INC	138.00
2665	MAGNOLIA BUSINESS SYSTEMS, INC	166.04
2666	MAGNOLIA BUSINESS SYSTEMS, INC	109.94
2667	MAGNOLIA BUSINESS SYSTEMS, INC	109.93
2668	MAGNOLIA BUSINESS SYSTEMS, INC	32.92
2669	MAGNOLIA BUSINESS SYSTEMS, INC	171.21
2670	MAGNOLIA BUSINESS SYSTEMS, INC	224.25
2671	MAGNOLIA BUSINESS SYSTEMS, INC	189.87
2672	MAGNOLIA BUSINESS SYSTEMS, INC	12.11
2673	MAGNOLIA BUSINESS SYSTEMS, INC	230.36
2674	MAGNOLIA BUSINESS SYSTEMS, INC	133.75
2675	MAGNOLIA BUSINESS SYSTEMS, INC	284.43
2676	MAGNOLIA BUSINESS SYSTEMS, INC	188.05

2677	MAGNOLIA BUSINESS SYSTEMS, INC	88.10
2678	ITC DELTACOM, INC	1032.05
2679	CINDY C. STRICKLAND	111.36
2682	SALEEM ALI, MD	200.00
2683	AMY G. BERRY - FEES	156.00
2684	CLARISSA N. HARRIS	350.00
2685	LYON INSURANCE AGENCY, INC	567.00
2686	MS JUSTICE COURT JUDGES ASSOC.	250.00
2687	JT RAY COMPANY	154.15
2688	BELLSOUTH / ATT	1.56
2690	SERVICEMASTER RESTORATION	1428.00
2691	LEXIS NEXIS RISK DATA MNGTMENT	404.46
2695	BANCORP SOUTH	4347.01
2698	CITY WATER & LIGHT DEPT.	41.16
2699	CASH & CARRY CLEANERS	15.00
2700	CASH & CARRY CLEANERS	20.00
2708	CASH & CARRY CLEANERS	30.00
2709	EDMUND MILLER, JR, MD	500.00
2710	EDMUND MILLER, JR, MD	500.00
2711	SULLIVAN'S OFFICE SUPPLY	656.00
2723	NE DISTRICT LIVESTOCK SHOW	300.00
2724	WALMART COMMUNITY BRC	9.88
2725	WALMART COMMUNITY BRC	6.88
2726	WALMART COMMUNITY BRC	9.88-
2727	CLAY CO.DEPT./SOCIAL SERVICES	316.67
2728	DISTRICT ATTORNEY'S OFFICE	175.00

CLAY COUNTY  
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CLAIM #	VENDOR NAME	AMOUNT
2729	GOLDEN TRIANGLE AREA	2583.33
2730	INSURANCE CLEARING ACCOUNT	1329.79
2731	HEALTH DEPT. OF CLAY COUNTY	3791.67
2732	M & L BUILDING, LLC	400.00
2733	COMMUNITY COUNSELLING SERVICE	2000.00
2734	NATIONAL GUARD OF MISSISSIPPI	200.00
2735	RESERVE ACCOUNT	2000.00
2736	CLAY COUNTY SWCD OFFICE	800.00
2737	UNITED POSTAL SERVICE	625.00
2738	VICTIM WITNESS PROGRAM	1632.89
2739	VICTIM WITNESS PROGRAM	443.70
2757	LOCAL GOVERNMENT RECORDS OFFIC	57.00
2764	CANNON CHRYSLER DODGE JEEP	959.00
2765	CANNON CHRYSLER DODGE JEEP	6631.51
2766	CANNON CHRYSLER DODGE JEEP	369.83
2767	CANNON CHRYSLER DODGE JEEP	142.19
2768	CANNON CHRYSLER DODGE JEEP	232.69
2769	CANNON CHRYSLER DODGE JEEP	18.27
2770	CANNON CHRYSLER DODGE JEEP	504.50

2771	GOLDEN TRIANGLE DEVELOPMENT	87500.00
2772	MS STATE UNIV. EXTENSION SERV	1307.18
2773	CLAY COUNTY MEDICAL CENTER	179.89
2775	SUNFLOWER STORE	100.00
2776	US FOOD SERVICE	26.78-
2777	US FOOD SERVICE	619.96
2778	US FOOD SERVICE	1792.98
2779	VISTAR CORPORATION	8.49-
2780	VISTAR CORPORATION	1265.44
2782	SYSCO FOOD SERVICES, INC.	597.25
2783	LAW ENFORCEMENT SYSTEMS	54.00
2784	DEWESE AWARDS & TROPHIES	87.98
2785	SECURITY SOLUTIONS, LLC	150.00
2786	JIM'S AUTO PARTS, WEST POINT	2676.06
2787	JIM'S AUTO PARTS, WEST POINT	782.33
2809	FOUR-COUNTY ELEC POWER ASSN	32.69
2810	FOUR-COUNTY ELEC POWER ASSN	52.00
2811	FOUR-COUNTY ELEC POWER ASSN	254.00
2812	FOUR-COUNTY ELEC POWER ASSN	45.00
2813	FOUR-COUNTY ELEC POWER ASSN	48.00
2814	FOUR-COUNTY ELEC POWER ASSN	35.00
2815	FOUR-COUNTY ELEC POWER ASSN	47.00
2816	FOUR-COUNTY ELEC POWER ASSN	217.00
2817	FOUR-COUNTY ELEC POWER ASSN	42.00
2818	FOUR-COUNTY ELEC POWER ASSN	52.00
2834	SILOAM WATER DISTRICT	25.00
2835	SILOAM WATER DISTRICT	25.00
2836	SILOAM WATER DISTRICT	25.00
2861	ATMOS ENERGY	320.72
2862	ATMOS ENERGY	263.48
2863	ATMOS ENERGY	268.94
2864	ATMOS ENERGY	50.60
2865	ATMOS ENERGY	1115.54

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CLAIM #	VENDOR NAME	AMOUNT
2866	COMMUNITY COUNSELING	375.00
2867	CITY WATER & LIGHT DEPT.	7140.74
2868	CITY WATER & LIGHT DEPT.	1661.04
2869	CITY WATER & LIGHT DEPT.	850.04

\*\*\* FUND TOTALS \*\*\* 001 GENERAL COUNTY

240028.87  
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CLAIMS SUMMARY FOR: 1/2021  
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CLAIM #	VENDOR NAME	AMOUNT
2439	SANDERS & ASSOCIATES	6000.00
2440	SANDERS & ASSOCIATES	2100.00

2680 SANDERS & ASSOCIATES	1000.00	
*** FUND TOTALS *** 013 UTILIZATION		9100.00
CLAY COUNTY		PAGE 8
CLAIMS SUMMARY FOR: 1/2021		APCSCPR
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CLAIM # VENDOR NAME	AMOUNT	
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2592 WALMART COMMUNITY BRC	164.66	
*** FUND TOTALS *** 040 SHERIFF'S INMATE CANTEEN		164.66
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CLAIMS SUMMARY FOR: 1/2021		APCSCPR
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CLAIM # VENDOR NAME	AMOUNT	
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2762 TOMBIGBEE REGIONAL LIBRARY	1463.61	
*** FUND TOTALS *** 095 SPECIAL LIBRARY LEVY		1463.61
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CLAIMS SUMMARY FOR: 1/2021		APCSCPR
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CLAIM # VENDOR NAME	AMOUNT	
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2479 SOUTHERN TELECOMMUNICATIONS	270.07	
2605 BELLSOUTH / ATT	3466.00	
2607 AT&T	107.00	
2693 HANCOCK BANK	2866.94	
2694 BANCORP SOUTH	3013.85	
2781 NAVIGATION ELECTRONICS INC.	2270.31	
*** FUND TOTALS *** 097 E911 FUND		11994.17
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CLAIM # VENDOR NAME	AMOUNT	
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2413 WEST GROUP PAYMENT CENTER	388.95	
*** FUND TOTALS *** 104 LAW LIBRARY		388.95
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CLAIM # VENDOR NAME	AMOUNT	
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2626 C SPIRE WIRELESS	28.20	
2697 MS DEVELOPMENT AUTHORITY	2497.54	
*** FUND TOTALS *** 114 VOLUNTEER FIRE DEPARTMENT		2525.74
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CLAIM # VENDOR NAME	AMOUNT	
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2696 MS DEVELOPMENT AUTHORITY	2993.38	
*** FUND TOTALS *** 116 INSURANCE REBATE MONIES		2993.38

CLAY COUNTY  
 CLAIMS SUMMARY FOR: 1/2021  
 FOR THE PERIOD ENDED JANUARY 04, 2021

PAGE 14  
 APCSCPR

CLAIM # VENDOR NAME AMOUNT

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 2493 45 TRUCK AND TRAILER REPAIR 114.00  
 2494 CITY WATER & LIGHT DEPT. 92.40

\*\*\* FUND TOTALS \*\*\* 151 DISTRICT 1 ROAD

206.40

CLAY COUNTY  
 CLAIMS SUMMARY FOR: 1/2021  
 FOR THE PERIOD ENDED JANUARY 04, 2021

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 APCSCPR

CLAIM # VENDOR NAME AMOUNT

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 2559 PHILLIP'S HARDWARE 48.85  
 2560 HWY 50 AUTO SERVICE 48.00  
 2562 JIM'S TIRE COMPANY 18.00  
 2565 CLAY COUNTY CO-OP 84.00  
 2615 RACKLEY OIL COMPANY, INC 2979.30  
 2619 GOLDEN TRIANGLE TIRE SVC LLC 25.00  
 2681 JIM'S AUTO PARTS, WEST POINT 75.02  
 2703 MS INDUSTRIAL WASTE DISPOSAL 101.71  
 2704 H & O TRUCK & TRAILER REPAIR 112.99  
 2705 H & O TRUCK & TRAILER REPAIR 183.97  
 2706 H & O TRUCK & TRAILER REPAIR 227.94  
 2707 H & O TRUCK & TRAILER REPAIR 205.94  
 2823 FOUR-COUNTY ELEC POWER ASSN 300.00  
 2828 FOUR-COUNTY ELEC POWER ASSN 63.20

\*\*\* FUND TOTALS \*\*\* 152 DISTRICT 2 ROAD

4473.92

CLAY COUNTY  
 CLAIMS SUMMARY FOR: 1/2021  
 FOR THE PERIOD ENDED JANUARY 04, 2021

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 APCSCPR

CLAIM # VENDOR NAME AMOUNT

-----  
 2518 CARQUEST AUTO PARTS, INC. 78.95  
 2519 MIKE'S QWIK STOP 9.04  
 2520 MCBRAYER QUICK LUBE 34.95  
 2521 MCBRAYER QUICK LUBE 36.95  
 2522 PRESTON DOBBS TRUCKING AND 511.00  
 2523 CLAY COUNTY CO-OP 6.00  
 2552 C SPIRE WIRELESS 47.14  
 2751 COLD MIX, INC. 753.36  
 2827 FOUR-COUNTY ELEC POWER ASSN 63.20  
 2830 FOUR-COUNTY ELEC POWER ASSN 76.00  
 2832 SILOAM WATER DISTRICT 25.00

\*\*\* FUND TOTALS \*\*\* 153 DISTRICT 3 ROAD

1641.59

CLAY COUNTY  
 CLAIMS SUMMARY FOR: 1/2021  
 FOR THE PERIOD ENDED JANUARY 04, 2021

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 APCSCPR

CLAIM # VENDOR NAME AMOUNT

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2526 WARREN PAVING	1998.72
2528 CINTAS	23.72
2529 PHILLIP'S HARDWARE	145.67
2553 C SPIRE WIRELESS	47.14
2692 ARAMARK UNIFORM SERVICES INC	25.96
2820 FOUR-COUNTY ELEC POWER ASSN	146.00
2821 FOUR-COUNTY ELEC POWER ASSN	39.00
2822 FOUR-COUNTY ELEC POWER ASSN	78.36
2826 FOUR-COUNTY ELEC POWER ASSN	63.20
2831 SILOAM WATER DISTRICT	25.00
2870 GIBSON EQUIPMENT REPAIR	8.99

\*\*\* FUND TOTALS \*\*\* 154 DISTRICT 4 ROAD

2601.76  
PAGE 18  
APCSCPR

CLAY COUNTY  
CLAIMS SUMMARY FOR: 1/2021  
FOR THE PERIOD ENDED JANUARY 04, 2021

CLAIM #	VENDOR NAME	AMOUNT
2535	GOLDEN TRIANGLE MILL	233.20
2536	ERGO ASPHALT & EMULSIONS	3604.52
2537	PHILLIP'S HARDWARE	118.42
2538	THOMPSON MACHINERY	56.81-
2539	THOMPSON MACHINERY	259.75
2540	THOMPSON MACHINERY	259.75-
2541	THOMPSON MACHINERY	259.75
2542	THOMPSON MACHINERY	66.84
2543	THOMPSON MACHINERY	59.96
2544	BACCO MATERIALS, INC.	746.27
2545	SCOTT PETROLEUM CORP.	84.53
2546	SUN CREEK WATER ASSN.	17.00
2547	JIM'S AUTO PARTS, WEST POINT	41.94
2548	JIM'S AUTO PARTS, WEST POINT	410.97
2549	JIM'S AUTO PARTS, WEST POINT	26.97
2554	C SPIRE WIRELESS	40.55
2740	BACCO MATERIALS, INC.	1954.01
2741	BACCO MATERIALS, INC.	1713.87
2742	BACCO MATERIALS, INC.	729.21
2744	HANCOCK BANK	1158.98
2745	PHEBA'S DINER	445.34
2746	TOMMY MILLSAPS	680.00
2749	PHEBA ONE STOP	28.33
2819	FOUR-COUNTY ELEC POWER ASSN	103.00
2825	FOUR-COUNTY ELEC POWER ASSN	63.20

\*\*\* FUND TOTALS \*\*\* 155 DISTRICT 5 ROAD

12530.05  
PAGE 19  
APCSCPR

CLAY COUNTY  
CLAIMS SUMMARY FOR: 1/2021  
FOR THE PERIOD ENDED JANUARY 04, 2021

CLAIM #	VENDOR NAME	AMOUNT
2485	WHITE OIL CO., INC. & TIRE CTR.	1879.00
2486	THOMPSON MACHINERY	73.56

2487 THOMPSON MACHINERY	109.16
2488 THOMPSON MACHINERY	10.50
2489 ARAMARK UNIFORM SERVICES INC	39.53
2490 ARAMARK UNIFORM SERVICES INC	39.53
2491 ARAMARK UNIFORM SERVICES INC	39.53
2492 WARREN PAVING	234.15
2495 SOUTHERN TELECOMMUNICATIONS	40.83
2496 FUELMAN	101.04
2497 FUELMAN	254.91
2498 FUELMAN	167.22
2499 JIM'S AUTO PARTS, WEST POINT	32.98
2500 JIM'S AUTO PARTS, WEST POINT	19.99
2501 CARQUEST AUTO PARTS, INC.	10.16
2502 CARQUEST AUTO PARTS, INC.	3.42
2503 CARQUEST AUTO PARTS, INC.	29.08
2504 CARQUEST AUTO PARTS, INC.	59.74
2505 CARQUEST AUTO PARTS, INC.	26.79
2506 CARQUEST AUTO PARTS, INC.	68.46
2507 CARQUEST AUTO PARTS, INC.	32.27
2508 CARQUEST AUTO PARTS, INC.	48.33
2509 CARQUEST AUTO PARTS, INC.	1.04
2510 CARQUEST AUTO PARTS, INC.	3.04
2511 CARQUEST AUTO PARTS, INC.	32.93
2512 WALMART COMMUNITY BRC	52.70
2550 C SPIRE WIRELESS	47.14
2566 TERRY'S GARAGE AND REPAIR	544.27
2567 CARQUEST AUTO PARTS, INC.	16.95
2568 CARQUEST AUTO PARTS, INC.	47.84
2570 CARQUEST AUTO PARTS, INC.	18.08
2571 CARQUEST AUTO PARTS, INC.	48.00
2572 CARQUEST AUTO PARTS, INC.	25.38
2573 SCOTT PETROLEUM CORP.	235.39
2574 JIM'S AUTO PARTS, WEST POINT	2.98
2639 CARQUEST AUTO PARTS, INC.	6.47
2716 BACCO MATERIALS, INC.	1434.34
2717 BACCO MATERIALS, INC.	1697.58
2718 ARAMARK UNIFORM SERVICES INC	39.53
2719 FUELMAN	166.26
2720 WARREN PAVING	369.07
2721 WARREN PAVING	358.90
2722 HANCOCK BANK	1158.99
2824 FOUR-COUNTY ELEC POWER ASSN	122.00
2829 FOUR-COUNTY ELEC POWER ASSN	63.20
2837 SUNFLOWER STORE	9.18
2838 SUNFLOWER STORE	9.18
2839 SUNFLOWER STORE	9.18
2840 SUNFLOWER STORE	9.18
2841 SUNFLOWER STORE	4.59
2842 SUNFLOWER STORE	9.18
2843 SUNFLOWER STORE	9.18

CLAY COUNTY  
 CLAIMS SUMMARY FOR: 1/2021  
 FOR THE PERIOD ENDED JANUARY 04, 2021

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 APCSCPR

CLAIM #	VENDOR NAME	AMOUNT
2844	SUNFLOWER STORE	9.18
2845	SUNFLOWER STORE	4.59
2846	SUNFLOWER STORE	12.84
2847	SUNFLOWER STORE	9.18
2848	SUNFLOWER STORE	7.88
2849	SUNFLOWER STORE	9.18
2850	SUNFLOWER STORE	9.18
2851	SUNFLOWER STORE	9.18
2852	SUNFLOWER STORE	9.18
2853	SUNFLOWER STORE	9.18
2854	SUNFLOWER STORE	9.18
2855	SUNFLOWER STORE	9.18
2856	SUNFLOWER STORE	4.59
2857	SUNFLOWER STORE	4.59
2858	SUNFLOWER STORE	9.18
2859	SUNFLOWER STORE	4.59
2860	SUNFLOWER STORE	6.42

\*\*\* FUND TOTALS \*\*\* 161 DISTRICT 1 BRIDGE

10009.23

CLAY COUNTY  
 CLAIMS SUMMARY FOR: 1/2021  
 FOR THE PERIOD ENDED JANUARY 04, 2021

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 APCSCPR

CLAIM #	VENDOR NAME	AMOUNT
2446	WARREN PAVING	541.05
2513	BACCO MATERIALS, INC.	459.81
2514	CITY WATER & LIGHT DEPT.	35.00
2515	PRESTON DOBBS TRUCKING AND	625.00
2516	CINTAS	12.26
2517	BACCO MATERIALS, INC.	240.44
2551	C SPIRE WIRELESS	30.78
2561	PRESTON DOBBS TRUCKING AND	650.00
2563	JIM'S AUTO PARTS, WEST POINT	205.29
2564	JIM'S AUTO PARTS, WEST POINT	65.99
2609	WARREN PAVING	429.47
2616	PHILLIP'S HARDWARE	14.99
2618	HANCOCK EQUIPMENT & OIL CO.	120.95
2620	JIM'S AUTO PARTS, WEST POINT	12.29
2701	GOLDEN TRIANGLE WATER	40.22
2702	G & O SUPPLY CO, INC	852.30

\*\*\* FUND TOTALS \*\*\* 162 DISTRICT 2 BRIDGE

4335.84

CLAY COUNTY  
 CLAIMS SUMMARY FOR: 1/2021  
 FOR THE PERIOD ENDED JANUARY 04, 2021

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 APCSCPR

CLAIM #	VENDOR NAME	AMOUNT
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2524	FRANK BUFORD SMALL ENGINE	110.00
2525	BACCO MATERIALS, INC.	2693.83
2527	RACKLEY OIL COMPANY, INC	1686.50
2530	ARAMARK UNIFORM SERVICES INC	25.96
2531	ARAMARK UNIFORM SERVICES INC	58.15
2532	ARAMARK UNIFORM SERVICES INC	29.56
2533	JIM'S AUTO PARTS, WEST POINT	9.78
2534	JIM'S AUTO PARTS, WEST POINT	17.49
2712	ARAMARK UNIFORM SERVICES INC	25.96
2713	HANCOCK BANK	1158.99
2714	CHICKASAW EQUIPMENT CO.	53.70
2715	CHICKASAW EQUIPMENT CO.	139.77

\*\*\* FUND TOTALS \*\*\* 164 DISTRICT 4 BRIDGE

6009.69  
PAGE 23  
APCSCPR

CLAY COUNTY  
CLAIMS SUMMARY FOR: 1/2021  
FOR THE PERIOD ENDED JANUARY 04, 2021

CLAIM #	VENDOR NAME	AMOUNT
2743	HANCOCK BANK	1867.01
2747	TERRY'S GARAGE AND REPAIR	987.77
2748	TERRY'S GARAGE AND REPAIR	750.32
2750	RACKLEY OIL COMPANY, INC	2930.24

\*\*\* FUND TOTALS \*\*\* 165 DISTRICT 5 BRIDGE

6535.34  
PAGE 24  
APCSCPR

CLAY COUNTY  
CLAIMS SUMMARY FOR: 1/2021  
FOR THE PERIOD ENDED JANUARY 04, 2021

CLAIM #	VENDOR NAME	AMOUNT
2381	CLAY COUNTY CO-OP	25.40
2383	H & O TRUCK & TRAILER REPAIR	1799.66
2405	FUELMAN	724.33
2408	JIM'S AUTO PARTS, WEST POINT	12.59
2409	JIM'S AUTO PARTS, WEST POINT	22.98
2426	PHILLIP'S HARDWARE	19.06
2428	GOLDEN TRIANGLE PL & DEV DIST	2775.12
2441	PHILLIP'S HARDWARE	13.98
2442	PHILLIP'S HARDWARE	13.98
2443	PHILLIP'S HARDWARE	8.18
2444	PHILLIP'S HARDWARE	216.82
2455	PHILLIP'S HARDWARE	57.87
2462	FUELMAN	619.42
2473	FUELMAN	314.85
2585	CLAY COUNTY CO-OP	1027.19
2611	PHILLIP'S HARDWARE	101.94
2612	PHILLIP'S HARDWARE	17.45
2624	JIM'S AUTO PARTS, WEST POINT	21.98
2625	JIM'S AUTO PARTS, WEST POINT	10.99
2637	H & O TRUCK & TRAILER REPAIR	472.57
2640	GOLDEN TRIANGLE TIRE SVC LLC	117.00
2641	JIM'S AUTO PARTS, WEST POINT	295.81

2642 JIM'S AUTO PARTS, WEST POINT	327.99
2650 FUELMAN	621.45
2689 PHILLIP'S HARDWARE	33.87
2774 GTR SOLID WASTE MGMT AUTHORITY	5199.48
2788 SUNFLOWER STORE	18.36
2789 SUNFLOWER STORE	18.36
2790 SUNFLOWER STORE	13.77
2791 SUNFLOWER STORE	13.77
2792 SUNFLOWER STORE	18.36
2793 SUNFLOWER STORE	35.54
2794 SUNFLOWER STORE	9.18
2795 SUNFLOWER STORE	9.18
2796 SUNFLOWER STORE	13.77
2797 SUNFLOWER STORE	9.18
2798 SUNFLOWER STORE	9.18
2799 SUNFLOWER STORE	9.18
2800 SUNFLOWER STORE	9.18
2801 SUNFLOWER STORE	18.36
2802 SUNFLOWER STORE	18.36
2803 SUNFLOWER STORE	22.36
2804 SUNFLOWER STORE	13.77
2805 SUNFLOWER STORE	4.59
2806 SUNFLOWER STORE	18.36
2807 SUNFLOWER STORE	9.18
2808 FOUR-COUNTY ELEC POWER ASSN	55.00
2833 SILOAM WATER DISTRICT	25.00

\*\*\* FUND TOTALS \*\*\* 400 SANITATION

15243.95  
PAGE 25  
APCSCPR

CLAY COUNTY

CLAIMS SUMMARY FOR: 1/2021

FOR THE PERIOD ENDED JANUARY 04, 2021

CLAIM #	VENDOR NAME	AMOUNT
2756	GOLDEN TRIANGLE CRIME STOPPERS	150.00
2758	MS DEPT OF PUBLIC SAFETY	750.00
2759	MS DEPT OF PUBLIC SAFETY	670.00
2760	MS DEPT OF PUBLIC SAFETY	70.00
2763	STATE TREASURER	16648.00

\*\*\* FUND TOTALS \*\*\* 650 JUDICIAL ASSESSMENT CLEARING FUND

18288.00  
PAGE 26  
APCSCPR

CLAY COUNTY

CLAIMS SUMMARY FOR: 1/2021

FOR THE PERIOD ENDED JANUARY 04, 2021

CLAIM #	VENDOR NAME	AMOUNT
2755	EAST MS COMMUNITY COLLEGE	3613.34

\*\*\* FUND TOTALS \*\*\* 690 EMJC MAINTENANCE

3613.34  
PAGE 27  
APCSCPR

CLAY COUNTY

CLAIMS SUMMARY FOR: 1/2021

FOR THE PERIOD ENDED JANUARY 04, 2021

CLAIM #	VENDOR NAME	AMOUNT
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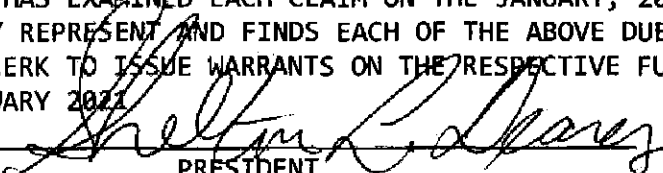
2754 EAST MISS. COMMUNITY COLLEGE 2306.41  
 \*\*\* FUND TOTALS \*\*\* 692 EMCC CAPITAL IMPROVEMENT CAMPAIGN 2306.41  
 CLAY COUNTY PAGE 28  
 CLAIMS SUMMARY FOR: 1/2021 APCSCPR  
 FOR THE PERIOD ENDED JANUARY 04, 2021

2753 EAST MISS. COMMUNITY COLLEGE 1973.24  
 \*\*\* FUND TOTALS \*\*\* 697 VO-TECH MAINTENANCE 1973.24  
 CLAY COUNTY PAGE 29  
 CLAIMS SUMMARY FOR: 1/2021 APCSCPR  
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2752 EAST MISS. COMMUNITY COLLEGE 1742.57  
 \*\*\* FUND TOTALS \*\*\* 698 VO-TECH CAPITAL 1742.57  
 CLAY COUNTY PAGE 30  
 CLAIMS SUMMARY FOR: 1/2021 APCSCPR  
 FOR THE PERIOD ENDED JANUARY 04, 2021

2761 TOMBIGBEE RIVER WTR MGMT DIST 2280.80  
 \*\*\* FUND TOTALS \*\*\* 699 TOMBIGBEE RIVER VALLEY WATER MGMT.DIST. 2280.80  
 \*\*\* DOCKET TOTALS \*\*\* 362451.51

I CERTIFY THAT THE BOARD HAS EXAMINED EACH CLAIM ON THE JANUARY, 2021  
 DOCKET AND THE BILLS THEY REPRESENT AND FINDS EACH OF THE ABOVE DUE AND  
 PAYABLE AND DIRECT THE CLERK TO ISSUE WARRANTS ON THE RESPECTIVE FUNDS.  
 THIS THE 04TH DAY OF JANUARY 2021

  
 \_\_\_\_\_  
 PRESIDENT

# EXHIBIT C

# RWJ Consulting, LLC

**Invoice for: Clay County Floodplain Administration**  
December 7, 2020 – January 4, 2021

Clay County Board of Supervisors  
Attn: The Honorable Luke Lummus, President  
P.O. Box 815, West Point, MS 39773

ITEM	<sup>1</sup> HOURS	*MILEAGE	TOTAL
12/08/20 Conference, research, travel, Comeisha Morton, 679 RC Road, West Point, MS 39773	1.0 @ \$24.00=\$24.00 1.0 @ \$48.00=\$48.00	See Attachment	\$72.00
12/16/20 Conference, research, travel, letter, Tony Brownlee (Bobby Brownlee) 3506 Dixie Road, Woodland, MS 39776	1.0 @ \$24.00=\$24.00 1.0 @ \$48.00=\$48.00	See Attachment	\$72.00
12/12/20 Research, travel, inspection, photos, post stop work order notice & letter, Mitchell Rental Properties, Humphries Cove Road, West Point, MS 39773	2.0 @ \$24.00=\$48.00 2.0 @ \$48.00=\$96.00	See Attachment	\$144.00
12/21/20 Continuing Education training, MS Floods Zoom Conference, Go to Meeting Conference, NOAA on line LIDAR training conference	1.0 @ \$24.00=\$24.00 5.0 @ \$48.00=\$240.00	See Attachments	\$264.00
12/21/20 Annual Association of Flood Plain Managers (ASFPM) Certified Floodplain Manager membership renewal	1.0 @ \$24.00=\$24.00 0.0 @ \$48.00=\$00.00	See Attachments Renewal Fee \$80.00	\$104.00
12/07/20 – 01/04/21 Travel Driving time, report and copies for Board of Supervisors, Tax Assessor, Property Owners, & MEMA	2.5 @ \$24.00=\$60.00 2.0 @ \$48.00=\$96.00	78.8 @ \$0.48=\$37.80 See Attachment	\$193.80
<b>TOTALS</b>	<b>\$732.00</b>	<b>\$117.80</b>	<b>\$849.80</b>

<sup>1</sup>Driving time billed at half technical/research rate. Copies of correspondence, research, and letters are attached.

Respectfully Submitted:



Please mail to: **RWJ Consulting, LLC**  
**P.O. Box 1294**  
**West Point, Mississippi 39773**

RWJ/rj  
Encl as

*Happy New Year!*



# EXHIBIT D

**IN THE MATTER OF SETTING THE TIMES AND PLACES BY WHICH THE CLAY COUNTY BOARD OF SUPERVISORS SHALL HOLD MEETINGS IN THE YEAR 2021**

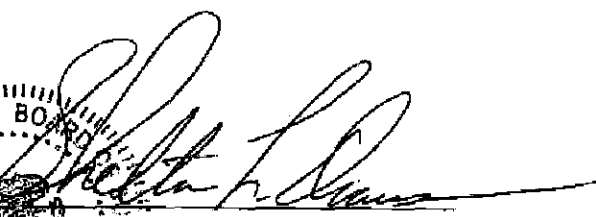
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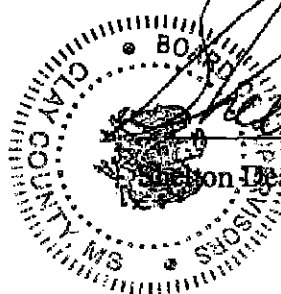
There came on this day for consideration the matter of setting the times and places by which the Clay County Board of Supervisors shall hold meetings for year 2021.

After motion by Supervisor Horton and Second by Supervisor Davis this Board doth vote unanimously to adopt the following policy relating to the meetings of this Board for the calendar year 2021, to-wit:

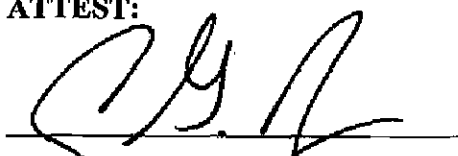
1. **TIMES:** The Clay County Board of Supervisors shall meet the first Monday of the month, the Thursday following the first Monday, and the Fourth Thursday of each month, provided Monday, September 6, 2021 is a Legal Holiday, therefore, Tuesday, September 7, 2021 shall be the meeting day; provided Thursday, November 25, 2021 is a Legal Holiday, therefore, Thursday, November 18, 2021 shall be the designated meeting day; provided Thursday, December 23, 2021 is a day before a Legal Holiday, therefore, Thursday, December 16, 2021 shall be the meeting day.
2. **PLACE:** The Clay County Board of Supervisors shall meet in the Courtroom as located on the second floor of the Clay County Courthouse located on 365 Court Street, West Point, Mississippi, 39773. All meetings will begin at 9:00 a.m. promptly.

SO ORDERED this the 4th day of January, 2021.

  
Jason Deanes, President



ATTEST:

  
Amy G. Berry, Chancery Clerk  
Clerk of the Board

# EXHIBIT E

**IN THE MATTER OF AUTHORIZING TO SUBSTITUTE GOOD FRIDAY HOLIDAY FOR  
CONFEDERATE MEMORIAL DAY**

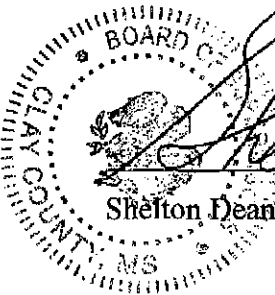
There came on this day for consideration the matter of authorizing to substitute Good Friday holiday for Confederate Memorial Day.

It appears to this Board as allowed under Section 3-3-7(2) of *the Mississippi Code of 1972* this Board has the authority to substitute one legal holiday a year, and;

It appears to this Board they are considering to substitute Good Friday Holiday, April 2, 2021 in lieu of Confederate Memorial Day on Monday, April 26, 2021.

After motion by R. B. Davis and second by Luke Lummus this Board doth vote unanimously to authorize to substitute Good Friday Holiday on Friday, April 2, 2021 for Confederate Memorial Day, Monday, April 26, 2021, as allowed under Section 3-3-7(2) of *the Mississippi Code of 1972*.

SO ORDERED this the 4th day of January, 2021.

 *Shelton Deanes*  
Shelton Deanes, President

# EXHIBIT F

**IN THE MATTER OF EMPLOYING THE CHANCERY CLERK TO SERVICE AND ADMINISTER THE  
HOMESTEAD EXEMPTION LAW**

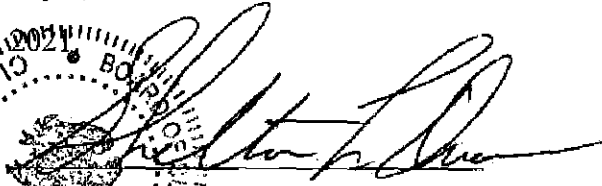
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WHEREAS, Section 27-33-37(M) of the Mississippi Code of 1972, Chapter 361, Laws of 1986, provides that the Board of Supervisors may employ the Chancery Clerk in connection with administering the Homestead Exemption Law; and

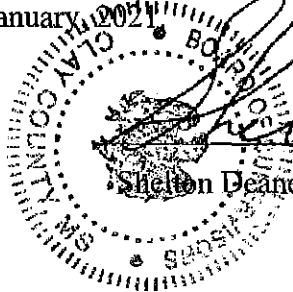
WHEREAS, Amy G. Berry, is the duly elected and commissioned Chancery Clerk of Clay County Mississippi, for a four-year term, beginning January 6, 2020.

IT IS, THEREFORE ORDERED that Amy G. Berry, Chancery Clerk of Clay County, Mississippi, be and is hereby empowered to service and administer the Homestead Exemption law for the four-year term beginning Monday, January 6, 2020 and ending Tuesday, January 2, 2024.

SO ORDERED this the 4th day of January, 2021.



Shelton Deanes, President



# EXHIBIT G

1

1

1

**Clay County, MS**

<b>Department</b>	<b>Name</b>	<b>Job Description</b>	<b>Status</b>
001-100-405	Angela Turner Ford	Board Attorney	
001-100-407	Ginger Allen	Clerical	
001-100-404	Treva Hodge	Personnel Manager	
001-100-406	LaFrance Boyd	Asst Personnel Manager	
001-101-402	Vicki Ray	Chancery Deputy	
001-101-402	Atiana Tubbs	Chancery Deputy	
001-101-404	Emma Andrews	Clerical	Part - Time
001-102-402	Tonya Young	Circuit Deputy	
001-102-402	Taylor Higginbotham	Circuit Deputy	
001-102-403	Brett Briggs	Circuit Deputy	Part - Time
001-102-403	Lela Jack	Circuit Deputy	Part - Time
001-102-403	Shelisa Doss	Circuit Deputy	Part - Time
001-105-402	Kay Lynn Frost	Tax Office Deputy	
001-105-402	Jim Lang	Tax Office Deputy	
001-105-402	Miranda Johnson	Tax Office Deputy	
001-105-404	Alice Pitts	Tax Office Deputy	Part - Time
001-122-401	Nikki Cude	Purchase Clerk	
001-122-402	Tiana Tubbs	Asst Purchase Clk	
001-124-401	LaFrance Boyd	Receiving Clerk	
001-151-430	James Crowley	Maintenance	
001-151-430	Anthony Price	Maintenance	
001-151-436	Sidney Hampton	Janitorial	
001-151-431	Jerry Bluit	Courthouse Security	Part - Time
001-151-431	Charlie Davis	Courthouse Security	Part - Time
001-151-431	Albert Shaffer	Courthouse Security	Part - Time
001-151-431	John Avant	Courthouse Security	Part - Time
001-151-431	Christopher Coggins	Courthouse Security	Part - Time
001-151-431	Mark Stafford	Courthouse Security	Part - Time
001-152-408	Treva Hodge	Systems Administator	
001-154-404	Annie Hines-Goode	VSO	Part - Time
001-160-412	Wesley York	Bailiffs	Part - Time
001-160-412	Sandra Boykin	Bailiffs	Part - Time
001-160-412	Danny McNamee	Bailiffs	Part - Time



001-163-413	Thomas Storey	Youth Court Judge	Part - Time
001-163-404	Vicki Ray	Youth Ct Intake	
001-163-404	Deborah Myers	Youth Ct Intake	Part - Time
001-163-401	Deborah Myers	YC pay from grant	Part - Time
001-163-412	Robin Brown	Public Defender	Part - Time
001-164-401	Susan Lippincott	Drug Crt Administrator	
001-165-412	Scott Ross	Prosecuting Atty	Part - Time
001-165-413	Thomas Storey	Lunacy Judge	Part - Time
001-165-411	Robin Brown	Public Defender	Part - Time
001-166-402	Harriett Bragg	JC Clerk	
001-166-402	Christy L. Holcombe	JC Deputy Clerk	
001-166-402	Lisa Perry	JC Deputy Clerk	
001-167-402	Tim Doss	Asst Coroner	Part - Time
001-170-405	Kristen Williams	Public Defender	
001-170-405	Marlin Stewart	Public Defender	
001-200-430	George Cunningham	Mechanic	
001-200-404	Barbara Free	Clerical	
001-200-404	Madeana Free	Clerical	
001-200-404	Deborah Ingram	Sheriff's Secretary	
001-200-404	Dennis Jefferson	Clerical	
001-200-404	Jesse Moore	Clerical	
001-200-404	Dominique Rhoden	Clerical	Part - Time
001-200-404	Frank Williamson, Jr.	Transport Officer	
001-200-404	Caitlyn Wilson	Investigators' Secretary	
001-200-402	Jeremy Bell	Deputy Sheriff	
001-200-402	John Bishop	Deputy Sheriff	Part - Time
001-200-402	Quiten Carter	Deputy Sheriff	
001-200-402	Nick Coe	Deputy Sheriff	Part - Time
001-200-402	Jeremy Dubois	Deputy Sheriff	
001-200-402	Kyle Eaves	Deputy Sheriff	
001-200-402	Shawn Lee	Deputy Sheriff	Part - Time
001-200-402	Jacob Moss	Deputy Sheriff	Part - Time
001-200-402	Jimmy Pee	Deputy Sheriff	
001-200-402	Brad Pettit	Deputy Sheriff	Part - Time
001-200-402	Michael Prewitt	Deputy Sheriff	
001-200-402	Everett Quinn	Deputy Sheriff	
001-200-402	Terry Scott	Deputy Sheriff	
001-200-402	Cassandra Smith	Deputy Sheriff	
001-200-402	Lewis Stafford	Deputy Sheriff	Part - Time
001-200-402	William Westbrook	Deputy Sheriff	

001-200-402	Ramirez Williams	Chief Deputy	
001-200-402	Stephen Young	Deputy Sheriff	
001-210-402	Daniel Irions	MTC Transport Officer	
001-220-432	Annie Avant	Jailor	
001-220-432	Philip Boggs	Jailor	
001-220-432	Larry Cooperwood	Jailor	Part - Time
001-220-402	Anthony Cummings	Jail Admin / Operations Manager	
001-220-432	Gail Myles	Jailor	
001-220-432	Latisha Nance	Jailor	
001-220-432	Frank Randle	Jailor	
001-220-432	Garrett Robinson	Jailor	
001-220-430	Patty Stange	Records Clerk	
001-220-432	Demetria Sykes-Cobb	Jailor	
001-220-432	Tony Washington	Jailor	
001-220-434	Mike Weaver	Kitchen Manager	
001-220-432	Joseph Williamson	Jailor	
001-220-432	Lashunda Young	Jailor	
001-220-432	Lisa Young	Jailor	
001-260-401	Treva Hodge	Asst EMA Director	
097-230-402	Torrey Williams	911 Director	Part - Time
097-230-431	Katherine Bennett	Dispatcher	
097-230-431	Dana Brooks	Dispatcher	
097-230-431	Joanna Ellis	Dispatcher	
097-230-431	Deborah Gaskin	Dispatcher	Part - Time
097-230-431	Duston Jennings	Dispatcher	Part - Time
097-230-431	Towanda Jones	Dispatcher	Part - Time
097-230-431	Terrence Lash	Dispatcher	
097-230-431	Beth Lee	Dispatcher	
097-230-431	Damien Mitchell	Dispatcher	
097-230-431	Teresa Parker	Dispatcher	
097-230-431	Hannah Prewitt	Dispatcher	Part - Time
097-230-431	Alyson Thompson	Dispatcher	Part - Time
097-230-431	Montana Thompson	Dispatcher	Part - Time
114-250-431	BJ McClenton	Ext Serv	Part - Time
151-301-421	James E. Decker		Part - Time
151-301-421	Willie Evans		
151-301-421	Stephen Gardner		
151-301-421	Josh Ross		
152-302-421	Howard Boyd		Part - Time
152-302-421	Monty McIlwain		

152-302-421	Aaron Brown		Part - Time
152-302-421	Bubba Jones		Part - Time
153-303-421	Billy Thompson		Part - Time
153-303-421	Roger Curtis McKee		Part - Time
153-303-421	Stephen McKee		
153-303-421	Steve Tomlinson		Part - Time
153-303-421	Benny Borst		
153-303-421	Jerry Washington		Part - Time
154-304-421	John Fields		
154-304-421	Marvin Calvert		Part - Time
155-305-421	Robert Starks		Part - Time
155-305-421	James Herrod		Part - Time
155-305-421	Barutti Ballard		
155-305-421	John Taylor		Part - Time
400-340-437	Johnny Deans	Driver	
400-340-437	Andy Danovsky	Driver	
400-340-437	Keith Thompson	White Goods	Part - Time
400-340-437	Rafeal Heard	Driver	

R. Jones - Flood Plain Coord.  
R. Calvert - County Engineer

# EXHIBIT H

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**IN THE MATTER OF DESIGNATING CERTAIN BANKS AS COUNTY DEPOSITORIES**

WHEREAS, this Board finds and adjudicates that at a prior meeting of this Board an Order was entered for the publication of a notice to banks of Clay County, Mississippi for the filing of sealed bids for the privilege of keeping the County funds for years 2021 and 2022, as provided by Section 27-105-305 of the Mississippi Code of 1972, as amended, which notice was duly published in said Clay County, Mississippi, on December 12, 2020 and December 19, 2020, and that such bids would be received until 9:00 o'clock a.m. on the 29th day of December, 2020, and that proof of publication is attached hereto as Exhibit A and appears to the Board the time for filing of such bids has now expired, and;

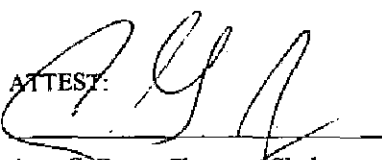
It appears to this Board bids for primary depository consideration have been received from Renasant Bank and Bancorp South of which agreed to comply with all of the Laws of the State of Mississippi with respect to depositories, and offered to pay interest on all monies deposited in savings accounts or time certificates left on deposit over thirty (30) days at maximum interest rate, and; It appears to this Board that BankFirst Financial Services, Cadence Bank or Regions Bank did not submit a bid or a request to be designated as a County Depository for any future engagements, and;

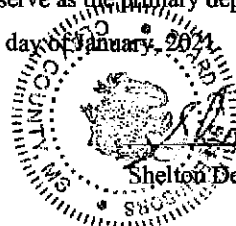
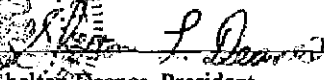
It appears further to this Board that all banks are qualified and competent to act as County Depositories, and that it would be in the best interest of Clay County, Mississippi and the funds of the County for all banks which submitted bids to be selected and designated as County Depositories.

WHEREAS, the Board now finds and determines that the said two banks qualify as depositories under Section 27-105-305 of the Mississippi Code of 1972, and that Bancorp South Bank shall serve as the primary County Depository because of its bid of .15% as a fixed rate on all of the County's demand deposit and savings accounts with no service fees to be charged to any county accounts; and that Renasant Bank shall serve as a designated County Depository at their rate of .10%.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED after motion by Luke Lummus and second by R. B. Davis this Board doth vote unanimously that Bancorp South and Bancorp South Bank, be and are hereby selected, appointed, and designated as County Depositories for the calendar years 2021 and 2022, and that Bancorp South shall serve as the primary depository for the County.

SO ORDERED, this the 4th day of January, 2021.

ATTEST:  
  
Amy G. Berry, Chancery Clerk  
Clerk of the Board

  
  
Shelton Deanes, President

**AFFIDAVIT OF PUBLICATION**

Before me, in and for said county, this day personally came undersigned representative of the Daily Times Leader, a newspaper published in the City of West Point, of said county state, who being duly sworn deposeth and says that the publication of a certain notice, a true copy of which, is heretofore has been made for 2 weeks consecutively, to wit:

Dated 12/12, 2020  
Dated 12/19, 2020  
Dated \_\_\_\_\_, 20\_\_\_\_  
Dated \_\_\_\_\_, 20\_\_\_\_  
Dated \_\_\_\_\_, 20\_\_\_\_

Said representative further certifies that the several numbers of the newspaper containing the above mentioned notice have been produced and compared with the copy affixed; and that the publication thereof has been correctly made.

IN WITNESS MY HAND AND SEAL OF OFFICE, this the 12 day of December A.D., 2020

*[Signature]*  
Notary Public  
*[Notary Seal]*

DAILY TIMES LEADER

By: *[Signature]*  
( ) Publisher  Clerk

Publication Fee \$ \_\_\_\_\_  
Proof(s) Of Publication \$ \_\_\_\_\_  
Total Charges \$ \_\_\_\_\_

AFFIDAVIT# 1305

**NOTICE TO BIDDERS FOR COUNTY DEPOSITORIES**

WHEREAS, Notice is hereby given that the Clay County Board of Supervisors of Clay County, Mississippi will receive sealed bids until 9:00 a.m. Tuesday, December 29, 2020 in the Courtroom at the Clay County Courthouse as located at 156 Court Street, West Point, MS 39373 for the following: The General County to receive scored bids on all County Checking Accounts for all County Offices and Departments for the period of January 4, 2021 through Monday, January 2, 2023 for Depository on operating funds and depository for investment funds pursuant to Chapter 105 of Title 27 of the Mississippi Code of 1972.

SO ORDERED this the 7th day of December, 2020.

Luke Lummus, President

ATTEST:

Amy G. Berry, Chancery Clerk  
Clerk of the Board

Publication dates:  
12/12/2020  
12/19/2020



Treasury Solutions and  
Depository Services Proposal

December 29, 2020

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Presented To:

*Clay County*  
*mississippi*



December 29, 2020

Clay County Board of Supervisors  
Luke Lummus, President  
365 Court Street  
West Point, MS 39773

Dear Mr. Lummus:

Thank you for allowing Renasant Bank the opportunity to show you our continued commitment to serve as the depository bank for Clay County. We are delighted to provide you with the attached proposal in hopes you will find all of the answers you need for Renasant Bank to remain your financial partner of choice.

As you know, we have the facilities, staff, financial instruments, institutional strength and local knowledge to meet and service your banking needs now and for years to come. We pride ourselves on building relationships with our clients which has been the foundation to our success for more than 116 years.

The enclosed proposal outlines a special interest rate along with additional services Renasant Bank can provide through Treasury Solutions. Should you have any further questions about Renasant Bank or this proposal, please do not hesitate to contact me at 662-495-5436 or [TOBrien@renasant.com](mailto:TOBrien@renasant.com).

Sincerely,

A handwritten signature in black ink, appearing to read 'TOBrien', with a horizontal line extending to the right.

Tim O'Brien  
Market President

Thank you for the opportunity for Renasant Bank ("Renasant") to submit a bid proposal to serve as the depository bank for Clay County for the time period of January 4, 2021 until January 2,



2023. This proposal outlines a special interest rate for eligible public funds along with additional services that Renasant could provide through Treasury Solutions.

Our proposal includes the following:

1. Renasant will offer Clay County an interest bearing public fund deposit account(s) with a special fixed interest rate of **0.10% APY (10 basis points)**.

The rate offered to Clay County is hereinafter referred to as the "Special Rate." Interest will accrue daily and be paid on the average daily collected balance for the statement cycle. The types of public fund deposit account(s) eligible for the Special Rate and other conditions and limitations are set forth at the end of this proposal.

2. Renasant will not charge a maintenance (analysis) fee on any public fund account(s) in the name of Clay County **if a balance of \$1 million is maintained in a new non-interest bearing account opened upon acceptance of this proposal. Clay County can also elect to have treasury and account fees directly accessed to an existing account.** Fees will not be charged for returned deposit items, overdrafts or stop payments. Renasant will issue night depository bags and keys free of charge.
3. Automated Clearing House (ACH) Origination services which include direct deposit of payroll, automatic draft payments, accounts payable disbursements and any other reimbursements will be offered at no cost **if a balance of \$1 million is maintained in a new non-interest bearing account opened upon acceptance of this proposal.** The fees for this service would include a \$40.00 a month maintenance fee, \$5.00 per batch fee and a \$0.155 per transaction fee. ACH Origination services can provide multi-level approvals and hierarchal batch controls, state and federal tax templates, automatic pre notes (if desired), audit trail and reporting capabilities. ACH capabilities are provided via our Enhanced Business Internet Banking portal and files can be transmitted via templates, a CSV formatted file or a NACHA formatted file. Renasant currently has a 5:00 p.m. Central Standard Time ACH processing cut-off time in place for recipients to receive funds the following business day.
4. Renasant can provide Clay County with on-line banking capabilities via Enhanced Business Internet Banking at no cost **if a balance of \$1 million is maintained in a new non-interest bearing account opened upon acceptance of this proposal.** The fees for this service would be \$25.00 a month up to six (6) accounts and then an additional \$3.00 per account. Our online banking portal is an Administrator assigned product which will allow Clay County to grant rights to other users as needed. Additional on-line services can include account transfers, book transfers, e-statements, stop payments, deposit and information reporting, on-line wire capabilities along with positive pay and ACH positive pay services. There may be fees associated with these additional services. Therefore, any desired services should be discussed with Renasant to obtain a quote on applicable fees (if any).

5. Renasant offers remote deposit services known as Business Check Express. This service allows Clay County the ability to scan the checks you want to deposit from your office and have them deposited to your Renasant account without having to visit your local branch. Items deposited through this device will have a faster collection time resulting in an increased interest accrual. Renasant will offer Clay County this service at no cost if a balance of \$1 million is maintained in a new non-interest bearing account opened upon acceptance of this proposal. The fee for this service would be \$50.00 a month if elected to have the fees directly assessed.
6. A safe deposit box will be provided at no charge at Renasant based on availability.
7. Renasant reserves the right to decline participation as a Bank Depository should Clay County choose to designate more than one depository. Furthermore, the Special Rate quoted in this proposal as well as the other benefits outlined herein, are conditioned upon Renasant being named as the sole depository for Clay County funds other than those funds that may be invested as savings accounts or certificates of deposits with other institutions. If Renasant is not named as the sole depository for Clay County, Renasant will not be required to honor the Special Rate quoted herein or to provide the deposit account(s) and Treasury Solutions at no charge.
8. Renasant will provide Clay County a \$250.00 annual allowance to replace checks or deposit slips from a vendor of your choice.
9. Renasant offers personal service with timely and efficient problem resolution to all clients as we have extensive experience in handling large municipal and public fund deposits in the state of Mississippi for over a century. Clay County will continue to work with the same relationship team that has served the County previously to provide consistency of service. In an effort to serve our customers even better, Renasant has formed a Government Banking group to come alongside the local team to offer expertise in the area of issues most relevant to our government customers. Renasant is state chartered under the laws of Mississippi and regulated principally by the FDIC and the Mississippi Department of Banking and Consumer Finance.
10. Renasant participates and is a member of the State of Mississippi Guaranty Pooling Program, therefore, all securities detail and/or letters of credit for pledging purposes is provided to the State of Mississippi Treasury Department at 90% of the public entity funds. Renasant complies with the Mississippi Code of 1972, Section 27-105-5. FDIC coverage is currently at \$250,000.00, thus funds in excess of \$250,000.00 will be secured.

**In summary, Renasant can offer all the previous listed accounts and Treasury Solutions as stated above at no cost with a minimum balance of \$1 million maintained in a non-interest bearing account along with a Special Rate paid on Eligible Accounts. An "Eligible**

Account" is a deposit account that (i) the deposits consist of regular tax collection funds or other revenues normally generated by Clay County in the ordinary course of business; (ii) Clay County has an unrestricted right to withdraw funds; (iii) is secured by the method identified in Section 10 of this proposal; and (iv) is used by Clay County as a transactional account in the ordinary course of its business (e.g. operating accounts, payroll accounts, etc.). For purposes of clarification, savings accounts, certificates of deposit, and accounts whose deposits consist of bond proceeds, special project funds, one-time or emergency appropriations from the state legislature, or any other type funds not normally derived from tax collections or other normally generated revenues are not Eligible Accounts and will not be paid the Special Rate. Any such accounts should be discussed with Renasant and will be offered a competitive rate based on then current market conditions. **Additionally, we are limiting the dollar amount of account balances within the Eligible Accounts to an aggregate of twenty-five million (\$25,000,000.00) dollars and reserve the right to pledge securities and offer the Special Rate and other no-cost benefits only up to this committed cap. Any additional funds over the twenty-five million (\$25,000,000.00) limit, should be discussed with Renasant.** Due to the collateral agreements Renasant has agreed upon, any balances in excess of the limited account balance may result in the forfeiture of interest and could be considered a violation of the bid contract. Renasant reserves the right to review and negotiate any requested depository agreements. If Renasant is selected to continue as the depository for Clay County, then upon commencement of the contract period and at least annually thereafter, Renasant will compile a list that identifies all accounts of Clay County at Renasant and indicate which accounts are considered Eligible Accounts that will earn the Special Rate. It will be the duty of Clay County to promptly review this list upon receipt and to notify Renasant in writing if it believes that any account is incorrectly classified.



Having complied with all the requirements of law, and having placed approved securities with the State Treasurer of Mississippi, Renasant Bank is hereby appointed a

**STATE DEPOSITORY**

for a term of one year ending the thirtieth (30<sup>th</sup>) day of November, 2021, and is hereby authorized and empowered to receive and disburse, according to law, any and all State Funds, there offered for demand deposits and for investment in Time Certificates of Deposit or other authorized securities, but shall not have on deposit at any time an amount exceeding that authorized by Section 27-105-9, Mississippi Code (1972) as amended, or other applicable law or regulation unless otherwise ordered by the State Treasurer.

In witness whereof, the State Treasurer has ordered this Commission issued and has duly signed and affixed the Seal of the Office of the Treasurer of the State of Mississippi thereto on this the first day of December, 2020.

A handwritten signature in cursive script that reads "David McRae".

**David McRae**  
**Treasurer of the State of Mississippi**



December 28, 2020

Clay County Board of Supervisors  
Attn: Amy Berry, Chancery Clerk  
365 Court Street  
West Point, MS 39773

Dear Board Members,

BancorpSouth sincerely appreciates the opportunity to submit the attached proposal to the Clay County Board of Supervisors in response to the depository and banking service requirements in your recent bid. As outlined in the following pages, BancorpSouth agrees to pay a fixed rate of **0.15%** for two years beginning January 4, 2021, and to **waive all monthly fees** excluding credit card processing (merchant services) fees for the agreed upon bid period. **Please note that the above offering is based solely on the county's normal operating balances of \$1,000,000.00 – \$9,000,000.00. Any balances outside normal volumes are not guaranteed the above quoted rate and may be quoted separately.**

BancorpSouth Bank (NYSE: BXS) is headquartered in Tupelo, Mississippi, with \$24 billion in assets. BancorpSouth operates 310 full service branch locations as well as additional mortgage, insurance, and loan production offices in Alabama, Arkansas, Florida, Louisiana, Mississippi, Missouri, Tennessee and Texas, including an insurance location in Illinois. BancorpSouth is committed to a culture of respect, diversity, and inclusion in both its workplace and communities. BancorpSouth's annual report can be viewed by visiting our website at <http://bancorpsouth.investorroom.com/investor-materials>.

We are knowledgeable and experienced in the management of public fund relationships and we can provide your institution with an array of high quality, commercial banking and Treasury Management services.

BancorpSouth looks forward to the opportunity to continue as your depository bank and if chosen, we commit to provide the highest standard of products and services to Clay County.

Sincerely,

Leah Street  
Branch Manager  
[leah.street@bxs.com](mailto:leah.street@bxs.com)

662 E. Broad Street West Point, MS 39773  
662.492.4431

**EXHIBIT A**

**Checking Account Information**

BancorpSouth offers the following account(s) for Clay County.

We agree to pay a fixed rate of 0.15% for two years beginning January 4, 2021, on all collected funds on deposit with BancorpSouth for the county. ALL FEES (EXCLUDING MERCHANT SERVICES) ARE WAIVED.

**PUBLIC FUND CHECKING PLUS FIXED BID RATE**

Code = 261  
System Type = 30, 31, 32, 33

Public Fund Checking is our standard checking account for Public Fund accounts that are special bid rate accounts.

- Minimum Opening Deposit: \$1,000
- Monthly Account Prerequisites: \$1,000 minimum daily balance.
- Fee, if prerequisites are not met: \$0.
- Other Service Charges: Per Item charges:
  - First 40 checks or debits .....NONE
  - In excess of 40 checks or debits.....\$ .00 each
  - First 20 items deposited .....NONE
  - In excess of 20 items deposited .....\$ .00 each
- Interest: Interest is earned on the collected balance using the daily balance method and is credited and compounded monthly. If you close your Public Fund Checking account before the interest is credited, you will receive the accrued interest for that period.
- Statement: Itemized monthly paper statement with imaged checks.

*Please note that the above offering is based solely on the county's normal operating balances of \$1,000,000.00 – \$9,000,000.00. Any balances outside normal volumes are not guaranteed the above quoted rate and may be quoted separately.*

EXHIBIT B

State Treasurer's Certification

Public Funds on deposit with BancorpSouth are collateralized in accordance with state requirements. Below is confirmation that we are certified as a State Depository.



Having complied with all the requirements of law, and having placed approved securities with the State Treasurer of Mississippi, BancorpSouth Bank is hereby appointed a

STATE DEPOSITORY

for a term of one year ending the thirtieth (30<sup>th</sup>) day of November, 2021, and is hereby authorized and empowered to receive and disburse, according to law, any and all State Funds, there offered for demand deposits and for investment in Time Certificates of Deposit or other authorized securities, but shall not have on deposit at any time an amount exceeding that authorized by Section 27-103-9, Mississippi Code (1972) as amended, or other applicable law or regulation unless otherwise ordered by the State Treasurer.

In witness whereof, the State Treasurer has ordered this Commission issued and has duly signed and affixed the Seal of the Office of the Treasurer of the State of Mississippi thereto on this the first day of December, 2020.

A handwritten signature in black ink that reads 'David McRae'.

David McRae  
Treasurer of the State of Mississippi

EXHIBIT C

Branch Locations

BancorpSouth has one full-service location in West Point to assist with the county's banking needs.

Branch	Address	Phone	Phone	City/Hours	Open Hours
West Point Downtown	662 E Broad Street West Point MS 39773	(662) 484-4431	(662) 485-1014	M-Th 9:00 AM-4:30 PM F 9:00 AM-5:30 PM	M-Th 9:00 AM-4:30 PM F 9:00 AM-5:30 PM

BancorpSouth offers same-day credit for deposits in accordance with the above noted cut-off times for each branch. We also offer same-day credit for ACH and Wire transactions received each business day prior to 4:00 pm.



## EXHIBIT D

The following products and services are offered through BancorpSouth's Treasury Management Division.

### What Is Treasury Management?

BancorpSouth's Treasury Management Services are among the most sophisticated financial services available. We provide a full range of services that will enable you to better control, analyze, track, move, invest and manage your funds. We take the time to understand the unique aspects of your business and then provide a comprehensive solution to your treasury management needs. By implementing a financial services program tailored to your specific needs, we can improve your company's bottom line.

Our Treasury Management professionals will structure our services to fit your company's situation, no matter the size. We can implement the most appropriate services for your needs today with the flexibility to adapt to meet your evolving needs for the future.

Your Treasury Management contacts are as follows:

**Tina M. Coggins, First Vice President**  
BancorpSouth Treasury Management  
201 South Spring Street | P.O. Box 789 | Tupelo, MS 38802  
Phone: 662.840.4571 | Cell: 662.231.6998 | Fax: 662.680.2717  
[tina.coggins@bxs.com](mailto:tina.coggins@bxs.com)

**Mona Boren, Sales Assistant**  
BancorpSouth Treasury Management  
701 South Spring Street | P.O. Box 789 | Tupelo, MS 38802  
662.840.4570 | Fax: 662.680.2717  
[mona.boren@bxs.com](mailto:mona.boren@bxs.com)

AMY G. BERRY  
2022 DEC 28 PM 2:29  
CLAY COUNTY  
WEST POINT, MS  
BY \_\_\_\_\_ D.C.

4-6-d

Following are some of the Treasury Management services we recommend to the county. We offer a host of services outside of these quoted; as your needs grow or change we will gladly accommodate accordingly. BancorpSouth agrees to waive all fees for services for the agreed upon bid period.

### **Commercial Center Information Reporting**

With Commercial Center, your account information can be easily accessed via a personal computer. Through a single electronic window, Commercial Center provides a high level of accessibility and a combination of functions, including real-time information reporting, images of cleared items (including checks, deposit tickets and deposited items) and account transfers. Additional modules provide functionality such as ACH origination, wire transfers, stop payments and positive pay.

#### **BENEFITS:**

- Monitor accounts on a daily basis / accelerate receipt of information
- Online real-time balance and transaction information with images; 13 months of history and 90 days of images, including deposited items
- 18 months of electronic bank statements
- Convenient, Internet-based with Secure Browser protection
- Increases control and security by allowing customers to authorize which individuals may perform each function
- Save time and effort by transferring funds between accounts from the convenience of your office
- Allows quick movement of funds for investment purposes
- Stop payment generation

### **Commercial Center ACH** *(direct deposit services/drafting/vendor payments)*

Automated Clearing House (ACH) transactions are an electronic alternative to traditional paper checks. ACH transactions are the least expensive payment / collection tool available. Commercial Center ACH allows customers the power and flexibility to initiate ACH transactions conveniently, efficiently and securely via the Internet, while simultaneously allowing them to establish and maintain strict control of transaction access and initiation. Commercial Center ACH allows authorized staff to input via personal computer to BancorpSouth electronic debits and credits to facilitate cash concentration, pre-authorized payments (direct billing), direct deposits, electronic state and federal withholding tax payments and corporate trade payments.

#### **BENEFITS:**

- Reduces the costs associated with check processing
- Convenient, Internet-based with Secure Browser protection
- Increases control and security by allowing customers to authorize which individuals may perform each function
- Saves customers and employees time away from the office
- Provides detailed reports of transactions originated
- Funds can be transferred electronically between other financial institutions and BancorpSouth
- Funds are consolidated electronically without using high-cost wire transfers
- Dual control for added security

## **Commercial Center Wire Transfers** *(optional)*

Wire transfers are the fastest way to move money from one bank to another. BancorpSouth's wire transfer system allows you to send funds to any bank in the country, as well as accept movement of funds from an outlying bank to your account with BancorpSouth. Wire transfers provide a secure, timely and automatic way for initiating and transferring immediately available funds between two parties. Our Commercial Center Wire Transfer Module allows customers to directly generate their own domestic and international wire transfers from the comfort and security of their own offices, at a reduced per-wire cost.

### **BENEFITS:**

- Reduces the cost associated with placing wire transfers
- Convenient, Internet-based with Secure Browser protection
- Increases control and security by allowing customers to authorize which individuals may perform each function
- Provides detailed information about wire transfers originated
- Dual control requirement for added security

## **BancorpSouth's Payroll Cards** *(all fees for this service are waived)*

BancorpSouth can provide a safe and secure alternative for unbanked employees of Clay County.

All successful businesses have one thing in common — payday. Our Payroll Card takes the hassle, paper and extra expense out of payday. Whether you have 10 employees or 10,000, our Payroll Card can make payday easier and more efficient for both your business and your employees.

### **Employer Benefits**

- Reduces liability and fraud risks
- Streamlined fund distribution
- Receive seamless integration with your payroll process
- Enjoy instant card issuance
- Saves paper — no need to print paper checks or pay postage
- Make direct deposit available to more employees

### **Employee Benefits**

- Investment is FDIC insured
- 24/7 customer service
- Immediate access to funds
- No check-cashing fees
- Free Short Message Service (SMS) / Email Alerts<sup>(5)</sup>
- 24/7 ATM access
- Free card-to-card transfers
- Use for online and in-store purchases anywhere MasterCard® Debit Card is accepted
- Zero-Liability Protection<sup>(6)</sup> on fraudulent transactions
- Online account access
- Text alerts
- Access to online budgeting tools
- No waiting in line to cash checks
- No overdraft fees

# EXHIBIT I

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**RESOLUTION OF THE CLAY COUNTY BOARD OF SUPERVISORS AMENDING  
CERTAIN POLICIES, PRACTICES AND PROCEDURE TO CONTROL THE SPREAD  
OF INFECTIOUS DISEASE IN RESPONSE TO THE CORONAVIRUS (COVID-19)  
PANDEMIC**

*(Extension of Curfew as Modified)*

THERE CAME TO BE HEARD AND WAS HEARD the motion of Supervisor Luke Lunnus, which motion was seconded by Supervisor Lynn Horton, to adopt the following resolution, to-wit;

WHEREAS, on this day for consideration came the matter of amending certain policies, practices and procedures to control the spread of infectious disease, more specifically Coronavirus (COVID-19).

WHEREAS, by way of Resolution the Clay County Board of Supervisors voted that the curfew of 10:00 p.m. to 5:00 a.m. be extended until January 4, 2021; and

WHEREAS, it appears to the Clay County Board of Supervisors that the Coronavirus pandemic continues to pose a threat to the safety and well-being of County residents such that a curfew continues to be necessary to protect the health of County residents. Taking into consideration executive orders entered by the Governor of the State of Mississippi and other local ordinance(s), the Clay County Board of Supervisors hereby modifies the previously adopted curfew by changing the effective hours of 10:00 p.m. to 5:00 a.m. to **11:00 p.m. to 5:00 a.m.** Said curfew shall remain in effect until February 1, 2021.

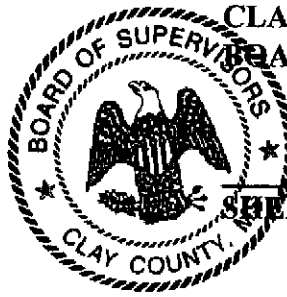
The Board reserves the right to implement any further orders as necessary or as required by law.

After due discussion, the motion was called to vote and each Supervisor voted as follows, to-wit;

Supervisor, D. Lynn Horton, District 1 AYE  
Supervisor, Luke Lummus, District 2 AYE  
Supervisor, R.B. Davis, District 3 AYE  
Supervisor, Shelton L. Deanes, District 4 AYE  
Supervisor, Joe Chandler, District 5 AYE

The motion, passing by a majority vote of the Supervisors, was declared carried and this resolution adopted.

SO ORDERED, on this 4<sup>th</sup> day of January, 2021.



CLAY COUNTY, MISSISSIPPI  
BOARD OF SUPERVISORS

*Shelton L. Deanes*  
\_\_\_\_\_  
SHELTON L. DEANES, PRESIDENT

ATTEST:

*Amy G. Berry*  
\_\_\_\_\_  
AMY G. BERRY  
CLAY COUNTY CHANCERY CLERK

# EXHIBIT J

**NOTICE OF CLEANING/JANITORIAL  
SERVICES FOR THE CLAY COUNTY COURT COMPLEX BUILDING**

Notice is hereby served that the Clay County Board of Supervisors will accept sealed Cleaning/Janitorial Services proposals for the Clay County Court Complex Building on or before 9:00 o'clock a.m. on 28<sup>th</sup> day of January, 2021 for a **six (6) month contract** for the said proposals to be opened same day by the Clay County Board of Supervisors at the Clay County Courthouse Board meeting room as located at 365 Court Street, West Point, Mississippi 39773.

The County wishes to engage a Cleaning/Janitorial Service to clean the Clay County Court Complex Building as located on 26089 West Main Street, West Point, Mississippi 39773.

Any Cleaning/Janitorial Services wishing to submit a sealed proposal for the said contract should pick up a Cleaning/Janitorial Service Bid Specification Packet for the Court Complex from the Clay County Chancery Clerk, Amy G. Berry. For more information or questions regarding this matter, please contact as follows:

**Clay County Chancery Clerk  
Amy G. Berry  
365 Court Street  
West Point, MS 39773  
Telephone: (662) 494-3124  
Email: [aberry@claycounty.ms.gov](mailto:aberry@claycounty.ms.gov)  
Office Hours:  
8:00 a.m. to 5:00 p.m.**

**The Board of Supervisors reserves the right to accept and reject any and all proposals received and to waive any formalities with the acceptance and rejection of the proposals.**

SO ORDERED this the 4th day of January 2021.

AMY G. BERRY  
Chancery Clerk  
Clerk of the Board of Supervisors

**PUBLISH:**

January 9, 2021

January 16, 2021



## JANITORIAL SERVICES AGREEMENT

This agreement is entered into by and between Clay County, Mississippi, a political subdivision of the State of Mississippi, acting through the CLAY COUNTY BOARD OF SUPERVISORS, hereinafter referred to as "Clay County", and SERVICE MASTER RESTORATION BY ONECALL, hereinafter referred to "Contractor".

**PURPOSE:** The purpose of this agreement is to secure the services of Contractor to provide janitorial services for the Clay County Court Complex located at 26089 West Main Street, West Point, Mississippi 39773.

**DESCRIPTION OF SERVICES:** In consideration of the compensation received under this agreement, Contractor will provide janitorial services for Clay County described as follows:

IN CONSIDERATION OF the mutual promises and understandings contained in this agreement, Contractor and Clay County agree as follows:

### Scope and Hours of Work

1. The Clay County Court Complex building possesses a variety of types of public areas. There are several offices, meeting rooms, two small kitchenettes, three Courtrooms, two public restrooms, three staff restrooms, a staff break room, two foyer areas, and one large lobby area. Cleanable square footage consists of 25,000 square feet of carpet and/or tile.
2. The Court Complex hours are Monday – Friday, 8:00 a.m. to 5:00 p.m.
3. The facility shall be cleaned three (3) nights per week, Sunday through Saturday according to a schedule established between the Contractor and the Clay County Sheriff.
4. The following holidays will be observed, with no services to be provided: Martin Luther King, Jr. Day, Presidents Day, Good Friday, Memorial Day, July 4<sup>th</sup>, Veteran's Day, Thanksgiving, Christmas, and New Year's Day.
5. The Service Schedule, attached as Exhibit "A", further specifies the scope of janitorial services to be performed by Contractor.

### Compensation

1. The Contractor shall bill Clay County on a monthly basis by submitting an invoice by regular mail or a method of delivery agreed upon by the Contractor and Clay County. The invoices will provide for payment to Contractor within thirty (30) days.

2. As full compensation for the performance of the Contractor's obligations hereunder, Clay County, Mississippi will pay the Contractor pursuant to the bid rate corresponding to the occupied square footage of the building submitted by Contractor and accepted by Clay County in the amount of \$1,428.00 per month for a six month period in the amount of \$8,568.00. Other services are to be invoiced and paid as indicated on the Bid Form submitted by Service Master Restoration by OneCall. The Bid Form, attached as Exhibit "B", is hereby incorporated into and made a part of this agreement.

### Duration

The duration of this agreement will be for a period of six (6) months from the date the agreement is executed by the parties.

### Contractor Not an Employee of Clay County

All labor and supervision will be employees of the Contractor and the Contractor will pay all salaries, wages, expenses and related federal taxes, social security taxes, state and local taxes, unemployment taxes, and other similar taxes which apply to such employees.

### Insurance

1. Contractor shall at all times during the term of this agreement obtain and maintain in effect the following insurance: Workmen's Compensation with statutory limits, bodily injury with limits of \$500,000 for each person and \$500,000 for each occurrence, property damage with limits of \$1,000,000 per occurrence and an umbrella policy in the amount of \$4,000,000 to extend coverage beyond the aforesaid limits.
2. This insurance package should include "Janitorial Bonding" for additional protection with the Clay County Board of Supervisors named as an additional insured. Such policies shall be non-cancelable except on thirty (30) days written notice to the Clay County Court Complex and the Clay County Board of Supervisors.

### Damages and Repair

1. The County may, from time to time, issue equipment to the Contractor for use by its employees while on duty at the Court Complex. The cost to replace/repair any damage caused by Contractor personnel to such equipment beyond normal wear and/or usage will be the responsibility of the Contractor. Said equipment is not to be removed from the Court Complex building.
2. Contractor shall use no products, supplies or equipment which will result in damage or injury to the surface to which they are applied. Contractor shall be liable for restoring, repairing or replacing any equipment or surfaces so damaged. No Experimentation with products, supplies or equipment shall be performed at the Court Complex without prior written approval from the Clay County Sheriff. The selected Contractor will be

required to furnish MSD Sheets and an employee manual covering a Hazard Communication Program, a Hazard Assessment Plan and an Exposure Control Plan.

3. Contractor shall comply with all applicable laws and rules of federal, state and local governments.

#### Supervision and Quality Control

1. By executing this agreement Contractor affirms that Contractor's employees have been adequately trained.
2. Contractor agrees to provide and monitor a communications log for recorded complaints, special cleaning requests and instructions.
3. Contractor understands any and all documents and communications to which Contractor's employees or staff may have the capacity to observe or access during the term of this agreement may be of a sensitive nature and are to therefore be regarded as confidential. Any documents on sight are the sole property of Clay County, Mississippi, the disclosure of which may result in the automatic termination of this agreement at the sole discretion of the Clay County Board of Supervisors.

#### Employees – General Information

1. Rules and Regulations – All employees of the Contractor will be required to abide by a set of rules and regulations developed by the Contractor.
2. Contractor agrees that necessary steps have been taken to ensure its employees are trustworthy and that said employees have been made aware that they are subject to background checks during the tenure of this agreement.

#### Supplies and Equipment

1. Clay County shall provide hand towels, toilet tissue, plastic liners and hand soap. Contractor shall supply equipment and cleaning supplies. This equipment shall include mops, buckets, brooms, dusting equipment, vacuum cleaners and other equipment as needed.
2. Clay County reserves the right to require the Contractor to change products used, if the products being used do not achieve quality results.
3. Clay County will provide and maintain a trash service for Contractor's use at no charge to the Contractor.

### Labor Relations

1. Contractor will be responsible for labor relations of its employees. In the event the Contractor negotiates a contract with any employee or labor organization, the contract shall not obligate the Clay County Court Complex to Contractor's employees or to any labor organization on the termination of this agreement or at any other time.
2. In the event the Contractor knows or has reason to suspect that a labor dispute may prevent the timely performance under this agreement, all information concerning such dispute shall immediately be sent to the Sheriff and the Clay County Board of Supervisors.

### Indemnification

1. In addition to the liability imposed by law upon the Contractor due to other damage to property or personal injury (including death) arising from its assumption of operations under this agreement, Contractor hereby agrees to defend, indemnify and save the Clay County Court Complex, its agents, employees, officers and directors harmless against any and all loss, damage, liability, claims, demands or costs (including attorney fees) resulting from injury or harm to persons or property (including, without limitation, Contractor's employees or property) excepting only such injury or harm as may have been caused solely by the willful misconduct or gross negligence of the Clay County Court Complex or its agents, officers, directors or employees.
2. Contractor's activities shall be deemed to include those of sub-contractors.

### Assignment

1. Clay County shall have the right to assign this agreement to any successor or to any associated or affiliated entity of the company without securing the consent of the Contractor and may grant to such assignee the same rights and privileges it enjoys pursuant to this agreement.
2. The Contractor shall not assign or otherwise transfer its rights or obligations under this agreement without the prior written consent of Clay County. Consent will not be unreasonably withheld. Any attempted assignment not consented to in the manner as prescribed herein shall, at the option of Clay County, be null and void.

### Termination

1. This agreement shall become effective and shall continue in full force and effect as of the date on which the service company commences its duties hereunder for a period of six (6) months.
2. However, either party may terminate this agreement prior to such date with or without cause by giving thirty (30) days written notice one to the other.

3. This agreement may continue month-to-month after the expiration of the initial six months term at the discretion of the County.
4. Clay County reserves the right to terminate this agreement immediately due to the following situations:
  - (a) Upon notification that Contractor has filed a voluntary petition in bankruptcy or is seeking similar relief in another forum, that Contractor is the debtor identified in an involuntary petition in bankruptcy or if Clay County, Mississippi has reasonable grounds to believe that Contractor is insolvent and has committed an act of bankruptcy;
  - (b) Should any actions by the Contractor or the Contractor's personnel disrupt in any manner Clay County's ability to conduct business or interfere with the normal operations of any tenant; and
  - (c) Any claim for future damages against Clay County, Mississippi for failing to fulfill the terms of this agreement or to give the prescribed amount of notice to terminate shall be limited to those damages occurring during or resulting from Clay County's failure to provide Contractor with the prescribed notice.

#### Non-Waiver

Forbearance or neglect on the part of Clay County, Mississippi to insist upon compliance by the Contractor with the terms of the agreement shall not be construed or constitute a waiver of its rights hereunder.

#### Governing Law

This agreement shall be construed and interpreted in accordance with the laws of the State of Mississippi. In the event of a dispute, it is hereby agreed that all negotiations and acts giving rise to the execution of this agreement occurred within the boundaries and confines of Clay County, Mississippi.

#### Entire Agreement

1. This agreement, including the service schedule attached as Exhibit A and Bid Form attached as Exhibit B, shall be deemed to contain all terms and conditions agreed upon by the parties. No other understanding, oral or otherwise, regarding the subject matter of this agreement shall be considered to exist or bind the parties.
2. This agreement incorporates all changes agreed upon by and between the parties and supersedes any prior oral discussions, representations, or stipulations.

Severability

If any provision of this agreement shall be held invalid, such invalidity shall not affect other provisions of this agreement which can be given effect without the invalid provision.

IN WITNESS WHEREOF, the parties have signed this agreement this the \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
CONTRACTOR

\_\_\_\_\_  
SHELTON L. DEANES  
PRESIDENT

CLAY COUNTY BOARD OF  
SUPERVISORS

ATTEST:

\_\_\_\_\_  
AMY G. BERRY  
CHANCERY CLERK

## Service Schedule

Janitorial services will be provided to all areas of the building.

*For the office areas, kitchen areas, staff break rooms and meeting rooms:*

### Each Cleaning Day:

Empty all waste containers and replace soiled basket liners as required.

Wipe spillage from trash can tops.

Remove all designated trash to disposal areas.

Empty recycling and take to recycle center.

Break down cardboard and deposit in recycling dumpster.

Damp wipe, clean and disinfect all tables. Dust all tops of furniture, window ledges, telephones, file cabinets and other horizontal surfaces.

Wash both sides of glass doors.

Remove fingerprints from around doors and light switches.

Power vacuum high traffic areas.

Dust mop all floors. Damp mop to remove spillage.

### Weekly:

Dust all lower areas of chairs, file cabinets, desks, etc.

Dust tops of picture frames and high ledges.

### Monthly:

Spray buff all resilient tile and hard surface floors.

Clean all baseboards and doorjamb.

Power vacuum upholstered furniture.

### Twice Per Year:

Strip and refinish all tile floors as needed. Buff to shine.

Clean all baseboards and doorjamb.

Vacuum all ceiling air vents.

Dust with treated cloths all wood/wall surfaces.

*For the Public and Staff Bathrooms:*

### Each Cleaning Day:

Empty and clean waste receptacles.

Replenish all paper towel, toilet tissue and hand soap dispensers.

Dust all ledges, dispensers and partitions.

**“EXHIBIT A”**

Each Cleaning Day Cont.:

Clean top, bottom and side surfaces, inside and out, of all stools and urinals using a disinfectant cleaner.

Clean both sides of stool seats using a disinfectant cleaner.

Clean wash basins inside and out.

Clean mirrors and counter tops.

Mop all floors using a disinfectant cleaner.

Clean both sides of doors to restrooms.

Report to supervisor any malfunctioning of equipment.

Weekly:

Wipe down all partitions, doors and walls using a disinfectant cleaner.

Clean stools and urinals with non-acid bowl cleaner as needed.

Pour water into floor drain units.

Monthly:

Scrub restroom floors.

High dust or vacuum all walls and air diffusers.

Damp wipe and clean wall tile using a disinfectant cleaner.

*For the Lobby/Entry Areas:*

Each Cleaning Day:

Empty and clean trash receptacles.

Power vacuum carpets.

Clean and disinfect all drinking fountains.

Clean both sides of entrance doors and maintain metal around the doors.

Clean all directory glass areas.

Weekly:

Dust all top ledges and walls.

Power vacuum upholstered furniture.

Twice Per Year:

Strip and refinish floors as needed.

Quarterly:

High dust all wall areas.

*For Circuit Courtrooms A and B:*

Circuit Court is held daily for two consecutive weeks during the months of January, April, July and October.



Each Cleaning Day During Terms of Court:

Empty all waste containers and replace soiled basket liners as required.

Check floors for debris and trash.

Wipe down and realign Judges' benches, spectator benches and counsels' tables.

Twice Per Week During Terms of Court:

Mop and/or vacuum all floors.

Dust all ledges and courtroom furniture.

*For Justice Courtroom*

Twice Per Week:

Empty all waste containers and replace soiled basket liners as required.

Mop and/or vacuum all floors.

Wipe down and realign Judge's bench, spectator benches and counsel's tables.

Dust all ledges and courtroom furniture.

**Carpet Cleaning**

1. Vacuum the high traffic areas of carpet each visit with the entire carpet being done two (2) times per week.
2. Carpet cleaning will be done once a year